Manuscript Collection Inventory
Illinois History and Lincoln Collections
University of Illinois at Urbana-Champaign

Note: Unless otherwise specified, documents and other materials listed on the following pages are available for research at the Illinois Historical and Lincoln Collections, located in the Main Library of the University of Illinois at Urbana-Champaign. Additional background information about the manuscript collection inventoried is recorded in the Manuscript Collections Database (http://www.library.illinois.edu/ihx/archon/index.php) under the collection title; search by the name listed at the top of the inventory to locate the corresponding collection record in the database.
URBANA ASSOCIATION OF COMMERCE.

Outline of Arrangement

I. Correspondence

II. Minutes and Reports of Committees

III. Miscellaneous Materials
   1. Annual Meeting, 1934
   2. Farm Census Report, 1930
   3. Holaday Post Roads Bill Correspondence
   5. Indianapolis Better Business Bureau Radio Talks
   6. Junior Chamber of Commerce Survey Correspondence
   7. Trip Reports
   8. Twin City Labor Survey
   9. Uncategorized

IV. George Chapin’s Records of Other Organizations
   1. Civil Works Administration
   2. Illinois Commercial Secretaries Association
   3. National Recovery Administration, Urbana Committee
   4. Twilight Baseball League
   5. Urbana Community Chest
   6. Urbana Golf and Country Club
   7. Urbana Playground Association
   8. Urbana Rotary Club

V. Managing Secretaries’ Personal Correspondence
   1. George Chapin, 1914-25
   2. Floyde D. Sperry, 1932-34
URBANA ASSOCIATION OF COMMERCE.

Folder List

I. Correspondence
   Incoming and outgoing correspondence is arranged in one alphabetical run by name of organization, company, or correspondent. Illinois organizations are filed under the city or town name, out-of-state organizations by state, then by city. (For example, the Mattoon Chamber of Commerce is under "Mattoon," while the Denver Chamber of Commerce is filed under "Colorado.")

Box 1

1. A
2. Addressograph Company (Chicago)
3. Adkins, Congressman Charles D.
4. American Multigraph Company (Cleveland)
5. Aurora Chamber of Commerce
6. B
7. William Beck and Sons Co. (Cincinnati)
8. Big Four Railway System
9. Black, William Z. (State Representative)
11. Bloomington Chamber of Commerce
12. Butler Bros. (Chicago)
13. C
14. California
15. Canada
17. Chain Store Age
18. Chamber of Commerce of the United States
19. Champaign
20. Champaign Chamber of Commerce
21. Champaign County Farm Board
22. Chevrolet
23. Chicago and Eastern Illinois Railway Co.
24. Chicago Association of Commerce
25. Chicago Better Business Bureau
26. Chicago Daily News
27. Chicago Motor Club
28. Chicago World's Fair
29. Colorado
30. Connecticut
31. Cook, Deborah (New York City)
32. Craig, Edith (Normal, Illinois)
33. Cutter, Edgar (Chicago)
34. D
35. Danville
36. Danville Chamber of Commerce
37. Dartnell Corp. (Chicago)
38. Decatur
39. Decatur Chamber of Commerce
40. Disabled American Veterans
41. Dry Goods Merchants Trade Journal
42. Dunlap, H. M. (State Senator)

