

**From:** [Arseneau, Skye Yolanda](#)  
**To:** [LIBNEWS-L@LISTSERV.ILLINOIS.EDU](mailto:LIBNEWS-L@LISTSERV.ILLINOIS.EDU)  
**Subject:** Testing Schedule  
**Date:** Monday, August 24, 2020 10:04:00 AM  
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Good morning All,

As many of us noticed this morning, the campus' [COVID-19 testing schedule](#) has been implemented. Please note that at this time the campus is unable to identify those employees that are **100% remote working and are not required to complete the testing** unless there is a need for a brief on campus visit. It is the employee's responsibility to plan accordingly to get tested and receive a negative result prior to making plans to be on campus.

If/When further information is required by campus for employees that are not working onsite, the Library will reach out to you at that time.

For employees that have either a partial or full on-site work schedule, please do your best to follow the schedule you have been assigned. There is an option to request to change your assigned scheduled located in the message below.

Skye

The following information is from the On-Campus COVID-19 Testing web page:

### **Testing Schedules**

The university is helping students, faculty and staff create a testing schedule that specifies which days to get tested. You can visit any of the [on-campus COVID-19 testing locations](#) to participate in the testing program.

### **TESTING SCHEDULING SURVEYS**

Students, faculty and staff will receive an email invitation with a link to complete an individualized, confidential survey that will help determine the two days that best match their weekly schedule and routine.

[The SHIELD team](#) will use the survey answers to determine the test days that best match your needs and that give you the most current results when your potential exposure to the virus is highest. A new survey will be sent to everyone the first week of every month, allowing your schedule to change as you adjust your activities throughout the semester. If you wish to change your testing schedule, please fill out this form: <https://go.illinois.edu/COVIDTestingSchedule>

If you do not complete the survey, your weekly testing schedule will be assigned randomly.

Completing the survey is the best way to make sure your testing schedule is built around your daily life and campus engagement and activities.

Until you have received your individualized testing schedule, you can test twice a week on one of the

following combination of days:

- Monday/Thursday,
- Tuesday/Friday,
- Wednesday/Saturday,
- Thursday/Sunday.

The goal is to test at least every four days.

### **MISSING SCHEDULED TESTING DAYS**

You must do your best to keep to your schedule. This offers all of us the greatest level of protection and the most accurate data to monitor and slow any spread of the virus in our community.

If you miss one of your scheduled testing days, you will receive an initial email reminder that you have missed a scheduled test. Your access to campus classrooms, buildings or facilities may be removed.

You must visit one of our testing sites, and you must resume your assigned testing schedule at the first opportunity, even if this means you take a test on consecutive days. Failure to complete your required testing could also result in action through the applicable student or employee discipline process.

### **Off-campus tests**

To participate in on-campus activities, you must participate in the on-campus testing program. If you do get a positive COVID-19 result from an off-campus testing location, you are required to notify the Champaign Urbana Public Health District. A person who tests outside of the on-campus testing should report any positive result to the Champaign Urbana Public Health District (CUPHD) and give CUPHD permission to notify the university.

### **SKYE ARSENEAU**

*Interim Director for Library Human Resources*

University of Illinois at Urbana-Champaign

Library Administration

Library Human Resources

1408 W. Gregory Dr | M/C 522

Urbana, IL 61801

217.244.5031 | [yoskye@illinois.edu](mailto:yoskye@illinois.edu)

[www.library.illinois.edu](http://www.library.illinois.edu)



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