

## Meeting Minutes

Monday, January 13, 2020, 2:00pm - 3:00pm, Room 308

Minutes Taker: Angela Waarala

1. Minutes from December 18, 2019 Meeting
  - a. December LCAP meeting minutes approved
2. Follow up on L-CAP / AP Candidate meetings
  - a. We have one more GIS candidate in January 16th
  - b. The script is working but maybe would should spell out the abbreviations
  - c. Hard to ask questions for such a specialized technical position
  - d. LCAP will provide feedback as individual to committee (Jenny Johnson)
3. CAP Updates (Will)
  - a. Thursday, February 6<sup>th</sup> at 1:15pm Illini Room 314b– Provost Andreas C. Cangellaris will visit – if library has questions we can submit them via Will at this meeting – **Add to the LCAP update per Susan before that meeting**
  - b. AP development fund has awarded 90 individual – funds will be spent out soon
  - c. Starting a program Civil Service Employees and Dependents Scholarship Programs
  - d. Campus of Academic Professional Award (CAPE) Narrowing to 6 finalists – will announce the winner after February 13th
  - e. CAMPUS HR talked about long term disability insurance enrollment period is starting soon – will provide you will more than disability funding but comes at a premium and you have to pay into it and it was suggested to sign up – **Add update and link to the LCAP update per Susan <https://www.hr.uillinois.edu/benefits/lifedisability/ltd>**
  - f. CAP met with Director of campus wellness (Michelle Guerra)
    - i. Registration begins Jan 21<sup>st</sup> – there is a wellness calendar
    - ii. Reiterate and discussed smoke free campus
    - iii. Meditation, Healthy Way, Nicotine cessation classes possible
    - iv. Talked about wellness services happening on campus – Wellness To Go program
    - v. Units can ask them to come conduct sessions (Library has hosted 8 sessions and recordings are available to library employees)
    - vi. Sessions are often longer than an hour
    - vii. Jake will pass on pamphlet to Zoe who is wellness rep in the library
    - viii. Wellness committee wants to introduce mindful medication series – requesting a small budget for series of 8 sessions
    - ix. Possible summer or mid semester
  - g. Marijuana is legal in Illinois not on campus because of federal funding campus receives
    - i. Will is going to scan them and Susan will include them in the update
4. AP Survey on Investigation time
  - a. We will discuss investigation time at February 10<sup>th</sup> meeting
5. Other topics, news, or announcements
  - a. Next L-CAP Meeting: Monday, February 10 (2pm)
6. Added discussion points - Email from Eric Chapman – do we want to meet with LSSC

- a. Per the Deans sentiment from our last LCAP meeting with the Dean that is too early to discuss

Adjourned 2:45pm