Wednesday, March 29
ARRIVALS

Thursday, March 30
8:00 a.m.  Meet in front of your building for trip to Mortenson Center Office
8:30 a.m.  Paperwork/Email access (Mortenson Center Office)
9:45 a.m.  Depart from Mortenson Center for trip to Social Security Office (*bring all documents!!*)
10:00-12:00  Social Security Office
12:00 p.m.  Return to apartments for lunch
1:30 p.m.  Meet outside apartments for shopping trip
1:30-4:00  Shopping

Friday, March 31
**Take the 8 Orchard Downs bus (pick up bus at corner of George Huff and Orchard Street); get off at Main Library (ask the bus driver to tell you when to get off) and then go to the Mortenson Center**
8:30 a.m. Meetings with Barbara Ford and Susan Schnuer
8:30 a.m. Rhoda Nalubega, Limbu Malongo Limbu, Esther Ndenje-Sichalwe
9:00 a.m. Mary Arkorful, Justice Appoh, Victoria Dodoo
9:30 a.m. Matthew Oliobi, Henrietta Otokunefor, Kofoworola Jagboro
10:00 a.m. Wale Adedokun, Mohammed Lawal Tanimu
10:30 a.m. Bolarinwa Adeyemi, Olayinka Fatoki, Stephen Akintunde
11:00 a.m. Abdulkadir Idris, Razika Yahaya

10:00 a.m. Meetings and interviews with the media (The News-Gazette, Champaign-Urbana’s daily newspaper)
10:00 a.m. Henrietta Otokunefor
10:30 a.m. Razika Yahaya
11:00 a.m. Wale Adedokun

11:30 a.m. Meet at Mortenson Center for trip to Timpone’s for lunch
12:00 p.m. Welcome Lunch—Timpone’s Restaurant
2:00 p.m. Payroll meeting (215 Henry Administration Building)

Saturday, April 1

Sunday, April 2

Monday, April 3
8:30 a.m. Meet at Mortenson Center
9:00 a.m. Tour of the Africana Library (328 Main Library)
  --Al Kagan, African Studies Bibliographer
10:00 a.m. Tour of the Library and Information Science Library (306 Main Library)
  --Sandy Wolf, Senior Library Specialist
11:00 a.m. Tour of the Main and Undergraduate Libraries
  --Susan Schnuer, Associate Director, Mortenson Center
11:45-12:30 Overview of the Program; Question and Answer Session (295 Undergraduate Library)
  --Susan Schnuer, Associate Director, Mortenson Center
12:30-1:30 Lunch at Illini Tower
2:00 p.m.   Meet with Charlene Miles at International Studies (910 S. Fifth St.)

**Tuesday, April 4**
9:00-5:00   Library Management Systems in Context—Day 1 (291 and 295 Undergraduate Library)
            --Nancy John, Digital Publishing Librarian and Associate Professor Emerita, University of Illinois at Chicago
            --Francis Kayiwa, Library Systems Coordinator
            --Ellen Starkman, Library Systems Coordinator
9:00-11:30  Room 295 (conference room)
11:30-12:30 Lunch break
12:30-2:00  Room 291 (computer lab)
2:00-3:30   Room 295 (conference room)
3:30-5:00   Room 291 (computer lab)

**Wednesday, April 5**
**Bring your passports with you today to get university identification cards.**
9:00-2:00   Library Management Systems in Context—Day 2 (291 and 295 Undergraduate Library)
            --Nancy John, Digital Publishing Librarian and Associate Professor Emerita, University of Illinois at Chicago
            --Francis Kayiwa, Library Systems Coordinator
            --Ellen Starkman, Library Systems Coordinator
9:00-10:20  Room 295 (conference room)
10:30-12:00 Room 291 (computer lab)
12:00-2:00  Room 295 (conference room—working lunch)
2:00 p.m.   Get university identification cards (bring passports!!)

