

BUILDING TAKEOVER

Occasionally protests and other activities on campus result in buildings being occupied by students and other protesters.

1. Remain clam and avoid causing panic in others.
2. Use caution in defending the library or the library's property. Resistance may lead to bodily harm and increase the destruction of property.
3. Call **9-911** if possible. Give your name, location, and explain what is happening. Stay on the phone until the dispatchers release you. Things to consider when calling are:
 - a. Where are the people? How many?
 - b. Does it appear that damage or destruction is imminent?
 - c. Is the building really being occupied?
 - d. Does the crowd seem rational and organized?
 - e. Is there an obvious objective?
4. Notify the following:
 - a. Your supervisor.
 - b. University Librarian's Office (3-0790)
 - c. Campus Police (9-911).
5. If there appears to be a leader to the group, a supervisor should talk to him/her and discern the purpose of the take over.
6. Remember, your first priority is personal safety for yourself, your colleagues, and your patrons. Avoid doing anything that might escalate the situation.