

Library Leadership Group

November 2025

Charge and Scope

As an undivided college, the Library's internal administrative leadership has responsibilities delegated to them by the Dean of Libraries and University Librarian (hereafter, Dean), who is the official Department Executive Officer (DEO). Individuals included in this internal administrative leadership team may include those outlined below in the section titled Membership. In keeping with expectations that college administration and governance practices are customized to fit the mission of the college, unit heads provide managerial and strategic leadership for Library services and programs, operating both as individuals with responsibility for specific functions and/or locations, and collectively with members of the Senior Administrative Team as the **Library Leadership Group (LLG)**.

The **Library Leadership Group** functions in a highly collaborative manner to:

- Provide advice and counsel to the Dean and the Senior Administrative Team regarding strategy, prioritization, direction, policy, and budget;
- Actively monitor developments that may impact the organization;
- Provide leadership in furthering the Library's mission, ensuring consistency in approaches across the Library including collections, programs, personnel, and services;
- Develop and implement equitable and strategic models for operations across the Library;
- Facilitate communication to and consultation between the Senior Administrative Team and Library personnel;
- Develop individuals' skills and abilities as supervisors, mentors, and supporters to unit staff and faculty, and work to create a positive, supportive Library culture.

As an administrative body, LLG supports and upholds shared governance principles that encourage the engagement of other library entities in providing advice and counsel to the Dean.

Membership

In addition to the Dean, who serves as chair, there are three categories of membership for the LLG:

1. Individuals specifically appointed by the Dean to oversee a Library unit;
2. Individuals who serve as members of the Senior Administrative Team;
3. Other individuals specifically invited by the Dean.