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MARIETTA BUSEY TAWNEY

OUTLINE

- I. Personal Papers.
 - A. General Correspondence.
 - B. Notes, Reports, Speeches.
 - C. Fragments of Notes, primarily on various aspects of government.
 - D. Travel Vouchers.
 - E. Elizabeth Tawney, School Report.
 - F. Subject File.
 - 1. Champaign County Emergency Relief Commission.
 - 2. Champaign-Urbana Public Health District, and Public Health in Gen
General.
 - 3. Community Chest and the Council of Social Agencies.
 - G. Printed Materials.
 - 1. Champaign County.
 - 2. Miscellaneous.
- II. Papers Related to League of Women Voters Activities.
 - A. Correspondence.
 - B. Essays on the League of Women Voters.
 - C. National League of Women Voters. Papers.
 - D. Illinois League of Women Voters. Papers.
 - E. Champaign County League of Women Voters. Papers.
 - F. Subject Files.
 - 1. City Manager Plan.
 - 2. Civil Service.
 - 3. Constitutional Convention.
 - 4. Efficiency in Government.
 - 5. Local Finance Studies.
 - 6. 1927 Election. Notebook.
 - 7. Survey of County Government.
 - 8. Survey of Township Government.
 - G. Miscellaneous Papers and Notes Relating to League Activities.
 - H. League of Women Voters Publications.

INVENTORY

I. Personal Papers.

- A. General Correspondence. n.d., 1931-1943. 18 items.
- B. Notes, Reports, and Speeches. 8 items.
 - 1. Bibliography on Police.
 - 2. Educational Centers in Illinois.
 - 3. Great Britain and Canada in War.
 - 4. If I Were a Precinct Captain.
 - 5. Political Education for Women--Why, How and What.
 - 6. Principles of Model County Government.
 - 7. Women in Civic Life.
 - 8. Women Legislators.
- C. Fragments of Notes, primarily on various aspects of government. 5 items.
- D. Expense Voucher. 1941. 1 item.
- E. Elizabeth Tawney, School Report. 1928-1929. 3 items.
- F. Subject Files. 3 folders.
 - 1. Champaign County Emergency Relief Commission. 1932-1937, 1942. 32 items.
 - a. Minutes and Agenda. 1935-1936. 3 items.
 - b. Correspondence. 1933-1935. 7 items.
 - c. Illinois Emergency Relief Commission. Official Bulletins. 1935-1936. 7 items.
 - d. Reports. 1933-1937, 1942. 12 items.
 - U.S. National Reemployment Service. Guide to the Organization and Operation of Reemployment Offices. 1933. 1 item.
 - Weekly Report of Activities of Employment Offices (Champaign), April-May, 1934. 4 items.
 - Champaign County Emergency Relief Committee. Grocery Price List. July-October, 1935. 3 items.
 - This Question of Relief, Public Affairs Pamphlets, No. 8. 1936. 1 item.
 - The Works Progress Administration in Champaign County. ca. December, 1936. 1 item.
 - Illinois. Works Progress Administration. Brief Report of Activities and Achievements. ca. 1937. 1 item.
 - Public Assistance from County Funds, Champaign County, 1941-1942. 1 item.
 - e. Memoranda on Cunningham Township and Champaign City Relief Statistics. n.d. 2 items.
 - f. Handbill for Emergency Relief Bond Issue. 1932. 1 item.
 - 2. Champaign-Urbana Public Health District and Public Health in General. n.d., 1937-1943. 10 items.
 - a. Champaign-Urbana Public Health District. Annual Reports. 1937-1938, 1939, 1940, 1943. 4 items.

- b. The Illinois Department of Public Health. Reprint from the Illinois Blue Book, 1941-1942. 1 item.
 - c. An Appeal to Leaders, Help Find Early Tuberculosis. ca. 1939.
 - d. Beard, J. Howard, M.D. In Dealing With Tuberculosis Does Champaign County Mop Up The Floor Without Turning Off the Spigot? ca. 1938.
 - e. Tawney, Marietta Busey. paper on Illinois health needs. n.d.
 - f. Loose notes on public health. 10 pp.
 - g. Notice of Adams County Public Health Department Referendum.
3. Community Chest and the Council of Social Agencies. 1932-1939, 1945. 41 items.
- a. Correspondence. 1932-1939. 14 items.
 - b. Community Chest. Organizational Papers. 24 items.
 - Constitution and By-Laws. 7 items.
 - Financial Reports. 8 items.
 - Campaign Reports. 9 items, 2 in oversize folder.
 - c. Council of Social Agencies. Organizational Papers. 13 items.
 - By-Laws. 2 items.
 - Minutes. 7 items.
 - Report, 1945 Community Service. 1946.
 - Central Index. 2 items.
 - Paper, Why Mothers' Pension?
 - d. Related Conference Reports. 1933, 1935-1936, 1939. 5 items.
 - Mid-West Small Chest Conference. 1933. 1 item.
 - Illinois Conference on Social Welfare. 1935-1936. 3 items.
 - Annual Meeting, Champaign-Urbana Community Chest and Council of Social Agencies. 1939. 1 item.
 - e. Committee Assignment Sheet. 1 item.
 - f. Interview Guide for Employment. 1 item.

