

L-CAP Meeting Minutes

Friday, February 14, 2020

3:00pm - 4:00pm, Room 308

Attended: DoMonique Arnold, Susan Braxton, George Gottschalk, Tricia Lampron, John Laskowski, Jake MacGregor, Will Schlaack

Absent: Angela Waarala

Minutes Taker: DoMonique Arnold

1. Minutes from January 13, 2020 Meeting - confirmed
2. Updates on AP Promotion Program (Jake)
 - a. A couple of people attended who had dual roles (both as supervisors and as potential candidates).
 - b. They had a presentation that went over the changes from this past year. Indicated that they will 'freeze' changes for a cycle; they want to just implement at this point. Received positive responses.
 - c. The co-chairs (the two AULs) and L-CAP should discuss the beta name change, but nothing will happen until after the freeze.
 - d. We once again discussed the Dean's statement that it is not a matter of whether this program will continue, but how it will continue.
 - e. (We also discussed whether we should take notes at future meetings with the Dean.)
 - f. Additionally, all decisions will be communicated by the head of HR.
 - g. They will be soliciting the input of L-CAP for the upcoming survey assessing the promotional process.
3. AP Survey on Investigation time
 - a. Meeting with RPC
 - i. The purpose of the meeting was to information gather on how to encourage APs to apply for funds and to help with research time. In actuality, the meeting seemed personally focused on the reps from our committee.
 - ii. Unless there is actual research occurring, it would be hard to receive funding. They do not fund conferences, training, etc.
 - iii. Very few APs have applied for funding through this group.
 - iv. We reviewed the AP Investigation Time Survey administered by RPC
 - v. We then worked on some of the questions we will have in our own survey
 1. Some themes that came up were tangibility – how tangible does the output of our investigation time need to be?
 2. Another theme was around time management - The time constraints of our job are also very different for faculty, so discussed the challenges of carving out blocks of time for investigation time.
 3. Information gathering – how are APs finding out about investigation time and what it entails.

4. We will reach out to Jen to look over the questions we have developed so far on the survey.
4. Quarterly Meeting with Dean Wilkin (March 11, 1-2pm) Agenda Items
 - a. Meeting with AP Candidates
 - i. Document to provide candidate with some information about APs
 - ii. Organized information to discuss with candidate
 - b. AP Promotional Process Updates (Jake) - will be mostly a review of the update that Jake shared today
 - c. Did not discuss this in depth, but please send suggestions for agenda items.
5. Appointing liaisons with groups (as mentioned in L-CAP charge)
 - a. We really need to update this – we should be more connected to LSSC. We could update the charge so that it captures the need to keep lines of communication open. We began this conversation, with the intention of continuing at a later meeting (due to constraints of time).
6. Other topics, news, or announcements
 - a. Next L-CAP Meeting: Friday, March 13 (3pm)
 - b. Update on an additional AP leaving the library

Meeting adjourned at 4:11