

IHLC MS 357

**Urbana Association of Commerce  
Records, 1914-1935**

# **Manuscript Collection Inventory**

Illinois History and Lincoln Collections

University of Illinois at Urbana-Champaign

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URBANA ASSOCIATION OF COMMERCE.

Outline of Arrangement

I. Correspondence

II. Minutes and Reports of Committees

III. Miscellaneous Materials

1. Annual Meeting, 1934
2. Farm Census Report, 1930
3. Holaday Post Roads Bill Correspondence
4. Indianapolis Better Business Bureau **Bulletin**
5. Indianapolis Better Business Bureau Radio Talks
6. Junior Chamber of Commerce Survey Correspondence
7. Trip Reports
8. Twin City Labor Survey
9. Uncategorized

IV. George Chapin's Records of Other Organizations

1. Civil Works Administration
2. Illinois Commercial Secretaries Association
3. National Recovery Administration, Urbana Committee
4. Twilight Baseball League
5. Urbana Community Chest
6. Urbana Golf and Country Club
7. Urbana Playground Association
8. Urbana Rotary Club

V. Managing Secretaries' Personal Correspondence

1. George Chapin, 1914-25
2. Floyd D. Sperry, 1932-34

URBANA ASSOCIATION OF COMMERCE.

Folder List

I. Correspondence

Incoming and outgoing correspondence is arranged in one alphabetical run by name of organization, company, or correspondent. Illinois organizations are filed under the city or town name, out-of-state organizations by state, then by city. (For example, the Mattoon Chamber of Commerce is under "Mattoon," while the Denver Chamber of Commerce is filed under "Colorado.")

Box 1

1. A
2. Addressograph Company (Chicago)
3. Adkins, Congressman Charles D.
4. American Multigraph Company (Cleveland)
5. Aurora Chamber of Commerce
6. B
7. William Beck and Sons Co. (Cincinnati)
8. Big Four Railway System
9. Black, William Z. (State Representative)
10. Bloom, P. E. (Catlin, Illinois)
11. Bloomington Chamber of Commerce
12. Butler Bros. (Chicago)
13. C
14. California
15. Canada
16. Carson Pirie Scott & Co.
17. Chain Store Age
18. Chamber of Commerce of the United States
19. Champaign
20. Champaign Chamber of Commerce
21. Champaign County Farm Board
22. Chevrolet
23. Chicago and Eastern Illinois Railway Co.
24. Chicago Association of Commerce
25. Chicago Better Business Bureau
26. Chicago Daily News
27. Chicago Motor Club
28. Chicago World's Fair
29. Colorado
30. Connecticut
31. Cook, Deborah (New York City)
32. Craig, Edith (Normal, Illinois)
33. Cutter, Edgar (Chicago)
34. D
35. Danville
36. Danville Chamber of Commerce
37. Dartnell Corp. (Chicago)

38. Decatur
39. Decatur Chamber of Commerce
40. Disabled American Veterans
41. Dry Goods Merchants Trade Journal
42. Dunlap, H. M. (State Senator)

Box 2

43. E
44. Emmerson, Gov. Louis
45. Executives' Club of Chicago
46. F
47. Fantus Factory Location Service (Chicago)
48. Farmers Grain Dealers Association of Illinois
49. Federation of Illinois Colleges
50. Finfrock, Chauncey L. (Urbana lawyer, Little & Finfrock)
51. Ford
52. Furniture Record
53. G
54. Galesburg Chamber of Commerce
55. Gasthoff, Earl W., Gasthoff Decorating Co. (Danville)
56. Gem City Business College (Quincy)
57. General Motors
58. Gov. Emmerson's Commission on Unemployment Relief
59. Great A&P Tea Co.
60. Green & Palmer (Urbana law firm)
61. H
62. Hageman Publicity Agency (St. Louis)
63. Heffernan, Maj. L. E. (Chanute)
64. I
65. Illinois
66. Illinois Association of Elks
67. Illinois Association of Ice Industries
68. Illinois Bell
69. Illinois Central Railroad
70. Illinois Chamber of Commerce
71. Illinois Commerce Commission
72. Illinois Council of Religious Education
73. Illinois Farmers' Institute
74. Illinois Journal of Commerce
75. Illinois Library Association
76. Illinois Municipal League
77. Illinois Power
78. Illinois Press Association
79. Illinois Retail Clothiers' and Furnishers' Association
80. Illinois Traction System
81. State of Illinois Agencies (excludes University)
82. State of Illinois - Adjutant General
83. State of Illinois - Dept. of Public Works
84. State of Illinois - Division of Highways