**Thursday, April 6**
8:00 a.m.   Meet at Mortenson Center for walk over to Graduate School of Library and Information Science
8:30-5:00   Computers and Networking Foundations (46 Graduate School of Library and Information Science)
            --Martin Wolske, User Services Coordinator, Office of Information Technology and Research, Graduate School of Library and Information Science
Friday, April 7
8:00-5:00  Client Server Foundations (46 Graduate School of Library and Information Science)
            --Martin Wolske, User Services Coordinator, Office of Information Technology and Research, Graduate School of Library and Information Science

Saturday, April 8
8:00-5:00  Online Cataloging and Systems Administration Foundations (52 Graduate School of Library and Information Science)
            --Martin Wolske, User Services Coordinator, Office of Information Technology and Research, Graduate School of Library and Information Science

Sunday, April 9
DAY OFF

Monday, April 10
DAY OFF

Tuesday, April 11
9:15 a.m.  Meet at Mortenson Center

9:30-11:00  “Tour of the Book” (12 Main Library)
            --Michael Norman, Head of Content Access Management

1:00 p.m.  Meet at Orchard Downs Community Center, 510 George Huff Drive, for trip to OCLC

Wednesday, April 12
Visit to OCLC

Thursday, April 13
8:00-3:00  Visit to OCLC

3:00 p.m.  Return to Champaign-Urbana

Friday, April 14 (Good Friday)
Research day—no planned activities
**Saturday, April 15 (Holy Saturday)**
No planned activities

**Sunday, April 16 (Easter Sunday)**
No planned activities

**Monday, April 17**
9:00-11:00 Cataloging Training Session I (295 Undergraduate Library)
   --Chew Chiat Naun, Senior Coordinating Cataloger

1:30-3:30 UIUC Digitization Projects and Digitization Demonstration (291 Undergraduate Library)
   --Nuala Koetter, Head, Digital Services and Development Unit
   --Amy Maroso, Project Coordinator, Illinois Digitization Institute

4:00 p.m. Meet at the Mortenson Center for videoconference with Nancy John, Francis Kayiwa, and Ellen Starkman

4:30-5:30 Videoconference with Nancy John, Francis Kayiwa, and Ellen Starkman (271A Medical Sciences Building)

**Tuesday, April 18**
8:30-10:30 Project Management (295 Undergraduate Library)
   --Kathleen Weibel, Mortenson Center Instructor

1:00-2:00 Consortium of Academic and Research Libraries in Illinois (CARLI) (295 Undergraduate Library)
   --Kristine Hammerstrand, Director of User Services

3:00-5:00 Web Design (291 Undergraduate Library)
   --Eric Sizemore, Mortenson Center Instructor

**Wednesday, April 19**
8:30-10:00 How the UIUC Library Management System Works (295 Undergraduate Library)
   --Peggy Steele, Coordinator for Integrated Library Systems

10:30-12:30 Digital Archives and Extended Archival Management (Mortenson Center conference room)
   --Chris Prom, Assistant University Archivist

1:00-2:00 Small groups to meet with Susan to discuss CPL presentation
2:00-4:00  Web Design (291 Undergraduate Library)  
    --Eric Sizemore, Mortenson Center Instructor

Thursday, April 20
7:45 a.m.  Meet outside 2101 Hazelwood Drive for trip to Springfield
10:00-5:00  Activities in Springfield

Friday, April 21
8:00-4:00  Activities in Springfield
4:00 p.m.  Return to Champaign-Urbana

Saturday, April 22

Sunday, April 23
4:45 p.m.  Meet outside 2101 Hazelwood Drive for trip to Barbara Ford’s house
5:00-8:00  Dinner at Barbara Ford’s house

Monday, April 24
9:00-11:00  Cataloging Training Session II (291 Undergraduate Library)  
    --Atoma Batoma, Cataloging Librarian
1:30-3:30  Campus Institutional Repository Initiative (295 Undergraduate Library)  
    --Sarah Shreeves, Coordinator, Illinois Digital Environment for Access to Learning and Scholarship (IDEALS)
3:30-5:00  Role of the Associate University Librarian for Information Technology Planning and Policy (428 Library)  
    --Beth Sandore, Associate University Librarian for Information Technology Planning and Policy

Tuesday, April 25
8:30-10:00  Budgeting and Planning for E-Resources (428 Library)  
    --Karen Schmidt, Associate University Librarian for Collections
10:00-11:00  Change and Decision-Making in Libraries (428 Library)  
    --Paula Kaufman, University Librarian
1:00 p.m.  Meet at Mortenson Center for walk to CITES

1:30-4:00  CITES (Campus Information Technologies and Educational Services)  
           (335 Grainger Engineering Library)  
           --Peter Siegel, Chief Information Officer (CIO)  
           --Stan Yagi, Assistant CIO for Information Technologies  
           --Mona Heath, Director, Customer Support Services and Director,  
             Strategic Communications  
           --Randy Cetin, Director, Systems and Technology Services  
           --Mike Smeltzer, Director, Network Communications