Box 2

43. E
44. Emmerson, Gov. Louis
45. Executives' Club of Chicago
46. F
47. Fantus Factory Location Service (Chicago)
48. Farmers Grain Dealers Association of Illinois
49. Federation of Illinois Colleges
50. Finfrock, Chauncey L. (Urbana lawyer, Little & Finfrock)
51. Ford
52. Furniture Record
53. G
54. Galesburg Chamber of Commerce
55. Gasthoff, Earl W., Gasthoff Decorating Co. (Danville)
56. Gem City Business College (Quincy)
57. General Motors
58. Gov. Emmerson's Commission on Unemployment Relief
60. Green & Palmer (Urbana law firm)
61. H
62. Hageman Publicity Agency (St. Louis)
63. Heffernan, Maj. L. E. (Chanute)
64. I
65. Illinois
66. Illinois Association of Elks
67. Illinois Association of Ice Industries
68. Illinois Bell
69. Illinois Central Railroad
70. Illinois Chamber of Commerce
71. Illinois Commerce Commission
72. Illinois Council of Religious Education
73. Illinois Farmers' Institute
74. Illinois Journal of Commerce
75. Illinois Library Association
76. Illinois Municipal League
77. Illinois Power
78. Illinois Press Association
79. Illinois Retail Clothiers' and Furnishers' Association
80. Illinois Traction System
81. State of Illinois Agencies (excludes University)
82. State of Illinois - Adjutant General
83. State of Illinois - Dept. of Public Works
84. State of Illinois - Division of Highways
85. State of Illinois - Governor
86. State of Illinois - Secretary of State

Box 3

87. Indiana
88. Crawfordsville (Ind.) Chamber of Commerce
89. Indianapolis
90. Indianapolis Better Business Bureau
91. Indianapolis Chamber of Commerce
92. Iowa
93. Davenport Chamber of Commerce
94. Des Moines
95. International Paper Company (New York City)
96. Intertype Corporation (Chicago)
97. J
98. K
99. Kankakee
100. Kansas
101. Kay, Hobart (father of Gerald, the "amazing boy
    wonder who can both whistle and eat at the same
    time")
102. Kewanee
103. G. H. Kirk Co.
104. Kline Brothers Co.
105. Kroger Grocery & Bakery Co.
106. Jos. Kuhn & Co. (Champaign merchant)
107. L
108. Little, Roger F. (Urbana lawyer, Little & Finfrock)
109. Ma
110. Malloch, Douglas (Chicago)
111. Mattoon
112. Mc
113. Me - Mi
114. Michigan
115. Battle Creek Chamber of Commerce
117. Minnesota
118. Missouri
119. St. Louis Better Business Bureau
120. Mo - Mz
121. Montgomery Ward
122. Modern Display Equipment Co. (Chicago)

Box 4

123. Na - Nat
125. National Better Business Bureau
126. National Recovery Administration
127. National Tea Company
128. Nb - Nz
129. New Jersey
130. New York
131. New York Central Lines
132. Nielson, Knud (Evergreen, Ala.)
133. O
134. Ohio
135. Oklahoma
136. P
137. Pace, Anderson; Pace Inc. (Chicago)
139. Pennsylvania
140. Peoria
141. Peoria and Eastern Railway
142. Polley, Frederick A. (Indianapolis)
143. Pullman Co.
144. R
145. Rantoul
146. Rickey, Branch (St. Louis Cardinals, see also #230)
147. Rockford

Box 5

148. Sa - Sl
149. Sm - Sz
150. Scott Stores, Inc.
151. Smith, George C. (Industrial Club of St. Louis)
152. Standard Paper Manufacturing Co. (Richmon, Virg.)
153. Sweeney, Prof. O. R. (Iowa State College)
154. T
155. Tennessee
156. Texas
157. U
158. University of Illinois
159. Urbana
160. City of Urbana
161. Urbana Daily Courier
162. Urbana High School
163. Utterback, R. M. (Utterback's Business Colleges, Danville)
164. V
165. W
166. Wisconsin
167. X - Y - Z
168. YMCA
II. Minutes and Reports of Committees

