BACKGROUND:

In early fall 2011, Chemistry Librarian Tina Chrzastowski announced that she would be retiring on June 30, 2012 after heading the Chemistry Library for 25 years. This retirement provides the opportunity to take a look at Chemistry collections, services and staffing in order to inform short term planning as well as longer term directions.

CHARGE:

1. Articulate a service profile that:
   - Situates the proposed services for the chemical sciences as a core component in a broader array of Library service programs supporting scholarly work, especially those supporting the physical and life sciences (e.g., in the Scholarly Commons, in the Grainger Engineering Library and in the Life Science Information desk in the Funk Library). The proposed service profile should be in accord with the recommendations from the Reference Services Implementation Team.
   - Draws on conversations with relevant campus communities to further define existing and emerging needs of students and scholars as a means of identifying opportunities to:
     - further develop specialized library services to support research, teaching and learning
     - deepen engagement with educational initiatives in the School of Chemical Sciences through instruction as outlined in Information Literacy Considerations for New Service Model Teams
     - consider whether to connect study space, access to technology and student support services in a model similar to the Center for Academic Resources in Engineering (CARE) in the Grainger Engineering Library
   - Identifies services that might be more effectively provided at a larger service point in other Library units or automated (e.g., self check-out)
   - Looks ahead 5 years to consider what service profile, and associated footprint, will be most appropriate over the medium-term.

2. Develop a draft position description for a librarian whose duties include collection development and liaison responsibilities for Chemistry, as well as the needs recently identified by the Physical Science Division librarians related to physical science research in biochemistry, biomedicine and bioengineering.

3. Collaborate with the Assistant Dean for Library Facilities and the NSM Coordinator to develop timelines and schedules for implementation, including:
   - any proposed changes to the Chemistry Library footprint or onsite print collections
   - any proposed changes to the staffing model
4. Recommend a plan for the ongoing assessment of collections and services.
5. Submit a report with its recommendations to the University Librarian by April 13, 2012.

Submitted to the Executive Committee for consideration: December 22, 2011
Approved by the Executive Committee: January 13, 2012