- 85. State of Illinois - Governor
- 86. State of Illinois - Secretary of State

Box 3

- 87. Indiana
- 88. Crawfordsville (Ind.) Chamber of Commerce
- 89. Indianapolis
- 90. Indianapolis Better Business Bureau
- 91. Indianapolis Chamber of Commerce
- 92. Iowa
- 93. Davenport Chamber of Commerce
- 94. Des Moines
- 95. International Paper Company (New York City)
- 96. Intertype Corporation (Chicago)
- 97. J
- 98. K
- 99. Kankakee
- 100. Kansas
- 101. Kay, Hobart (father of Gerald, the "amazing boy wonder who can both whistle and eat at the same time")
- 102. Kewanee
- 103. G. H. Kirk Co.
- 104. Kline Brothers Co.
- 105. Kroger Grocery & Bakery Co.
- 106. Jos. Kuhn & Co. (Champaign merchant)\_
- 107. L
- 108. Little, Roger F. (Urbana lawyer, Little & Finrock)
- 109. Ma
- 110. Malloch, Douglas (Chicago)
- 111. Mattoon
- 112. Mc
- 113. Me - Mi
- 114. Michigan
- 115. Battle Creek Chamber of Commerce
- 116. Grand Rapids Store Equipment Co.
- 117. Minnesota
- 118. Missouri
- 119. St. Louis Better Business Bureau
- 120. Mo - Mz
- 121. Montgomery Ward
- 122. Modern Display Equipment Co. (Chicago)

Box 4

- 123. Na - Nat
- 124. National Association of Better Business Bureaus
- 125. National Better Business Bureau
- 126. National Recovery Administration
- 127. National Tea Company
- 128. Nb - Nz

129. New Jersey
130. New York
131. New York Central Lines
132. Nielson, Knud (Evergreen, Ala.)
133. O
134. Ohio
135. Oklahoma
136. P
137. Pace, Anderson; Pace Inc. (Chicago)
138. Paris, Ill.
139. Pennsylvania
140. Peoria
141. Peoria and Eastern Railway
142. Polley, Frederick A. (Indianapolis)
143. Pullman Co.
144. R
145. Rantoul
146. Rickey, Branch (St. Louis Cardinals, see also #230)
147. Rockford

Box 5

148. Sa - Sl
149. Sm - Sz
150. Scott Stores, Inc.
151. Smith, George C. (Industrial Club of St. Louis)
152. Standard Paper Manufacturing Co. (Richmon, Virg.)
153. Sweeney, Prof. O. R. (Iowa State College)
154. T
155. Tennessee
156. Texas
157. U
158. University of Illinois
159. Urbana
160. City of Urbana
161. Urbana Daily Courier
162. Urbana High School
163. Utterback, R. M. (Utterback's Business Colleges,  
Danville)
164. V
165. W
166. Wisconsin
167. X - Y - Z
168. YMCA

