Biology and Life Sciences Implementation Team

Minutes - April 28, 2010

Present: Susan Avery (chair), Pat Allen, Fred Delcomyn, JoAnn Jacoby, Melissa Michael, John MacMullen, Diane Schmidt, Jeff Schrader, Matthew Tomaszewski, Barb Trumpinski-Roberts
Absent: Mary Laskowski

1. Introductions

The team consists of:

Campus faculty and academic staff:
Melissa Michael, Director for Core Curriculum and Assistant Director for Undergraduate Instruction, School of Molecular and Cellular Biology
Fred Delcomyn, former Director of School of Integrative Biology, physiology, neurobiology, and entomology*
John MacMullen, GSLIS, Bioinformatics Steering Committee*
Matthew Tomaszewski, LAS, Associate Dean, Facilities and Space

Library faculty:
Susan Avery, Undergraduate Library (Team Leader)
Pat Allen, Funk Family Library*
Mary Laskowski, Information Processing and Management
Diane Schmidt, Biology Library*
JoAnn Jacoby, NSM Coordinator (Administrative Liaison)

Library staff:
Barb Trumpinski, Funk Family Library
Jeff Schrader, Library Facilities

* Members of Planning Team

Various members of the committee will be absent during parts of May-June, which will necessitate that some of the work will be done in virtual meetings.
Susan-ALA
Diane-SLA
JoAnn-last 2 weeks of May
John-End of May, Beginning of June
Pat-mid-May
Matt-mid-June

2. Review agenda/Establish procedures for minutes

Minutes will be taken by Library members in rotation

3. Review of charge and existing documentation

http://www.library.illinois.edu/nsm/biology/index.html
Deadline June 30
4. **Tour of Biology Library**
   - Reading Room
   - Main Biology Stacks
   - Journals
   - Cage

5. **Discussion of next steps/Division of priority tasks**
   - Fred and Melissa will be liaison with IB and MCB and report on needs, concerns, and services
   - Biology Library is still weeding to Oak Street
     - Criteria need to be solidified for monograph weeding.
     - Decisions need to be made about microform types (maybe to the History, Philosophy and Newspaper Library or Oak)
     - Decisions need to be made about odd/special collection material (viewmaster and Dr. Burrill’s chair)
     - Decision needs to be made about the collection and what should be kept in the library, not Oak St, based on use and on curriculum needs.
   - ACES needs to start evaluating and weeding collection
   - Special Collections will be involved in relocating the “cage” material
   - JoAnn is going to request reports to provide collection information and share existing reports listing journals with backfiles, materials by format, and items by number of circulations
   - 3 working groups formed.
     - **Service Working Group**
       - John*
       - Susan
       - JoAnn
       - Diane
     - **Space Working Group**
       - Matt*
       - Jeff
       - Michelle
       - Fred
       - Diane
     - **Collections Group**
       - Mary*
       - Pat
       - Barb
       - Fred
       - Diane
6. Discussion of information needed

- Funding for staff/funding for other activities- Diane noted that the Life Science Division GA will be available to work on the transfer, JoAnn added that part of our charge is to estimate costs to help inform her NSM allocations)
- New Reference Services model and how it will affect the LS/Biology model (due May 15)
- More information from IB and MCB about their needs for Services and Tools
- Decisions about what to emphasize in the Biology collection/what should be kept on the main campus and what can go to Oak Street
- There is additional information from previous surveys at: http://www.library.illinois.edu/nsm/biology/index.html
- Budget. JoAnn indicated there has been no NSM budget allocated yet for FY 11 however it is part of a 3 year allocation so she is assuming that it will be the same as FY10.

7. Future meetings and timeline

- Next Meetings:
  May 12 8:30-9:30 Chem. Seminar Room 170 Noyes Lab
  May 17 8:30-9:30 Chem. Seminar Room 170 Noyes Lab

- Deadline for Implementation Team Preliminary Report: June 30