**Wednesday, April 26**

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| 8:30-10:00 | How Users Use Technology (291 Undergraduate Library)  
             --Kathleen Kern, Reference Librarian                                                      |
| 10:00-12:00 | Web Design (291 Undergraduate Library)  
              --Eric Sizemore, Mortenson Center Instructor                                               |
| 1:00-2:00  | Introduction to the UIUC Library Systems Office (295 Undergraduate Library)  
              --John Weible, Head of Library Systems                                                   |
| 2:30 p.m. | Depart from Mortenson Center for Library Faculty Meeting                                    |
| 3:00-5:00 | Library Faculty Meeting (126 Graduate School of Library and Information Science)          |

**Thursday, April 27**

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<tr>
<td>8:45 a.m.</td>
<td>Meet at Orchard Downs Community Center, 510 George Huff Drive, for trip to Illinois Amish Interpretive Center</td>
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<td>10:00-11:00</td>
<td>Self-guided tour of Illinois Amish Interpretive Center</td>
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| 11:00-12:00 | Tour of Amish countryside  
                       | 12:00-1:30 | Midday meal at an Amish home  |
| 1:30-3:00 | Amish farm/home tour  
                       | 3:00-5:30 | Shopping at Tuscola Outlet Malls  |
| 5:30 p.m. | Return to Champaign-Urbana                                                                  |
**Friday, April 28**
8:00-9:00  Meet with David Dorman (Mortenson Center conference room)

9:00-10:30 Managing E-Resources (295 Undergraduate Library)
  --Wendy Shelburne, Electronic Resources Librarian
  --Michael Norman, Head of Content Access Management

11:00-12:00 E-Reserves (295 Undergraduate Library)
  --Mary Laskowski, Media & Reserve Center Librarian

12:00-2:00 Rehearsal of CPL presentations and Lunch (295 Undergraduate Library)

2:30 p.m. Meet at Mortenson Center for trip to Lincoln Trail Libraries System

3:00-4:30 Tour of Lincoln Trail Libraries System
  --Jan Ison, Executive Director
  --Joe Sciacca, Consultant

**Saturday, April 29**

**Sunday, April 30**
6:00 p.m. Meet at Orchard Downs Community Center, 510 George Huff Drive, for trip to Chicago

**Monday, May 1**
8:00-5:00 Trip to University of Illinois-Chicago
  --Francis Kayiwa, Library Systems Coordinator, University of Illinois-Chicago

**Tuesday, May 2**
8:00-5:00 Trip to University of Illinois-Chicago
  --Francis Kayiwa, Library Systems Coordinator, University of Illinois-Chicago

**Wednesday, May 3**
8:00-5:00 Chicago Public Library All-Staff Institute Day

**Thursday, May 4**
Sightseeing day!!!
**Friday, May 5**
7:30 a.m. Meet downstairs at hotel for checkout, breakfast, and luggage
8:30-11:30 ALA visit and tour; LITA and ALCTS
12:00-3:00 Visit to Center for Research Libraries
3:00 p.m. Return to Champaign-Urbana

**Saturday, May 6**

**Sunday, May 7**

**Monday, May 8**
9:00-11:00 Cataloging Training Session III (295 Undergraduate Library)
--Michael Norman, Head of Content Access Management

1:30-3:00 Assessment in an Online World (295 Undergraduate Library)
--Bob Burger, Associate University Librarian for Services

3:30-5:00 Interlibrary Loan (ILL) and the Information Resource Retrieval Center (IRRC) (428 Library)
--Cherié Weible, Acting Head of the IRRC

**Tuesday, May 9**
8:30-10:30 Project Management (295 Undergraduate Library)
--Kathleen Weibel, Mortenson Center Instructor

11:00-12:00 Committee on Institutional Cooperation (CIC) (295 Undergraduate Library)
--Barbara Allen, Director, CIC
--Cindy Clennon, Interim Director, Center for Library Initiatives

1:30-3:00 Trends in Electronic Publishing (295 Undergraduate Library)
--Jo Kibbee, Head of Reference, UIUC Library

**Wednesday, May 10**
10:00-12:00 Web Design (291 Undergraduate Library)
--Eric Sizemore, Mortenson Center Instructor

1:30 p.m. Meet at Mortenson Center for trip to Grainger Engineering Library
2:00-3:30  Metasearch, Linking, E-Resource Access, and Interface Design (Grainger Commons)
  --Bill Mischo, Engineering Librarian and Professor of Library Administration
  --Chris Hamb, Assistant Engineering Librarian and Assistant Professor of Library Administration