## II. Minutes and Reports of Committees

Box 6

169. Annual Election Committee
170. Annual Meeting Committee
171. Annual Primary Election Committee
172. Armistice Day Committee
173. Board of Directors, Minutes of Meetings
174. George Chapin's notes from Directors' Meetings
175. Christmas Activities Committee
176. Decoration Committee
177. Emergency Relief Committee
178. Football Banquet Committee
179. Fraternity Credits Committee
180. Joint Committee on Taxation (with Champaign County  
Farm Bureau and Champaign Chamber of Commerce)
181. Leal School Committee
182. Membership Committee
183. National Affairs Committee
184. Committee on Outlook Sanitarium
185. Committee on Retail Instruction
186. Retail Trade Council
187. Rooster Day Committee, 1932
188. On to St. Joseph Committee
189. Secret Committee of 200
190. School Relations Committee
191. Committee on Solicitations
192. Twin City Unemployment Committee
193. University of Illinois Athletic Relations Committee
194. Urbana Golf and Country Club Membership Committee
195. Urbana High School Athletic Relations Committee
196. Urbana High School Band/ Parents of the Band  
Committee
197. Urbana National Recovery Administration  
Investigating Committee
198. Miscellaneous Committees

## III. Miscellaneous Materials

Box 7

199. Annual Meeting, 1934  
Introductions, awards, promotional material
200. Annual Meeting, 1934  
Correspondence
201. Farm Census Preliminary Announcements, U. S. Census  
Bureau Press Releases, 1930  
Includes 85 of 102 Illinois counties; alphabetical
202. Holaday Post Roads Bill, 1928-32  
Correspondence dealing with bill proposed by W. P.  
Holaday, Congressman from Illinois, concerning  
construction of a national system of hard surface  
roads
203. Indianapolis Better Business Bureau Bulletin  
Scattered issues, May 1929 - Jan. 1930; July 1935
204. Indianapolis Better Business Bureau Radio Talks
205. Junior Chamber of Commerce Survey Correspondence  
Chapin's letters to organizations around the  
nation asking for information that would help him  
start a Junior Chamber of Commerce in Urbana
206. Trip Reports, 1928  
Reports of Chapin's business trips to Chicago and  
Danville
207. Twin-City Labor Survey, 1930
208. Uncategorized  
Includes a paper by Chapin, "If I were an Editor  
Again," press releases, 1932 Annual Report,  
newsletters of the Urbana Women's Club,  
biographical sketches of Mr. & Mrs. Potter Palmer,  
programs, invitations, insurance policy receipt,  
second pages of unidentified letters, handbills of  
the East Green Street Grocery, and other materials

## IV. George Chapin's Records of Other Organizations

Box 8

209. Civil Works Administration  
Primarily memoranda and statistical forms
210. Illinois Commercial Secretaries Association
211. National Recovery Administration - Urbana  
Meetings of the Urbana NRA Compliance Board,  
NRA General Committee, and Retail Trade Council;  
question and answer publicity material; Retail  
Code Authority forms
212. National Recovery Administration - Urbana Merchant  
Agreements
213. Twilight Baseball League, 1931
214. Urbana Community Chest - Minutes, budgets, reports
215. Urbana Community Chest - Correspondence
216. Urbana Community Chest - Publicity, solicitations,  
bulletins, miscellaneous
217. Urbana Community Chest - Illinois Commercial  
Secretaries Association Survey, 1928
218. Urbana Community Chest - Red Cross, YMCA
219. Urbana Golf and Country Club
220. Urbana Playground Association, 1930-32
221. Urbana Rotary Club
222. Urbana Rotary Club - Conference of 45th District,  
1933
223. Urbana Rotary Club - Chapin paper, "Thoughts About  
Rotary"
224. Urbana Rotary Club - Rotary International  
Directives, instructions, correspondence from  
headquarters in Chicago
225. Urbana Rotary Club - Classification rules,  
publications
226. Urbana Rotary Club - Rotary International Boys Work  
Committee and Conference, 1924-25
227. Urbana Rotary Club - Dec. 1932 Monthly Attendance  
Reports for the 45th District

## V. Managing Secretaries' Personal Correspondence

Box 9

- 228. George Chapin correspondence, 1914-25
- 229. Floyd D. Sperry correspondence, 1932-34, A - L
- 230. Sperry correspondence, from Cameron Harmon  
Includes letter from Branch Rickey to Harmon, Jan.  
11, 1934 (see also #146)
- 231. Sperry correspondence, M - Z
- 232. Sperry - Miscellaneous  
Includes his resume, photo negative, lists of  
prominent men in Illinois, interviewing tips