Library Faculty Meeting
MINUTES
Wednesday, November 28, 2007
3:00 – 4:30 pm
GSLIS Room 126

Paula Kaufman, presiding

1. Approval of faculty meeting minutes of October 24, 2007
   Minutes were approved as submitted with a motion by Becky Smith.

2. Introductions and University Librarian’s report (Paula Kaufman)

No introduction of new employees.

Paula attended the Deans Meeting. They are asking for nominations for honorary degrees early in the spring semester. Give your nominations to the Executive Committee.

Vice Chancellor for Research Charles Zukoski said the amount of money for start-ups has a structural debt. The only research money available will be for TOPS candidates. Indirect cost recovery rate has increased from 53 % to 55%. This is in line with our public university peers. The question is, do we want to negotiate for raising the rate or stay at the current rate? The increase in the rate will be used to defray utility expenses.

FY09 budget outlook-There was no information concerning the rescission money we have set aside. They performed an analysis of university revenue versus expenditures for 2009. We have over 14,000 salaried staff members at UIUC. New revenue that goes to units and revenue that stays central (utilities, deferred maintenance, Medicare, new lease costs) these are the total expenditures. There will be a 3 percent assessment next year. This year we were fortunate to negotiate for removing our collections budget from the tax. The Provost stated the university is too big for the expenditures we have, we need to stop spending unnecessarily.

The new campus profile has a standard view and strategic view option with 10 years of data. Campus units can set it up to look at their growth. Jo Kibbee says Central Reference has a link to this data, Division of Management Information: 2007-2008 Campus Profile, through the link “UIUC Campus Profile”: 
3. UIUC Library Executive Committee
Report to the Faculty

The Executive Committee met three times since the last faculty meeting on October 24. This report provides a summary of discussions and actions since then. A full list of meetings and minutes for each meeting are available through the EC website at: http://www.library.uiuc.edu/committee/exec/.

At our November 5 meeting, we provided advice to the University Librarian concerning the new service models proposals. Subsequent to the meeting, we reviewed a draft of the interim report and offered advice concerning potential revisions. We continued discussions concerning the report at the November 12 and 26 meetings.

Also at the November 5 meeting, we discussed a personnel issue and reviewed the proposed GA evaluation policy. The policy was subsequently underwent minor revisions based on the committee’s advice. We discussed issues related to sabbatical policy coverage, and I have been charged with developing the first draft of a policy for review at an upcoming meeting. We discussed a suggestion that the Library consider using so-called “Clinical Faculty” but recommended that the issue not be pursued.

In response to a question from a Library faculty member, we discussed whether it is possible to serve a nine-month appointment. It is possible under Academic Human Resources policies, but service must take place during the academic year. We do not think a formal library policy is necessary. Any potential appointments should be negotiated on a case-by-case basis with the University Librarian, acting with the advice of EC. The granting of such appointments must be sensitive to Library staffing needs.

At our November 12 meeting, we briefly discussed issues related to the budget. Paula attended a Provost’s “Resource Summit.” No decision on the release of money held in rescission is likely until January or February.
The committee received a very thorough and useful report from Lisa Hinchliffe and the faculty of the Undergraduate Library. We discussed the report briefly and made some suggestions to Paula regarding potential areas to be addressed in next year’s report. The Committee feels it is important for UGL to work with CITES to offer services together, as students are often confused about who to contact with questions or problems.

Also at the November 12 meeting, we discussed a policy regarding research time. Following the last faculty meeting, we discovered that I had erroneously reported that EC approved the policy over the summer. In fact, the final changes to the policy had not been made. We made some additional suggestions. An EC member revised the policy, and it was approved, pending some typographical changes, at our November 26 meeting.

We were notified that the Budget Group has received information and requests from units in respect of their perceived GA requirements for FY09. Each member of the budget group will evaluate the requests using a rubric. After the Budget Group prepares a recommendation concerning appointments, it will be reviewed by EC and we will provide advice to the University Librarian.

We also reviewed a report on Entrepreneurial Programs in the Library, but did not make a formal recommendation for action at this time, although we did suggest that a business plan be prepared for LibPrint.

At our November 26 meeting, we discussed the “Library Services in the 21st Century” document. We discussed a request for a tenure rollback but did not make a recommendation pending the submission of additional documentation. We discussed a request to form a standing “Scholarly Communications Committee” and provided recommendations concerning the scope and composition of the committee. The charge will be revised and reviewed further at an upcoming meeting.

Respectfully Submitted,
Chris Prom
Vice-chair, Executive Committee

Jo Kibbee asked about the research leave statement. Some may seek 1-3 weeks to concentrate on something. However, beyond this, the University Librarian needs to know about it and approve the request. Lisa Hinchliffe asked about the GA
exit interview process. Are they due in December, just a few days away? It is still on the Executive Committee agenda, so the current policy still stands.

