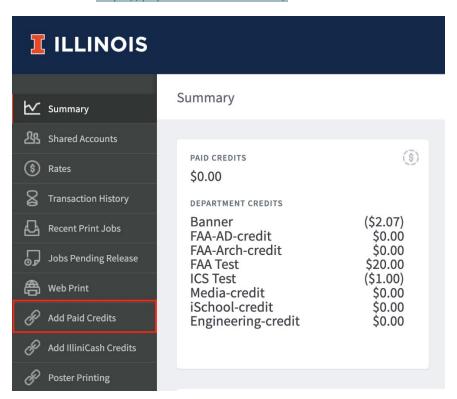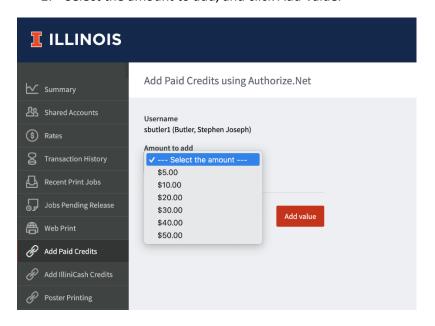# Adding Paid Credit to Papercut

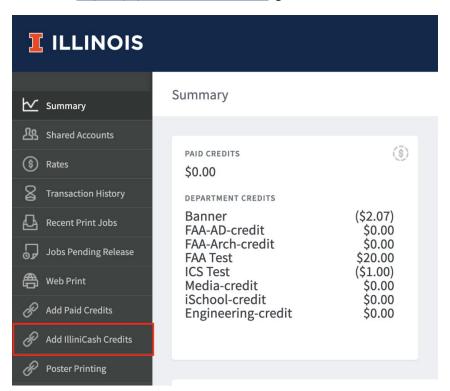1. Go to https://papercut.ics.illinois.edu/ and select Add Paid Credits.

2. Select the amount to add, and click Add Value.

3. The system will then prompt for credit card information. After submitting credit card information, the amount should show up as Paid Credit, visible on the Summary page.
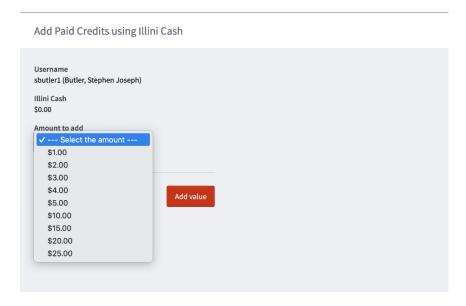
Transfer Illini Cash to Paid Credit

1. At https://papercut.ics.illinois.edu/, go to Add Illini Cash credits.

2. Select the amount of Illini Cash to transfer to Paid Credit and select Add Value.
   If a person has no Illini Cash ($0.00), they will not be able to transfer any to Paid Credit, nor add additional Illini Cash. This option should go away in a year when the service ends support for Illini Cash.

3. The amount should then show up as Paid Credit, visible on the Summary page.