G. Printed Materials.

- 1. Related to Champaign County. 1930-1941. 11 items.
 - a. Sizer, A.D. Tax Facts: Some Pertinent Information on the General Property Tax in Champaign County, Illinois. ca. 1930.
 - b. ----- Assessing Personal Property. 1931.
 - c. Champaign County Chapter of American Red Cross. Activity Report, October 1, 1937 to September 1, 1938.
 - d. Regional Planning Commission of Champaign County Illinois. Urgent County-Wide Planning Needs in Champaign County, Illinois, 1941.
 - e. Champaign Business and Professional Women's Club. Annual Report for the Year Ending June 9, 1941.
 - f. Champaign County. List of Standing Committees for the Year. 1932, 1937. 2 items.
 - g. Comparison of Township Tax Figures.
 - h. Candidates for the General Assembly, position chart. n.d.
 - i. Profiles of Candidates, chart. n.d.
 - j. Public Responsibility for Roads in Champaign County. Typescript. n.d.

2. Miscellaneous. 1930, 1935, 1937, 1942. 5 items.
 - a. Citizens' Police Committee. A Reorganization Plan for the Chicago Police Department, Report No. 4. 1930.
 - b. Lohmann, Karl B. A Community-Planning Primer for Illinois. University of Illinois Bulletin, Vol. 32, No. 50 (Aug. 13, 1935).
 - c. Federal Emergency Administration of Public Works. Housing Division. Status of Projects, June 1, 1937.
 - d. Illinois Women's Conference on Legislation. Minutes. June 13, 1942.
 - e. U.S. Census Bureau. Census Bureau Publications. August 26, 1942.

II. Papers Related to League of Women Voters Activities.

- A. Correspondence. n.d., 1931-1937. 55 items.
- B. Essays on League. n.d. 3 items.
 1. Department of Government and its Operation.
 2. History and Policy of the League.
 3. Outline of Massachusetts League of Women Voters.
- C. National League of Women Voters. Papers. 1938-1940. 2 items.
 1. Program, 1938-1940. 1 item.
 2. Newsletter. 1939. 1 item.
- D. Illinois League of Women Voters. Papers. 1931-1939. 11 items.
 1. Treasurer's Statement. December 1, 1936. 1 item.
 2. Membership Papers. n.d., 1931-1933. 3 items.
 - a. Membership Counts. 1931, 1933. 2 items.
 - b. Local Leagues. n.d. 1 item.
 3. Organizational Needs Assessment. n.d. 1 item.
 4. Programs of Work, 1934-1935, 1938-1939. 2 items.
 5. Calendar. n.d. 1 item.
- E. Champaign County League of Women Voters. Papers. n.d., 1932-1946. 13 items.
 1. Proposed By-Laws. n.d. 1 item.
 2. Treasurer's Reports and Budgets. n.d., 1939-1946. 5 items.

--1939-1940, 1940-1941, 1941-1942, 1945-1946, and Finance Policy, n.d.
 3. Programs. n.d., 1932-1936, 1945. 7 items.
 - a. Meeting Programs. October-December, 1945. 3 items.
 - b. Study Group Programs. 1932-1933, 1933-1934. 2 items.
 - c. Programs of Departments. 1935-1936. 1 item.
 - d. Calendar of Political Meetings. n.d. 1 item.
- F. Subject Files. 8 folders.
 1. City Manager Plan. n.d., 1939, 1942, 1945. 43 items.
 - a. Correspondence. 1939, 1942, 1945. 25 items.
 - b. Notes on Plan. 4 items.
 - The City Manager.
 - Council Manager Government.
 - Does Metropolitan Chicago Need a New System of Government. A.R. Hatton.
 - Questions and Answers. Galesburg.

