

University of Illinois at Urbana – Champaign Library Guidelines for Cancellation of Unique Serials

All cancellations should go through a selector's division first.

All unique journals, which are canceled, will require final review by the AUL for Collections, who may refer questions and concerns about specific unique cancellations to the Collection Development Committee or other selectors.

The procedure for the cancellation of serials is as follows:

- Proposed cancellations should be discussed with other selectors in the same division in other divisions that are known to consider this title important to their users.
- If the title is central to the research or instructional needs of the other division or library, the fund managers can agree to divide the cost equally, or the journal will be canceled. Dividing the cost is accomplished by moving half the subscription price from the fund that wishes to cancel to the fund that wishes to keep the journal. Location will be decided in the best interest of the users.
- If the journal is of only secondary importance to the selector contesting the cancellations, the title will be canceled.