Biology and Life Sciences Implementation Team  
Collections Working Group  
Meeting Minutes  
5/11/2010

In attendance: Fred Delcomyn, Barb Trumpinski, Diane Schmidt, and Mary Laskowski

We believe current Biology Library holdings to be somewhere between 100,000-150,000.

We are leaning towards implementing a plan where materials will be transferred to Oak Street, ACES, or the stacks, and not further dividing the collections.

Specific criteria on which we agree:

1. Candidates for Oak Street include journals already available online with good access.
2. Duplicates can be officially withdrawn from the collection and probably left on the shelves until the very end.
3. Materials that are at least moderately used will be transferred to ACES
4. Materials with low use but which require browsing for access should transfer to stacks.

Biology Library staff will continue to systematically identify and process materials for transfer to Oak Street.

ACES staff will begin identifying and processing materials for transfer to Oak Street in preparation for transfers coming into ACES from Biology.

Mary L. will request reports from Michael Norman of serials within stacks in the call number range 570-616 that are already online or duplicates, as well as a report of duplicate holdings in general across the Biology and ACES locations.

Mary L. will send Diane S. list of possible Google Project candidates as soon as the list is finalized.