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**Subject:** Weekly Update #9: Contingency Plans and Testing/Test Results  
**Date:** Monday, September 14, 2020 3:12:45 PM  
**Attachments:** [image007.png](#)  
[image002.png](#)  
[image004.png](#)  
[image006.png](#)  
[Contingency Plans.pdf](#)

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I hope you all had a relaxing weekend after the shorter work week. There are two things we'd like to address in this weekly update: **contingency plans** and **campus COVID-19 testing/test results**.

Although the campus is seeing positive results from the temporary restrictions the chancellor and provost have put into place, the Library has put together plans should the campus cease on-site instruction. Plans of operations in various areas have been compiled into the single PDF attached. For the most part, Library operations would continue much like they are currently, barring a more serious situation in which the campus goes on complete lockdown and all employees are sent home.

In regards to testing and test results, we realize you may have some questions. Given that faculty and staff have been asked to test once per week, I'm sure you're wondering about your status and having building access if your results don't come back in a timely manner.

Illinois Human Resources says that the access period runs from test report to test report—not test check-in. For example, if you test on Sunday, but your results are not returned until Monday, access is granted starting on Monday and should continue for seven days following that (so through 11:59 pm on the following Monday) until your *next* test results are reflected in the Safer Illinois app. The good news is that, as of this weekend, IHR is seeing results returned in less than 12 hours. We are still being encouraged to test on weekends or Wednesday, as that should continue to have a positive effect on the test result turnaround time.

Please remember that you must provide building access status, your i-card, and a face covering to access the Main Library, Grainger Engineering Library Information Center, and the Undergraduate Library. WSAs are in place at entrances. They are not able to make exceptions. In the case of inconclusive or delayed tests (particularly if this happens more than once), you should discuss building access with your supervisor and Library HR.

As always, if you have any questions, please don't hesitate to reach out.

Best,

**HEATHER MURPHY**

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