- c. Notes on Plan Implemented by Cincinnati. 8 items.
 - d. Loose notes on the plan. 4 pages.
 - e. Newspaper clippings. 2 items.
2. Civil Service. 1935-1936, 1942-1943. 27 items.
- a. Notes. 10 items.
 - Civil Service History.
 - Civil Service Week.
 - Civil Service in California.
 - Civil Service--Where Illinois Stands.
 - Economic Evolution Makes the Merit System Vitally Necessary in the Modern State.
 - We Are More Conscious of Government Today...
 - What Price--Merit System.
 - Organization and Presentation of a Speech.
 - Other Notes.
 - Loose notes. 10 pp.
 - b. Illinois Federation Of Women's Clubs. Civil Service Department. Outline for 1935-1936.
 - c. Leonard D. White, U.S. Civil Service Commissioner. Radio Address--January 4, 1936--W.J.S.V.--Civil Service Week.
 - d. Citizens' Civil Service Association of Illinois. Newsletter: Illinois Civil Service in the News. February 10, 1943.
 - e. Civil Service Assembly of the United States and Canada. Newsletter. 1935, 1942-1943. 5 items.
3. Constitutional Convention. n.d., 1945. 6 items.
- a. Correspondence with Joint Commission for Calling a Constitutional Convention. 1945. 2 items.
 - b. Notes. 4 items.
 - Calling of a Constitutional Convention.
 - Constitutional Revision.
 - Needed Changes in the State Constitution as Regards Local Government.
 - Notes with newspaper clipping on Defects in Illinois Constitution by Walter Dodd.
4. Efficiency in Government. n.d., 1932-1934. 7 items.
- a. Letter and Report for Geneva Conference on Efficiency in Government. May 9, 1932.
 - b. Agenda for Geneva Conference on Efficiency in Government.
 - c. List of Chairmen of Efficiency in Government Committees in various Illinois Leagues. 1933. 2 items.
 - d. Form letter for enclosures to be sent to Chairmen of Efficiency in Government Committees.
 - e. Notes on the League's Department of Efficiency in Government, 1933-1934
 - f. Report by Marietta Busey Tawney, Chairman, Department of Efficiency in Government, Illinois League of Women Voters. Needed Reforms in the Constitution, Part Three: Local Government.

5. Local Finance Studies. 1932-1938, 1942. 14 items.
 - a. Reports (local). 5 items.
 - Champaign Chamber of Commerce. Tax Committee. Information about Champaign County Taxes.
 - Notes on Urbana Taxes.
 - Report of Commission on City Finance of the Urbana Association of Commerce.
 - Breakdown of Tax Dollar in Cunningham Township.
 - Breakdown of Tax Dollar in the City of Champaign.
 - b. Newspaper clippings (local). 1934-1935, 1938, 1942. 7 items.
 - c. Tazewell County, Illinois. Report.
 - d. Allegheny County, Pennsylvania. Report.

6. 1927 Election. Notebook. 1 item.

7. Survey of County Government. ca. 1932. 14 items.
 - a. Illinois League of Women Voters. County Survey--Suggestions for Methods.
 - b. Blank Survey Form. 1 item.
 - c. Report on County Surveys to Illinois State Convention.
 - d. Surveys for: Champaign, DeKalb, DuPage, Kankakee (2), LaSalle, McHenry, Rock Island, and Tazewell Counties. 1 partial survey.
 - e. Map showing Different Forms of Illinois County Government. n.d. 1 item.

8. Survey of Township Government. 1932-1933. 18 items.
 - a. Illinois League of Women Voters. Information on study. 2 items.
 - b. Champaign County League Study Group assignment notes. 7 pp.
 - c. Blank Forms for Survey. 4 items.
 - d. Completed Surveys for Ayers, Raymond, Sidney, and South Homer. 4 items
 - e. "Standards for the Township Supervisor--Recommended by the Highland Park League of Women Voters." n.d. 1 item.

- G. Miscellaneous Papers and Notes Relating to League Activities. n.d. 25 items.
 - Includes: questions and aims for study. 9 items.
 - notes on Boston and Springfield Meetings. 2 items.
 - notes on attendance, voting and membership. 8 items.
 - resolutions. 2 items.
 - "Monthly Report Sheet." 2 items.
 - Activity Reports. 3 items.

- H. League Publications. 15 items.
1. National League. 4 items.
 - a. "Know Your Town, Ten Sets of Twenty Questions."
 - b. "Suggestions for Use of Know Your Town." 1935.
 - c. Greenough, Katharine C. "Know Your County." 1937.
 - d. "Know Your Town's Future." 1945.
 2. Illinois League. 5 items.
 - a. "Candidates Reply to Women Voters' League Questionnaire." 1932.
 - b. Tawney, Mrs. Guy Allen, Mrs W.W. Ramsey, and Mrs. Marc A. Law. "Department of Government and Its Operation: Explanation of the Program of Work." 1936.
 - c. "Short Questions on County Government." 1937.
 - d. Tawney, Mrs. Guy Allen, Mrs. Egbert Jacobson, and Mrs. Marc A. Law. "Department of Government and Its Operation: Explanation of the Program of Work." 1938.
 - e. Snider, Clyde F. "Current Trends in County Government." 1938.
 3. Champaign County League. 2 items.
 - a. Lohmann, Karl B. "Housing in Champaign-Urbana, Illinois." 1938.
 - b. Casberg, Bertha Price. "Know Your State Legislature." 1938.
 4. Cook County League. 1 item.

"Chicago Needs a Modern Dress."
 5. Evanston League. 1 item.

"Here Are Their Names--A List of National, State, County and Local Office Holders." 1935.
 6. Maywood League. 1 item.

"Know Your Town, 1937-1939."
 7. Western Springs League. 1 item.

"Know Your Village." 1939.