SSHEL Implementation Team  
Services Task Group  
Meeting Summary  
November 2, 2011

1. Subgroup met to review the list of existing and possible services for the new SSHEL library.

2. At the October 31 SSHEL Implementation Team meeting, it was suggested that both subgroups (collections and services) include suggestions for staffing in their respective documents.

3. The group began discussing 1. the appropriate levels of staffing, and 2. the number of staff that might be required to fulfill the following types of services: Circulation, Web Services, Library Instruction, Reference Assistance, Other and Potential Services. These recommendations were noted in the document “List of Services for SSHEL- with staffing.”