

IHLC MS 57

**Champaign-Urbana Area Home Economists  
Records, 1945-2003**

# **Manuscript Collection Inventory**

Illinois History and Lincoln Collections

University of Illinois at Urbana-Champaign

**Note:** Unless otherwise specified, documents and other materials listed on the following pages are available for research at the Illinois Historical and Lincoln Collections, located in the Main Library of the University of Illinois at Urbana-Champaign. Additional background information about the manuscript collection inventoried is recorded in the [Manuscript Collections Database \(http://www.library.illinois.edu/ihx/archon/index.php\)](http://www.library.illinois.edu/ihx/archon/index.php) under the collection title; search by the name listed at the top of the inventory to locate the corresponding collection record in the database.

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Box 1

Administrative

Bylaws, 1959, 1967, 1969, 1973-1976, 1980, 1982, 1985, 1992 (also includes correspondence)

Calling Committee Materials, 1973-1982 (includes reports and calling lists)

Correspondence

1981-1982 (also includes newspaper article, membership lists, brochures, and report)

1992-1993

Executive Board Materials, 1969-1989, 1997-1999 (includes reports, meeting agendas, budgets, bylaws, executive board and duties lists, and committee lists)

History, 1958-1977, 1981 (includes newspaper articles, newsletters, officer lists, reports, dinner invitation, handbooks, correspondence, bylaws, and minutes)

Membership Committee Materials, 1980-1982 (includes reports, notes, correspondence, budget, membership lists, and agenda)

Membership Lists

1959-1982 (also includes financial records, and yearbooks)

1984-1985

Minutes

1973-1984 (also includes budgets, agendas, and correspondence)

1974-1984 (also includes agendas and budgets)

1980-1981

1994-1995

Mixed Organizational Records

1960, 1969-1978 (includes program lists, member lists, officer installation transcript, officer list, correspondence, reports, newsletters, and bylaws)

1962, 1989-1992 (includes newsletters, newspaper articles, Church Women United program, CUAHE Board minutes, Kemp Shredder promotional mail, correspondence, yearbooks, program suggestion list, officer list, and trombone music workbook)

1969-1986 (includes newsletters, minutes, notes, correspondence, newspaper article, program flyers, budgets, officer lists and responsibilities, and committee sign-ups)

1974-1976, 1980, 1984, 1990 (includes notes, facility request form, agenda, committee and member lists, informational material, report, and suggested readings list)

1976-1977 (includes reports, newsletters, correspondence, minutes, budgets, and officer list)

1977-1978 (includes correspondence and minutes)

1977-1978, 1989-1990, 1996, 2003 (includes report, newsletters, member lists, and newspaper article)

1978-1979 (includes budgets, report, officer lists, yearbook, minutes, correspondence, and newsletters)

1979-1980 (includes newspaper article, minutes, correspondence, newsletters, budgets, and program list)

1981-1983 (includes notes, officer lists, agenda, minutes, budgets, newspaper article, correspondence, and newsletters)

1989-1991 (includes program lists, correspondence and minutes)

1990-1995 (includes yearbooks, minutes, correspondence, and newsletters) (includes media, floppy disk)

1993-1994 (includes newsletters, minutes, notes, resource lists, questionnaires, reports, library project book list, home maintenance packet, program, conference evaluation, forms, correspondence, and agendas)

Officer Installation Scripts, 1967, 1973-1975, 1977-1980, 1982, 1984, 1992-1993 (also includes ceremony reference packet)

Policy Statements, 1958-1980 (also includes correspondence)

President-Elect Materials

    1987-1989 (includes correspondence, minutes, attendance lists, and newsletters)

    1990-1992 (includes officer list, agendas, correspondence, newsletters, officer installation speech, yearbook, application, and certificate)

Professional Development Certification, 1986, 1992-1993 (includes articles, attendance sheets, and certificates)

Professional Growth Fund, 1975-1977, 1985 (includes correspondence, newsletters, and questionnaire)

Publicity Chair Materials, 1973-1981 (includes suggestions list, newspaper articles, program list, agenda, officer list and responsibilities, budget, reports, and correspondence)

Questionnaires

    1973-1980, 1986 (also includes correspondence and conference / program flyers)

    1989

School of Human Resources and Family Studies Liaison, 1981-1982 (includes reports and correspondence)

Social Committee Materials

1976-1980 (includes report, member lists, notes, program list, correspondence, minutes, and budget)

1983-1985 (includes sign-up sheets, membership lists, officer and committee lists, bylaws, agendas, and questionnaires)

Stationery, undated

Surveys, 1998-1999 (also includes volunteer sign-up sheets)

Treasurer's Materials

Income Tax, 1976-1977, 1984, 1988 (includes tax-exempt status packet, applications, suggestions list, and forms)

Income and Disbursement Reports, 1969-1989

Mixed Records

1971-1977, 1982, 1985-1986, 1989, 1991 (includes correspondence, Treasurer's report, officer list, financial records, and newsletter)

