

LCP October Agenda

Friday, October 14, 2022 via Zoom

Present: Megan Pearson (Co-Chair), Janelle Sander (Co-Chair), Eric Kurt (CAP), John Laskowski (Secretary), Tracy Tolliver, Hoa Luong, Will Schlaack (CAP), Sara Holder (guest), David Ward (guest)

Absent: Cara Bertram, Evan Barber

Minutes: John Laskowski

Meeting convened: 1:02 pm

- TLAS: Update on Main Library / Undergraduate Library integration – Guests: Sara Holder and David Ward
 - Teaching, Learning and Academic Support Unit
 - Services
 - Instruction
 - Composition I: Rhetoric and Communications
 - LAS Life Career Design: 100, 101, 102
 - Savvy Research
 - ESL: Grad and Undergrad
 - ELearning: LibGuides, Canvas, and Videos
 - Research Support
 - Info Desk
 - Walk-up, email, chat, and phone.
 - Over 14,000 transactions/year.
 - Collaboratively staffed
 - Research Consultations: Targeted primarily at Undergraduate Students.
 - Stacks Reference Collection: Greatly reduced in size. Now located in the C1 range of Deck 5.
 - Student Success

- Outreach programs: Combination of health and wellness and academic support.
- Campus Partner Programs
 - Counseling Center
 - McKinley
- Pilot Speaking Center
- Writers Workshop
- Spaces
 - Info Desk
 - Help with building navigation
 - Research support
 - Access to printers / help with printing
 - Writers Workshop check-in
 - Keys to Room 106
 - The Orange Room
 - Study tables
 - Study rooms
 - Sound-isolating Zoom rooms
 - Printing: Cash printing only at Grainger.
 - Scanning
 - Events
 - 2-hour Loanable Technology
- Building Project Wrap-up
 - Closing of UGL
 - Integration of those services into other Libraries.
 - Lingering issues
 - Technology orders
 - Media Commons studios online
 - Conference room updates

- Zoom instruction rooms.
 - 450 A-C: shared office space when needed (Zoom-based, supervisor consultations, etc.)
 - reflib@library.illinois.ed is still the preferred email address for referrals to the Info Desk.
- Approval of September Minutes:
 - Approved
- Approval of Minutes from the Quarterly Meeting with Dean Wilkin:
 - Approved with corrections
- Update on October 3 Executive Committee meeting, the LCIT proposal, and plans for October 24 Executive Committee meeting.
 - Leadership of LCP and LSSC expressed concern over lack of follow-up on the LCIT proposal after the conversation at the August Dean’s Hangout.
 - Only the leadership from LCP and LSSC will participate in the October 24th discussion.
 - Kelli Trei shared a final version of the LCIT Proposal with EC and LCP and LSSC leadership.
 - Eric Kurt: The Faculty Meeting Agenda Committee is trying to decide if the next faculty meeting will take place because of the need to discuss LCIT at the same time as the interview schedule for Dean candidates.
- CSP Resource Statement Feedback – Deadline: Friday, October 21.
 - CSP Resource Statement is a shift to making “the Memo” official policy rather than existing only as a proposal.
 - Once feedback is implemented, the secretary will send the finalized statement to the Dean and Susan Breckenridge.
- Call for Volunteers: LCP Bylaws Committee – charge and deadline.
 - Call will be sent out after the meeting since three members are absent.
- Call for Volunteers: LCP Forum Planning Committee
 - Call will be sent out after the meeting since three members are absent.

- [Professional Staff Leadership Academy](#) promotion
 - FYI: Jake MacGregor asked us to get the word out on this opportunity.
 - Hoa will promote this in the newsletter.
 - Jen Yu has participated.
 - More information: <https://www.hr.uillinois.edu/employeedevelopment/PSLA>
- CAP updates: Will and Eric
 - AP union. Focused on assisting visiting APs but open to all. Around 72 active members.
 - No grievances.
 - Committees needing to be filled.
- New Business
 - Presentations of the candidates for the Deanship.
 - These are all schedule for in-person-only participation.
 - Complaints about the inaccessibility are being sent to the Office of Access & Equity: <https://oae.illinois.edu/get-help-report-a-problem/report-a-barrier-to-access/>

Meeting adjourned: 1:58 pm