

Geology Library Planning and Implementation Committee  
Meeting Minutes  
November 18, 2009

Attending: Tina Chrzastowski (Team Leader), Steve Marshak, Greg McFarquhar, JoAnn Jacoby, Jenny Johnson, Lura Joseph, Sheila McGowan.

Jenny Johnson gave a presentation on “Maps @ Oak Street,” a program and process she has developed to move maps from the Map and Geography Library to Oak Street. The PowerPoint slides from this presentation are found on the New Service Model web site under “Geology Planning & Implementation Committee.” This presentation is now online at <http://www.library.illinois.edu/nsm/geology/MapstoOakStreet.pdf>.

Jenny’s staff (notably a very talented extra help) conducted a map inventory to determine the sets owned by Map and Geography along with a short description. Jenny used this spreadsheet to identify which map sets to send to Oak Street. The extra help person worked full time for approximately seven months to complete the inventory. Jenny also outlined the folder system she developed for maps going to Oak Street. This consists of approximately 20 maps (depending on size and related maps in the series) that have a single barcode and are in a single folder. Use/circulation of the maps will be by folder. The folder will be sent to a library location and the user will use the maps they want, or will be free to look at the other maps in the folder as well. The maps will be relational within the folders. The process of moving maps from their present crowded, cramped location where they are subject to temperature fluctuations and crumpling to the beautiful Oak Street maps cases, in folders and laying flat, was wonderful to behold!

The team talked briefly about how the Map and Geography map processing procedures for Oak Street could be adopted for Geology Library maps. This included the idea that a user study (sometime in the distant future) of map borrowing from Oak Street would be a good test of the system to see if the process works from the patron point of view. Discussion also needs to take place concerning the placement of the map name (“Oak Street Quad”) in the bib record as a searchable field.

The team will meet next on November 20 at 8:45 a.m. in the Chemistry Library conference room.