

Binding Inspection Form

Instructions: Check box, and insert streamer into volume. Place those with other than cosmetic errors aside.

Mistakes:

- Wrong Spine Information
 - Covers Switched
 - Mis-collated Pages/Issues
 - Wrong Edge Bound
 - Text Block Upside Down
 - Instructions Not Followed
- Specify: _____

Cosmetic Problems:

- Flaws in Covering Material
- Lettering Mis-positioned
- Squares Overly Wide/Narrow
- Text Block Nicked or Burred
- S. Lining Too Long
- S. Lining Crooked
- Turn-ins Uneven, Crooked, etc.
- End Papers Not Smooth
- End Papers Torn
- Leaves Stuck Together

Structural Problems:

- Joints Not Parallel, Even, Etc.
- Joint/Hinge Adhesion Bad
- Spine Not Properly Shaped
- S. Lining <1" on Boards
- S. Lining Too Short > 1/2"
- S. Lining Not Adhered Well
- Text Block Crooked
- Text Block Not Flush >3" Thick
- Text Trimmed
- Text Invaded by Glue/Sewing
- Text Obscured by Glue
- Foldouts Bound In
- Sewing Loose
- Endsheets Poorly Attached

Other: _____

Binding Inspection Form

Instructions: Check box, and insert streamer into volume. Place those with other than cosmetic errors aside.

Mistakes:

- Wrong Spine Information
 - Covers Switched
 - Mis-collated Pages/Issues
 - Wrong Edge Bound
 - Text Block Upside Down
 - Instructions Not Followed
- Specify: _____

Cosmetic Problems:

- Flaws in Covering Material
- Lettering Mis-positioned
- Squares Overly Wide/Narrow
- Text Block Nicked or Burred
- S. Lining Too Long
- S. Lining Crooked
- Turn-ins Uneven, Crooked, etc.
- End Papers Not Smooth
- End Papers Torn
- Leaves Stuck Together

Structural Problems:

- Joints Not Parallel, Even, Etc.
- Joint/Hinge Adhesion Bad
- Spine Not Properly Shaped
- S. Lining <1" on Boards
- S. Lining Too Short > 1/2"
- S. Lining Not Adhered Well
- Text Block Crooked
- Text Block Not Flush >3" Thick
- Text Trimmed
- Text Invaded by Glue/Sewing
- Text Obscured by Glue

Foldouts Bound In

- Sewing Loose
- Endsheets Poorly Attached

Other: _____

Binding Inspection Form

Instructions: Check box, and insert streamer into volume. Place those with other than cosmetic errors aside.

Mistakes:

- Wrong Spine Information
 - Covers Switched
 - Mis-collated Pages/Issues
 - Wrong Edge Bound
 - Text Block Upside Down
 - Instructions Not Followed
- Specify: _____

Cosmetic Problems:

- Flaws in Covering Material
- Lettering Mis-positioned
- Squares Overly Wide/Narrow
- Text Block Nicked or Burred
- S. Lining Too Long
- S. Lining Crooked
- Turn-ins Uneven, Crooked, etc.
- End Papers Not Smooth
- End Papers Torn
- Leaves Stuck Together

Structural Problems:

- Joints Not Parallel, Even, Etc.
- Joint/Hinge Adhesion Bad
- Spine Not Properly Shaped
- S. Lining <1" on Boards
- S. Lining Too Short > 1/2"
- S. Lining Not Adhered Well
- Text Block Crooked
- Text Block Not Flush >3" Thick

- Text Trimmed
- Text Invaded by Glue/Sewing
- Text Obscured by Glue
- Foldouts Bound In
- Sewing Loose
- Endsheets Poorly Attached

Other: _____

Binding Inspection Form

Instructions: Check box, and insert streamer into volume. Place those with other than cosmetic errors aside.

Mistakes:

- Wrong Spine Information
 - Covers Switched
 - Mis-collated Pages/Issues
 - Wrong Edge Bound
 - Text Block Upside Down
 - Instructions Not Followed
- Specify: _____

Cosmetic Problems:

- Flaws in Covering Material
- Lettering Mis-positioned
- Squares Overly Wide/Narrow
- Text Block Nicked or Burred
- S. Lining Too Long
- S. Lining Crooked
- Turn-ins Uneven, Crooked, etc.
- End Papers Not Smooth
- End Papers Torn
- Leaves Stuck Together

Structural Problems:

- Joints Not Parallel, Even, Etc.
- Joint/Hinge Adhesion Bad
- Spine Not Properly Shaped
- S. Lining <1" on Boards
- S. Lining Too Short > 1/2"
- S. Lining Not Adhered Well

- Text Block Crooked
 - Text Block Not Flush >3" Thick
 - Text Trimmed
 - Text Invaded by Glue/Sewing
 - Text Obscured by Glue
 - Foldouts Bound In
 - Sewing Loose
 - Endsheets Poorly Attached
- Other: _____

Binding Inspection Form

Instructions: Check box, and insert streamer into volume. Place those with other than cosmetic errors aside.

Mistakes:

- Wrong Spine Information
 - Covers Switched
 - Mis-collated Pages/Issues
 - Wrong Edge Bound
 - Text Block Upside Down
 - Instructions Not Followed
- Specify: _____

Cosmetic Problems:

- Flaws in Covering Material
- Lettering Mis-positioned
- Squares Overly Wide/Narrow
- Text Block Nicked or Burred
- S. Lining Too Long
- S. Lining Crooked
- Turn-ins Uneven, Crooked, etc.
- End Papers Not Smooth
- End Papers Torn
- Leaves Stuck Together

Structural Problems:

- Joints Not Parallel, Even, Etc.
- Joint/Hinge Adhesion Bad
- Spine Not Properly Shaped

q S. Lining <1" on Boards

q S. Lining Too Short > 1/2"

q S. Lining Not Adhered Well

q Text Block Crooked

q Text Block Not Flush >3"

Thick

q Text Trimmed

q Text Invaded by Glue/Sewing

q Text Obscured by Glue

q Foldouts Bound In

q Sewing Loose

q Endsheets Poorly Attached

q Other: _____