3:30-4:15  Tour of Grainger Engineering Library
  --Bill Mischo and Chris Hamb

**Thursday, May 11**

10:00-12:00  Learning Commons/Scholarly Commons (295 Undergraduate Library)
  --Lori Mestre, Digital Learning Librarian
  --David Ward, Coordinator of Reference Services, Undergraduate Library

1:30-3:30  Content Management Systems and User-Centered Web Design (295 Undergraduate Library)
  --Lynne Rudasill, Associate Professor of Library Administration
  --John Weible, Head of Library Systems

**Friday, May 12**

9:00-11:00  Web Design (291 Undergraduate Library)
  --Eric Sizemore, Mortenson Center Instructor

11:00-1:00  eGranary Presentation and Lunch (295 Undergraduate Library)
  --Cliff Missen, Director

1:00-2:30  Metadata Technologies (295 Undergraduate Library)
  --Tim Cole, Mathematics Librarian and Professor of Library Administration

2:45 p.m.  Meet at Main Library parking lot for trip to Parkland College

3:00-4:30  Tour of Parkland College Library
  --Anna Maria Watkin, Director

**Saturday, May 13**

**Sunday, May 14**

5:30 p.m.  Meet at Orchard Downs Community Center, 510 George Huff Drive, for trip to Chicago and First Monday conference
Monday, May 15
7:30 a.m. Meet in hotel lobby
8:00-5:00 First Monday Conference
5:00-9:00 Conference Opening Reception

Tuesday, May 16
7:30 a.m. Meet in hotel lobby
8:00-5:00 First Monday Conference

Wednesday, May 17
7:30 a.m. Meet in hotel lobby
8:00-3:00 First Monday Conference
3:00 p.m. Depart for site visits

Thursday, May 18
8:00-5:00 Site visits

Friday, May 19
8:00-?? Site visits
Return to Champaign-Urbana

Saturday, May 20
4:45 p.m. Meet outside 2101 Hazelwood Drive for trip to Susan Schnuer’s house
5:00-8:00 Dinner at Susan Schnuer’s house

Sunday, May 21

Monday, May 22
9:00-11:00 Cataloging Training Session IV (295 Undergraduate Library)
--Jessica Gibson, Library Systems Coordinator, CARLI
11:00-12:00  Link Resolving and Federated Searching (295 Undergraduate Library)
   --Peggy Steele, Coordinator for Integrated Library Systems
   --John Weible, Head of Library Systems

1:00-5:00  Review Session (52 Graduate School of Library and Information Science)
   --Martin Wolske, User Services Coordinator, Office of Information Technology and Research, Graduate School of Library and Information Science

**Tuesday, May 23**
8:00-5:00  Managing Effective Meetings (Levis Faculty Center, 919 W. Illinois, Urbana, Third Floor)
   --Lori Bluhm, Assistant Director of Personnel Services, City of Champaign
   --Dorothy David, Neighborhood Services Director, City of Champaign
   --Richard Schnuer, Finance Director, City of Champaign
   --Susan Schnuer, Associate Director, Mortenson Center

**Wednesday, May 24**
9:00-11:00  Project Management (295 Undergraduate Library)
   --Kathleen Weibel, Mortenson Center Instructor

1:00-3:00  Web Design (291 Undergraduate Library)
   --Eric Sizemore, Mortenson Center Instructor

6:00 p.m.  Graduation Dinner (Levis Faculty Center, 919 W. Illinois, Urbana, Reading Room)

**Thursday, May 25**
9:00 a.m.  Exit interviews with Barbara Ford and Susan Schnuer
9:00-9:45  **Ghana:** Mary Arkorful, Justice Appoh, Victoria Dodoo
10:00-11:30  **Nigeria:** Matthew Oliobi, Henrietta Otokunefor, Bolarinwa Adeyemi, Olayinka Fatoki, Razika Yahaya, Abdulkadir Idris, Kofoworola Jagboro, Stephen Akintunde, Wale Adedokun, Mohammed Lawal Tanimu
11:30-12:15  **Uganda and Tanzania:** Rhoda Nalubega, Limbu Malongo Limbu, Esther Ndenje-Sichalwe

**Afternoon is reserved for you to set up meetings related to your interests.**

**Friday, May 26**
DEPARTURES