Social Sciences, Health, and Education Library Implementation Team Meeting

Minutes May 7, 2012; 10-11am -225B Main Library

Present: Mary Beth Allen, Kathleen Kern, Nancy O’Brien, Lynne Rudasill, Sue Searing, Tom Teper

1. Lynne Rudasill was designated as the minute taker.

2. Minutes of the April 25 meeting were approved with corrections.
   Minutes of the April 30 meeting will be reviewed one more time prior to approval.

3. Kathleen shared a brief report on the results of the survey that had been sent to members of the related departments. The number of respondents identifying themselves with the current units was shared with the team. Surprisingly, a large number of respondents indicated they use the library to study by themselves as well as to look on the shelves for a book, journal or other item. An attempt will be made to do crosstabs with the demographic data regarding this issue. Another surprise was the number of individuals indicating that their favorite means of getting research help was from a person at the reference desk followed by email and chat/IM. The team was interested in having crosstabs run on the issue of the use of datasets. A mix of furnishings appears to be the wish of most users with small and medium-sized tables being the preference of 86% of respondents and a large cohort was interested in open individual study space. The team discussed the possibility for scheduled space for specialized software use, perhaps using a sign-up sheet.

4. Michael Norman has provided the data regarding circulation statistics for the current Applied Health Science and Education and Social Science Libraries. If the base date of 2007 is applied to the collections, they will come very close to meeting the space requirements requested by the Executive Committee. Nancy noted some surprise at the frequency of circulation for several of the S-Collections. Some leeway might be possible for including some of the frequently circulated S-Collections items. For example, items with twenty or more circulations within the last ten years might remain in the new stacks from the S-Collections even with the base year being 2002 for publication dates rather than circulation. We are bringing the criteria closer for all of the collections. It was noted that flaws in original data may have been the result of them coming to us as a snapshot, not what has circulated longer periods of time.

The process for moving the collections is that IPM works from a pick list and pulls everything that is selected for the new space and non-selected materials will be processed for Main Stacks and can be retrieved in the meantime. New materials for the Library will be classified in LC.

If the circulating collections can fit on the BEL side we might be able to include some quiet study space there. It is hoped that we can avoid placing tall shelving units in the “front” room of BEL and adversely affecting the aesthetics there. We need to know how much of the circulating collections would have to be migrated into this area.
The reference collections would be placed on the service side, and the short term loans could go on either side. Mary Beth indicated that AHS faculty sometimes ask for a reserve collection with a one week loan period be temporarily shelved in what might be considered the short term loan area.

5. Tom indicated that we need to provide Jeff with an idea of what we want included in the rooms before he can provide us with a floor plan.

The meeting was adjourned leaving the team members with the following action items:

- The team needs to get its operational planning rubrics including collection size and location, number of possible users and other items to Jeff so he can work on a floorplan for the space.
- Kathleen will work with the graduate assistant to do crosstabs on some items.

Future meetings:

Friday, May 11, 2-4pm (428 Main Library)

Monday, May 14, 10-11am (225B Main Library)