

From: [Murphy, Heather](#)
To: ["LIBNEWS-L@LISTSERV.ILLINOIS.EDU" \(LIBNEWS-L@LISTSERV.ILLINOIS.EDU\)](#)
Subject: Messaging re: Accessing Print Materials for Reserves
Date: Tuesday, July 7, 2020 5:56:37 PM
Attachments: [image007.png](#)
[image002.png](#)
[image004.png](#)
[image006.png](#)

The following is messaging tailored to our users which has been added to the [Library's COVID-19 page](#).

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### **How will the Library provide access to print materials for reserves?**

During the COVID response, the Library is unable to offer access to traditional physical reserves (such as entire books). In order to safely serve on-campus students, as well as students who may not be on campus this fall, the Library encourages instructors to identify portions of printed works the Library can assist in making available digitally. For complete works, the Library will try to provide digital access when such access is feasible and allowable under copyright law. Please note that electronic textbooks are often not available for libraries to purchase.

For material not currently available in digital form, requests for digitization of portions of printed materials should be made through the [Interlibrary Loan/Document Delivery webpage](#). Since digitizing multiple works for multiple instructors will take time, the Library encourages instructors to submit requests as far in advance of the fall semester as possible. Please note that digitization of entire works for the purpose of course reserves is generally not possible due to copyright restrictions.

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