COMMLISS MINUTES

Sept 18, 2008
Present: Lori Carroll, Katie Newman, Lisa Romero, Sue Searing, Linda Smith
Absent: Brant Houston, JoAnn Jacoby

LIS SURVEY

The Cmte reviewed a survey
(https://illinois.edu/survey/OrganizationSecure?id=8084975) that Sue Searing created. It will be sent to all Library personnel (via LibNews) and GSLIS students and staff. After gathering some demographic information, the survey asks how often they visit into the physical / virtual (web) LIS library, the most important services that the LIS library offers via it's physical / virtual space, and the thing they'll miss most if the LIS library doesn't exist physically, and services they wish the LIS library offered that it doesn't currently offer. The Cmte agreed that the survey asked all the right questions, and liked it's open-endedness.

The only suggestion was that the category "LEEP student" be added to the demographic question. A category to capture GSLIS LEEP faculty will also be added, since, according to Sue, "The adjunct faculty at a distance are a small but vocal minority of our users, so I believe it's important to capture their views."

Sue will send the survey out to a few more reviewers before actually sending it out.

FORUM COMMENTS

The Cmte briefly reviewed the comments that were submitted after the Forum:

> Still unclear: since LIS/COMM merger not under consideration anymore, why is it still necessary to think of new models involving these 2 specific units?

> How about combining children's literature collection in GSLIS and library collection and moving LIS library to GSLIS? What are the other options for moving or combining LIS library and making it look more "modern"?

> I'm not sure having the 2 heads of LIS + Comm library on the team to decide the future of these libraries is the best idea. I think a merger in COMM could work, but it will be hard to move that idea ahead if folks are against it from the beginning.

We decided that the third comment was without much merit since Sue and Lisa obviously are in the best position to contribute to this decision. We did not, at this time, discuss the comments that came from the audience during the Forum, but will certainly review them as we continue the process.

We did decide that we would work from the premise that the LIS library will be going Virtual.

STACKS

Ever present during our considerations was where to put the LIS material. STX seems to be a big bottleneck for the foreseeable future – certainly within the framework of the work of this Cmte. Understandably, we don't want to move things twice, while we're waiting for STX to open up. We will ask Michael Norman and Mary Burkee to discuss this issue with us at a future meeting.

In the meantime, we considered various options for the LIS material:
- Reference (Jo Kibbee) has indicated that they can take the LIS reference collection
- Oak Street: There are a lot of older editions and second copies of materials which can be moved   At least 1/3rd of the LIS collection could easily be weeded to Oak Street. An evening student is already working on identifying the material that can go to Oak St.
- Grainger: Information Science material might fit Grainger's collection profile; also web design, informatics, internet theory (*need to find out what space there is in Grainger*)
- ESSL: Two collections will or could be moved from ESSL, freeing up space that could house much of the practical librarianship material. The Human Area Resource Files in ESSL could be moved; and the Speech Communication material will be moved from ESSL to COMM. Among the categories of LIS material that might find a home in ESSL: academic librarianship, school librarianship, reference libr., bibliographic instruction, etc. *Need to talk to Nancy, to see what other designs ESSL may have on this space.*
- COMM: Material on publishing could move to COMM. *Where to put the copyright / author rights material? COMM?*
  Later comment, from Sue: The other subjects that *would* fit include censorship and internet-in-society studies. And I think copyright and author rights do belong in COMM as a general rule, but it will depend on the particular titles."
- RBML: Later from Sue: "I'm not sure that the books on, for instance, fine binding or historical typefaces fit well with the current subject profile of COMM. It's the sort of stuff that Alvan was talking about, so RBML should have first dibs.
- Archives: ALA newsletters
- Unbound newsletters: Stop collecting. They're not used; are gifts.
- Older journals, for which we have e-access: send to Oak Street, though this is problematic due to the unreliability of access to the Haworth titles.
- Reserves. See below

RESERVES

What to do with the print LIS reserves is an issue that needs quick resolution! In the Spring, the LIS library must cut it's hours back and will only be open until 6 PM. LIS Reserves must be available more readily in the evening, so they must be provided elsewhere. Where?

- UGL:

- o Information Processing and Management (IPM) would need additional funding to cover the processing costs – adding the LIS reserves would add ~10% to the UGL reserves.
  - o UGL has long hours, but doesn't allow materials to circulate over night or out of the building.
  - o The environment in UGL is not the best for Graduate students
- Comm:
  - o Has very limited hours in the summer.
- Education
  - o Has "open reserves" – they treat reserves like reference. So one person could hoard material all day
- Grainger:
  - o Has great hours, and has hard copy reserves. [*Sue will look into this option! Perhaps Grainger would be a good spot for more of the collection, too.*]

Other considerations:
- Could reduce the size of LIS reserves some, by offering more electronically (e.g., a professor may put a book on reserve, but really only be interested in having a chapter from the book ; the chapter could be made available electronically.
- To put something on E-reserves, the current policy is that the faculty member must provide the clean photocopy to IPM for digitization. LIS staff have been taking care of obtaining the photocopies for those GSLIS instructors who are off campus
- Some Reserve material could be recoded as Reference
- It may be possible to add some additional LIS print reserve titles to the Safari e-package. Later note from Sue: "But not more than 1-2 titles per semester, I think."

FUTURE ACTIONS:
- Make some concrete estimates on how much space will be required for the various subject categories of materials currently in the LIS library. Is the 1/3 to Oak street estimate the same for all parts of the collection? How much of reserves can be de-reserved or put on Reference?
- Talk to Nancy O'Brien and Bill Mischo, to see what space possibilities exist in ESSL (considering material that could be removed) and Grainger.
- Urgently, see if Grainger can host the print LIS reserve material.
- Invite Michael Norman to a future meeting (and possibly Mary Burkee, too). Or, in between meetings, see what ideas they can offer with regard to space for the 020's.