1973, 1992-1995 (includes tax return document, newspaper articles, report, receipts, correspondence, invoices, library project book list, and yearbooks)

1989-1993 (includes correspondence, reports, minutes, and officer list)

Records Books

1960-1981

1991-1994 (also includes bylaws and correspondence)

Reports, 1985-1986, 1991-1993

#### Programs

"Beef-in-a-Bag" Merchandising Program, 1981-1982 (includes correspondence, brochures, photographs, and newspaper articles)

Betty Lamp Donations and Projects, 1973, 1976-1979, 1987, 1990, 1992 (includes invoices, newsletters, correspondence, and order forms)

Child Study Group, 1959 (includes pamphlets, craft ideas, article, and report)

#### Box 2

Correspondence, 1962, 1966-1967, 1974-1977, 1979-1982, 1985  
Library Project, 1992-1994, 1996-1997 (includes expenditure report, correspondence, newspaper photograph, book list, and certificate)

Lists and Brochures

1958-1982 (also includes member directories)

1959-1961, 1969-1978

1968-1969, 1977-1978, 2003 (also includes invitation)

Mixed Records

1961-1967, 1973-1977, 1983-1991 (includes program lists, suggestions, attendance list, articles, correspondence, member lists, newsletters, and yearbooks)

1993-1994, 1997 (includes recipes, program and church flyers, correspondence, notes, and receipt)

Program & Tour Materials, 1967-1968 (includes brochures, correspondence, script, and workshop flyer)  
 Recipes, 1972-1974, 1976  
 Reports, 1959-1974 (also includes newsletters, program lists, notes, and correspondence)  
 Speaker Introductions, 1975-1978, 1980-1981 (includes biographical sketches, program agendas and listings, resumes, speeches, and correspondence)  
 Spring Dinner, 1998 (includes attendance list and invitation)  
 Vice-President Programs Materials, 1964, 1973-1978, 1980-1982 (includes reservations, list of role responsibilities, Museum brochure, minutes, correspondence, and program evaluation forms)

#### Workshops

CUAHE Workshops, 1978-1979, 1981-1982 (includes correspondence, budgets, report, minutes, member lists, announcements, program agenda, and evaluation form)  
 Registration Committee Materials, 1979, 1982 (includes ribbons, programs, school list, nametag, signs, and report)  
 Special Activities and Workshops, 1959-1961, 1963, 1966-1968, 1971-1973 (includes notes, reports, invitations, programs, newspaper articles, correspondence, and chapter lists)  
 Stitching Packet, undated

#### Publications

Betty Lamp Newsletter, 1945  
 CUAHE Newsletters  
 1971-1977 (also includes officer list, program list, bylaws, and budget)  
 1974-1976, 1979-1981 (includes both CUAHE and Eastern Illinois Dietetic Association newsletters)  
 1974-1979  
 1975-1977, 1993, 1996  
 1977-1982  
 1977-1985, 1988 (also includes member list)  
 1978-1983  
 1980-1981  
 1982-1986  
 1983, 1987-1989  
 1984-1985, 1987-1989, 1991 (also includes agenda, and Treasurer's report)  
 1984, 1992-1994, 1996  
 1987-1988 (also includes minutes and program flyer)  
 1987-1992  
 1989-1990  
 1989-1991  
 1991-1992 (also includes minutes, correspondence, officer lists, receipts, and program lists)  
 1992-1993  
 1992-1994

## CUAHE Yearbooks

1961-1966  
 1978-1988  
 1988-1995

## Newspaper Articles

1958-1959 (also includes member list, photographs, and resource packet for toys)  
 1960-1961 (also includes yearbook)  
 1961-1962 (also includes program brochure)  
 1962-1963  
 1963-1964 (also includes program agenda)  
 1964-1965 (also includes program list and newsletter)  
 1965-1966 (also includes nametag)  
 1966-1967  
 1967-1968  
 1968-1969 (also includes nametag, newsletter, and workshop flyer)  
 1969-1970 (also includes correspondence, program lists, newsletter, and conference brochure)  
 1970-1971 (also includes meeting announcements)  
 1971-1972 (also includes program brochure and invitation, correspondence, and newsletter)  
 1972-1974 (also includes program invitation and brochure)

## Scrapbooks

## Unbound Scrapbooks (originally in binders)

1958-1967 (includes newspaper articles, photographs, programs, and membership and officer lists)  
 1968-1977 (includes newspaper articles, programs, photographs, report, and newsletter)  
 1977-1987 (includes programs, newsletters, yearbooks, and newspaper articles)  
 1988-1998 (includes programs, newsletters, minutes, yearbooks, project notes, administrative correspondence, member list, magazine article, and installation transcript)

Box 3

## Bound Scrapbooks

1973-1977  
 1977-1986

## Artifacts

Banner, undated  
 Betty Lamp charms, undated  
 Keys, undated