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To: ["LIBNEWS-L@LISTSERV.ILLINOIS.EDU" \(LIBNEWS-L@LISTSERV.ILLINOIS.EDU\)](#)
Subject: COVID-19: Information about Travel
Date: Thursday, March 12, 2020 11:05:20 AM
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[image004.png](#)

There will be a series of emails today regarding travel, student workers, events, and Library locations/hours. This is the first message in that series.

Regarding all business travel:

All university-sponsored international travel is prohibited, along with non-essential domestic travel until further notice.

As for personal travel:

Personal international travel is strongly discouraged, and we urge caution and the exercise of good judgment for personal domestic travel.

Employees choosing to travel in the upcoming weeks should follow the recommendations set forth in the [U of I System message on new policies related to COVID-19](#) and may be subject to self-quarantine upon return to work.

For additional information, please refer to the guidance set forth from the System Human Resource Services:

<https://blogs.uofi.uillinois.edu/view/1418/807216>

If you have travel arrangements (e.g., airfare, conference registrations, hotel reservations, etc.) that need to be canceled, you must contact the airlines, conference organizers, or hotels directly for reimbursement or credit. BHRSC cannot handle this for you (even if the purchase was made with a university T-Card).

If you have any questions not addressed here, please reach out to [Skye Arseneau](#) (Human Resources) or [Susan Edwards](#) (Business Services).

Thank you for your patience as we navigate through a rapidly evolving situation.

HEATHER MURPHY

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