Social Sciences, Health, and Education Library

Implementation Team Meeting

April 25, 2012; 10-11am

225B Main Library

Attended by: Nancy O’Brien (committee head), Mary Beth Allen, Lisa Romero, Lynne Rudasill, Tom Teper, Sue Searing, Lil Morales

1. Designated note taker: Lil Morales

2. The meeting minutes from April 16th, were approved.

3. Discussion of SSHEL Survey Draft 2:

The discussion began prior to the scheduled 10 am meeting time. Sue sent out a copy of the Draft 2 SSHEL user survey, late on the afternoon of the 24th. This draft was compiled by Sue, with input from Lynne, Nancy, and others. Sue commented in her e-mail, that she thought the survey was too long and redundant. This sparked several e-mail comments. Mary Beth responded with an e-mail suggesting we ask patrons, “What type of space would help them to be the most productive?” Kathleen sent an e-mail suggesting to “pare down,” the survey and remove the “Library language.” She felt words like “browsing,” might confuse survey takers. She thought the word “searching,” would be a more appropriate survey term. These initial e-mail remarks became the springboard for the meetings’ discussion, which centered on a full critique of the Draft 2 SSHEL user survey.

4. General in Meeting Discussion

The group began with the first page of the survey. Sue suggested it not be sent to GSLIS, since it might cause some confusion. Everyone agreed the survey should be scaled-down to about half its current content. Tom suggested that several primary questions should be addressed such as: 1. How do you use the Library? 2. How do you use the space? 3. What services would you like to see offered? It was agreed that numbers 1-4, be removed from the survey. Numbers 5-9, needed to be reworked into another section of the survey. Nancy suggested that number 10, be removed all together, since none of the current research questions come into the Library via mail (post). Numbers 11 and 12 were to be reworked into another section. Everyone felt that numbers 13-16, could be removed. As for 17 a, Lynne said the arms control collection should not be included. Numbers 18-21, should remain, but they too, needed to be in a different
section of the survey. Numbers 22-31, should be removed. Numbers 32-42, should remain, but could be condensed and rearranged. The group noted that by removing these 20 plus questions, it had shortened the survey, thus achieving their goal. Lynne suggested that the demographic question #42, be moved to the front page and become question number 1, on the survey. Sue agreed to redesign the survey after hearing the suggestions of the group. In closing, Nancy said she would like to see the changes by the end of the week, in order to get feedback/data before the May 15th deadline.

5. Next meeting

Monday, April 30th, 9-10 am 225B Main Library