LEGAL DOCUMENTS Timothy Kearley and Richard Surles; January 1985

I. DESCRIPTION

A. <u>Purpose</u>: To support the mission of the Law Library (see I.A. of the Law Library's Collection Development Statement) and to a lesser extent, to supplement the resources of other library units who need access to federal and state documents.

B. <u>History of Collection</u>: By Congressional designation, the Law Library became a selective depository for United States government documents in 1966. In 1970 the Law Library was selected as a complete depository for Illinois documents. The Documents Division librarians of the Law Library have selected appropriate documents from other states since the early 1970's. Many large sets of law-related documents (for example, the <u>Congressional Record</u> and its predecessors, the <u>U.S. Serial Set</u>, the <u>United States Reports</u>, the <u>Federal</u> <u>Register</u>. the <u>Code of Federal Regulations</u>, and the <u>Statutes at Large</u>) were already in the Law Library's collection and other serials and important groups of documents predating depository status have been acquired. We have historically selected 20-30% of the available federal documents. By arrangement with the courts, the Documents Division receives records and briefs from the Illinois Supreme Court and the U.S. Seventh Circuit Court of Appeals. In addition, we are a depository for case files from the Illinois Pollution Control Board.

C. <u>Estimate of Holdings</u>: Although the size of the documents collection has never been accurately figured, we currently add approximately 20,000 documents per year.

D. <u>State. Regional. and National Importance</u>: The Law Library is one of 55 selective federal depositories in Illinois and is one of over 30 Illinois depositories. We are also one of the few libraries that receive significant numbers of Illinois Supreme Court and 7th Circuit records and briefs.

E. Unit Responsible for Collecting: Documents Division, Law Library.

F. Location of Materials: The bulk of the legal documents collection is located in the basement of the Law Library. Boxes of old briefs are also housed in a storage room in the Law School Building. By virtue of an acquisitions agreement between the Law Library and the Labor and Industrial Relations Library, certain federal documents from the Bureau of Labor Statistics are housed in the Labor Library. (We hope to expand this program to include other libraries on campus in the future.) The Documents Library and the Bookstacks contain the largest collections of federal and Illinois documents.

G. <u>Citations of Works Describing the Collection</u>: None available.

II. GENERAL COLLECTION GUIDELINES

A. <u>Languages</u>: Virtually all documents are written in English. A very small number are in Spanish.

B. Chronological Guidelines: No restrictions.

C. <u>Geographical Guidelines</u>: Documents published by the federal and state governments are collected.

D. <u>Treatment of Subject</u>: Law and law-related documents are collected, including interdisciplinary materials and topics of current, popular interest. The Documents Library collects federal and Illinois government documents on a comprehensive level (federal documents at a 90-95 percent depository level and Illinois documents at a 100 percent level), and various libraries throughout the system collect such documents according to their subject interests. In some cases, as with the Agriculture Library, the Law Library collects documents on its depository program and distributes them to the interested libraries.

E. <u>Types of Materials</u>: Most formats are collected with emphasis on books and microformats. (Maps are generally excluded).

F. <u>Dates of Publication</u>: No restrictions. However, documents are generally printed in small numbers and go out-of-print rather quickly, so retrospective collection is somewhat hampered.

G. Place of Publication: U.S. imprints only.

III. COLLECTION RESPONSIBILITY BY SUBJECT SUBDIVISIONS WITH QUALIFICATIONS, LEVELS OF COLLECTING INTENSITY* AND ASSIGNMENTS**

SUBJECTS	ES	CL	DL	ASSIGNMENTS
FEDERAL (by agencies)				
Agriculture Dept.	1	1	1	LAW DEPOSITORY
Arms Control and Disarmament Agency	4	4	4	LAW DEPOSITORY
Commerce Dept. (including Census)	2	2	2	LAW DEPOSITORY
Civil Aeronautics Board	1	1	1	LAW DEPOSITORY
Federal Communications Commission	4	4	4	LAW DEPOSITORY
Civil Rights Commission	4	4	4	LAW DEPOSITORY
Defense Dept.	3	3	3	LAW DEPOSITORY
Education Dept.	1	1	1	LAW DEPOSITORY
Energy Dept.	1	1	1	LAW DEPOSITORY
Environmental Protection Agency	1	1	1	LAW DEPOSITORY
Federal Emergency Management Agency	1	1	1	LAW DEPOSITORY
Federal Home Loan Bank Board	1	1	1	LAW DEPOSITORY

* Levels represent the Documents Division of the Law Library only. For federal agencies the levels are based on the List of Classes of United States Government Publications Available for Selection by Depository Libraries (rev. Sept. 1984). Levels do not necessarily mirror the descriptions of collection levels in the Introduction because documents are always a subset of the published material on an agency or a subject. Level I means that only annual reports, administrative decisions, and perhaps a few other serial titles are collected.

