

**CAPT Meeting Minutes**  
**November 11, 2016**  
**1:30 p.m.**

Present: Tom Teper, Tom Habing, Michael Norman, Bill Mischo, Kyle Rimkus, Beth Namachchivaya, Lynn Wiley, Bill Ingram, Susan Avery, JoAnn Jacoby, Helenmary Sheridan

Absent: Chris Prom, Jim Dohle

Tom Teper opened the meeting requesting changes or questions to the agenda. Agenda approved.

The September meeting minutes were unanimously approved.

The following are committee member changes: Harriet Green for Aaron McCollough, Helenmary Sheridan for Bill Ingram, Susan Avery for Suzanne Chapman. The Digital Production Work Group added Will Schlaack.

**Cataloging and Metadata bi-monthly report-Michael Norman**

- Report Attached.

**Search, Discovery, and Delivery bi-monthly report-Bill Mischo**

- Web Content-5-6 units to convert to Word Press before the start of next semester. The plan is to convert all other units Spring Semester.
- Altmetrics = new system (\$28,000)

**Electronic Resources bi-monthly report-Lynn Wiley**

- Report attached.

**CARLI Update**

The bid is going out soon. Demos likely in 2017. Sole source in play to extend for one year.

**ILS Migration Update**

- Starting some standardization, but we need to start thinking of options for clean-up prior to migration.
- We need the team to begin addressing this in a meaningful manner.
- Tom and Tom will pull together a charge of the group. They will meet with John Wilkin, and then meet with IT, Cataloging, Discovery, Acquisitions/SFX, and Circulation.

**Meeting adjourned at 3:00 p.m.**