4. Research and Publications Committee-Alvan Bergman
RPC Web site: http://www.library.uiuc.edu/committee/rpc/

Alvan is the chair of the RPC and introduced the committee: Carissa Holler, Jing Liao, Marek Sroka, Jennifer Teper, and Scott Walter, ex officio. Alvan encouraged faculty to look into applying for funding from the committee, which would like to assist research in a number of ways: provide advice concerning the development of research projects and ideas; research travel; graduate assistant wages; fees; photocopy cards are available simply by emailing Alvan with your project idea; survey design; data analysis; translation services; oral history interviews; laptop checkout and other equipment; editing services; photographic services; etc. The committee cannot pay for: prolonged research; additions to the collection; library administrative work; graduate assistants. There is a short form of less than 500 words to apply for grant money, and also a long form. The turn around is rather quick, usually within a week and sometimes even the same day.

They will have a forum to talk about this. There will be a brownbag on the last Wednesday in January to talk about ongoing faculty research.

5. Student Learning Outcomes Assessment/North Central Campus Accreditation Visit 2009 (Lisa Hinchcliffe)-10 minutes

Higher education commission accreditation, www.ncahlc.org
UIUC Unit Outcomes Assessment Plans: http://www.cte.uiuc.edu/assessment/plans.html
Accreditation 2009

- The Higher Learning Commission: A Commission of the North Central Association of Colleges and Schools (http://www.ncahs.org)
- Institutional accreditation – “as a whole”
- Separate from program or specialized accreditation
- Generally – once/decade

Student Learning Assessment

Criterion 3: Student Learning and Effective Teaching

Core Component 3a: The organization’s goals for student learning outcomes are clearly stated for each educational program and make effective assessment possible.

Basic Assessment Model

1. What general outcome are you seeking?
2. How would you know if you saw it? (What will the student know or be able to do?)
3. How will you help students learn it? (What is the activity or process? In class or out of class?)
4. How could you measure each of the desired behaviors listed in #2?
5. What are the assessment findings?
6. What improvements might be based on assessment findings?
Marc Snir started this about 2 years ago. He wrote a report to the Chancellor and Provost. He gave the Wikipedia definition of informatics: “studies the structure, behavior, and interactions of natural and artificial systems that store, process and communicate information.” It includes everything that has to do with computers and information: computer science; information science; and human science. The goal of the Illinois Informatics Initiative is to accelerate change within existings units, preparing the university for the new information era.
Universities have not figured out yet how to use information. The staff of the I³ tries to bring different units together and figure out how e can use information. There is an ongoing information revolution. He estimates that there are 300 faculty which may have some part in informatics. There is a push towards experimentation. This unit is unique on this campus. There is no faculty, it does conduct research activities and tries to motivate interesting research. The ideal is to create a virtual research community. Education outreach a virtual organization that requires a new organizational model. There is an information minor in education consisting of 6 courses. There are about 100 different courses around campus with informatics components. There is a bioinformatics masters degree in GSLIS and also a proposed doctoral program.

This is truly a bottom up process. The university does not have the money to create a new department. The focus is on changing the culture of existing units. Encourage use of informatics in education. "Faculty help thyself," seeks to encourage research projects that develop, deploy and evaluate information technology on campus. Encourage better use of social networking technology on campus (community of communities) and facilitate tool sharing. Currently, students are the ones using social networking, the faculty use it very little. Various units around campus are developing software to assist in their classes.

How does informatics relate to information literacy? People create, process, communicate and destroy information. Information literacy seems too narrow a concept. He feels the Scholarly Commons and IDEALS are a perfect fit for the grand vision of the Illinois Informatics Initiative. How do we work together to move from an island of activity model to a strong interaction between members of the campus informatics community? The Library is a physical anchor to our digital campus. JoAnn Jacoby felt the library can have a role as a virtual anchor, to assist in connecting these islands together. The scholar and the student come together in the library. 24 hour librarian-online, the Library is the place where pieces of the campus flow together. I³ just pushes ideas, I³ itself is not a long term repository. Scott Walter stated that the library is one of the few departments which touch faculty in every department on campus. Discussed the idea with ATLAS for the library to serve as a resource where others can find, then collaborate with ATLAS, which provides data resources. Lisa Hinchliffe stated the definition of literacy is changing. Libraries are increasingly using social networking and mobile informatics. Becky Smith mentioned that libraries show students how to put ideas to work. Lisa Hinchliffe stated the library has the opportunity to serve as laboratory for information. The library can be the laboratory where research is being carried out.
Old business
None.

6. New business
None.

7. Announcements
None.

8. Adjournment
Motion by Becky Smith, seconded by Jo Kibbee.