** Assignments do not involve any funds and represent the Law depository programs only.

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SUBJECTS	ES	<u>CL</u>	DL	ASSIGNMENTS
Federal Maritime Commission	1	1	1	LAW DEPOSITORY
Federal Reserve Board of Gov.	3	3	3	LAW DEPOSITORY
Federal Trade Commission	4	4	4	LAW DEPOSITORY
General Accounting Office	3	3	3	LAW DEPOSITORY
	4			LAW DEPOSITORY
General Services Administration	3	3	3	LAW DEPOSITORY
Health and Human Services Dept.	3	3	3	LAW DEPOSITORY
이 것이 아이에 가지 않는 것이 가지 않는 것 같아. 이 것	3	3	3	LAW DEPOSITORY
	1	1		LAW DEPOSITORY
Interstate Commerce Commission	1	1		LAW DEPOSITORY
International Trade Commission	1	1	1	LAW DEPOSITORY
Justice Dept.	4	4	4	LAW DEPOSITORY
	4	4		LAW DEPOSITORY
	4			LAW DEPOSITORY
	3	3	3	LAW DEPOSITORY
National Labor Relations Board	4	4	4	LAW DEPOSITORY
National Credit Union Administration	1	1	1	LAW DEPOSITORY
National Mediation Board	4	4	4	LAW DEPOSITORY
National Science Foundation	1	1	1	LAW DEPOSITORY
Postal Service	1	1	1	LAW DEPOSITORY
Personnel Management Office	1			LAW DEPOSITORY
President		4	4	LAW DEPOSITORY
Small Business Administration	-			LAW DEPOSITORY
State Dept.	4			LAW DEPOSITORY
Securities and Exchange Commission	4	4		LAW DEPOSITORY
Smithsonian Institution				LAW DEPOSITORY
Transportation Dept.				LAW DEPOSITORY
Treasury Dept. (including IRS)				LAW DEPOSITORY
Veterans' Administration	2	2	2	LAW DEPOSITORY
Congress (including congressional				
committees and commissions)	4	4	4	LAW DEPOSITORY
ILLINOIS	1.			
(All Illinois documents that are				
available are received; the				
Illinois depository system does				
not allow selectivity.)	4	4	4	LAW DEPOSITORY
OTHER STATES				
Administrative law	4	4	4	LAW DEPOSITORY
Criminal justice	4		4	LAW DEPOSITORY
Judicial administration				LAW DEPOSITORY
Legislative process	4	4		LAW DEPOSITORY
Social issues and welfare				LAW DEPOSITORY
Taxation			3	LAW DEPOSITORY
Women	3	3	3	LAW DEPOSITORY
	Federal Maritime Commission Federal Reserve Board of Gov. Federal Trade Commission General Accounting Office Government Printing Office General Services Administration Health and Human Services Dept. Housing and Urban Development Interior Dept. Interstate Commerce Commission International Trade Commission Justice Dept. Judiciary Labor Dept. Library of Congress National Labor Relations Board National Labor Relations Board National Credit Union Administration National Mediation Board National Science Foundation Postal Service Personnel Management Office President Small Business Administration State Dept. Securities and Exchange Commission Smithsonian Institution Transportation Dept. Treasury Dept. (including IRS) Veterans' Administration Cogress (including congressional committees and commissions) ILLINOIS (All Illinois documents that are available are received; the Illinois depository system does not allow selectivity.) OTHER STATES Administrative law Griminal justice Judicial administration Legislative process Social issues and welfare Taxation	Federal Maritime Commission1Federal Reserve Board of Cov.3Federal Trade Commission4General Accounting Office3Government Printing Office4General Services Administration3Health and Human Services Dept.3Housing and Urban Development3Interior Dept.1Interstate Commerce Commission1Juticiary4Labor Dept.4Judiciary4Labor Dept.4Library of Congress3National Labor Relations Board4National Credit Union Administration1National Science Foundation1Postal Service1President4Small Business Administration1State Dept.3Treasury Dept. (including IRS)4Veterans' Administration2Congress (including congressional committees and commissions)4ILLINOIS(All Illinois documents that are available are received; the Illinois depository system does not allow selectivity.)4OTHER STATES Administration4Cominal justice4Judicial administration4Ligislative process4Social issues and welfare Social issues and welfare3	Federal Maritime Commission1Federal Reserve Board of Gov.3Federal Trade Commission4General Accounting Office3Government Printing Office4General Services Administration3Health and Human Services Dept.3Housing and Urban Development3Interior Dept.1Interstate Commission1Justice Dept.4Judiciary4Labor Dept.4Library of Congress3National Credit Union Administration1Interside Commission1Intarial Science Foundation1Postal Service1President4Sauthsonian Institution1Interson Dept.3Transportation Dept.3State Dept.4Securities and Exchange Commission4Sauthsonian Institution1Transportation Dept.3Treasury Dept. (including IRS)4Veterans' Administration2Congress (including congressional committees and commissions)4Mainistrative law confissions4OTHER STATES Administrative law driming Justice4Administrative law cotal low selectivity.)4OTHER STATES Administration4Administrative law Cotal issues and welfare Scial issues and welfare Scial issues3Associal issues and welfare Scial issues3	Federal Maritime Commission11Federal Reserve Board of Gov.33Federal Reserve Board of Gov.33Federal Trade Commission44General Accounting Office33Government Printing Office44General Services Administration33Health and Human Services Dept.33Housing and Urban Development33Interior Dept.11Interstate Commerce Commission11Interstate Commerce Commission11Interstate Commerce Commission11Interstate Commerce Commission11Interstate Commerce Commission44Judiciary44Labor Dept.44Library of Congress33National Credit Union Administration11National Credit Union Administration11National Science Foundation11Personnel Management Office11President44Sault Business Administration11Transportation Dept.33Treasury Dept. (including IRS)44Veterans' Administration22Congress (including congressional committees and commissions)44Veterans' Administration22Congress (including congressional committees and commissions)44Administrative law44<

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(Many other subjects are collected on an ad hoc basis)