

**APPLICATION FOR FINANCIAL SUPPORT FOR INTERNATIONAL  
COLLECTION DEVELOPMENT TRIPS**

**Library Buying Agent:** \_\_\_\_\_

**Unit:** \_\_\_\_\_

**Proposed Dates of Travel:** \_\_\_\_\_

The University Library provides resources and services to support the research of faculty and scholars. The collections that are provided include both primary and secondary resources from around the world. Despite significant improvements in communications, travel, and trade over the last decade, the challenges inherent in building relationships and acquiring materials from abroad remain significant and can directly hinder the University Library's ability to provide important primary and secondary resources to its scholars. While acquisition should be a role within any buying trip, applicants are requested to think about how their proposed buying trip will facilitate their collection development activities in future years.

**Applicant:** Please attach a completed *Overseas Buying Trip Support and Leave Agreement* and, in approximately two-pages, provide a response to each of the following five requests:

**Detail your plans for the buying trip (identifying proposed destinations, types of materials to be acquired, etc);**

**Detail the underlying reasons why the Library (and any on-campus partners) should support your proposed buying trip, providing details about how the buying trip will support the continuation or development of important academic or research programs on campus.**

**Please highlight specific materials that you are interested in acquiring which cannot be acquired domestically, and note why these materials are not available through domestic or foreign dealers with services in the US.**

**Please note long term connections that you anticipate building which may be capitalized upon in future US-based collection development activities.**

**If you propose to acquire primary resources, have you (a) investigated relevant regulations regarding the importation of culturally significant artifacts, and (b) investigated the eventual processing and management needs with appropriate special collections units within the University Library?**