Box 6

169. Annual Election Committee
170. Annual Meeting Committee
171. Annual Primary Election Committee
172. Armistice Day Committee
173. Board of Directors, Minutes of Meetings
174. George Chapin's notes from Directors' Meetings
175. Christmas Activities Committee
176. Decoration Committee
177. Emergency Relief Committee
178. Football Banquet Committee
179. Fraternity Credits Committee
180. Joint Committee on Taxation (with Champaign County Farm Bureau and Champaign Chamber of Commerce)
181. Leal School Committee
182. Membership Committee
183. National Affairs Committee
184. Committee on Outlook Sanitarium
185. Committee on Retail Instruction
186. Retail Trade Council
187. Rooster Day Committee, 1932
188. On to St. Joseph Committee
189. Secret Committee of 200
190. School Relations Committee
191. Committee on Solicitations
192. Twin City Unemployment Committee
193. University of Illinois Athletic Relations Committee
194. Urbana Golf and Country Club Membership Committee
195. Urbana High School Athletic Relations Committee
196. Urbana High School Band/Parents of the Band Committee
197. Urbana National Recovery Administration Investigating Committee
198. Miscellaneous Committees
III. Miscellaneous Materials

Box 7

199. Annual Meeting, 1934
   Introductions, awards, promotional material

200. Annual Meeting, 1934
   Correspondence

201. Farm Census Preliminary Announcements, U. S. Census
   Bureau Press Releases, 1930
   Includes 85 of 102 Illinois counties; alphabetical

202. Holaday Post Roads Bill, 1928-32
   Correspondence dealing with bill proposed by W. P. Holaday, Congressman from Illinois, concerning
   construction of a national system of hard surface roads

203. Indianapolis Better Business Bureau Bulletin
   Scattered issues, May 1929 - Jan. 1930; July 1935

204. Indianapolis Better Business Bureau Radio Talks

205. Junior Chamber of Commerce Survey Correspondence
   Chapin's letters to organizations around the nation asking for information that would help him
   start a Junior Chamber of Commerce in Urbana

206. Trip Reports, 1928
   Reports of Chapin's business trips to Chicago and Danville

207. Twin-City Labor Survey, 1930

208. Uncategorized
   Includes a paper by Chapin, "If I were an Editor Again," press releases, 1932 Annual Report, newsletters of the Urbana Women's Club, biographical sketches of Mr. & Mrs. Potter Palmer, programs, invitations, insurance policy receipt, second pages of unidentified letters, handbills of the East Green Street Grocery, and other materials
IV. George Chapin’s Records of Other Organizations

Box 8

209. Civil Works Administration
   Primarily memoranda and statistical forms
210. Illinois Commercial Secretaries Association
211. National Recovery Administration - Urbana
   Meetings of the Urbana NRA Compliance Board, NRA General Committee, and Retail Trade Council; question and answer publicity material; Retail Code Authority forms
212. National Recovery Administration - Urbana Merchant Agreements
213. Twilight Baseball League, 1931
214. Urbana Community Chest - Minutes, budgets, reports
215. Urbana Community Chest - Correspondence
216. Urbana Community Chest - Publicity, solicitations, bulletins, miscellaneous
218. Urbana Community Chest - Red Cross, YMCA
219. Urbana Golf and Country Club
220. Urbana Playground Association, 1930-32
221. Urbana Rotary Club
222. Urbana Rotary Club - Conference of 45th District, 1933
223. Urbana Rotary Club - Chapin paper, "Thoughts About Rotary"
224. Urbana Rotary Club - Rotary International Directives, instructions, correspondence from headquarters in Chicago
225. Urbana Rotary Club - Classification rules, publications
226. Urbana Rotary Club - Rotary International Boys Work Committee and Conference, 1924-25
227. Urbana Rotary Club - Dec. 1932 Monthly Attendance Reports for the 45th District
V. Managing Secretaries’ Personal Correspondence

Box 9

228. George Chapin correspondence, 1914-25
229. Floyde D. Sperry correspondence, 1932-34, A - L
230. Sperry correspondence, from Cameron Harmon
    Includes letter from Branch Rickey to Harmon, Jan. 11, 1934 (see also #146)
231. Sperry correspondence, M - Z
232. Sperry - Miscellaneous
    Includes his resume, photo negative, lists of prominent men in Illinois, interviewing tips