Purpose and charge:

The purpose of the Information Technology Advisory Committee is to provide advice to the Associate University Librarian for Information Technology Planning and Policy that will help to shape a cohesive, forward-looking, and proactive IT policy and practice within the Library and in its collaborations with other campus units. The IT Advisory Committee provides regular advice that will enable the Office of IT to set priorities for technology support and development in the following areas:

- Production services and technologies recommended by CAPT for access to and preservation of the Library’s collections and to enhance the Library’s service programs;
- Desktop and server support, including Library-wide software and hardware upgrades;
- Support for and development of the Library’s network and other technology infrastructure;
- The integration of new technologies into the mainstream of Library IT production and support;
- Library Information technology policies, their relationship to campus IT policies, and current legislation in the areas of information access and privacy;
- Technology training needs in new areas (in collaboration with Library Staff Training Coordinator);
- Ongoing assessment of Library IT services and programs;
- Regional, national and international IT opportunities and relationships;

The committee meets on a monthly basis—more often depending on the topics under consideration.

Suggested Composition:
Appointed by the University Librarian with the advice of the Library Executive Committee; A total of 6 librarians or academic professionals, with 2-year terms (staggered initially):

- 3 staff or faculty engaged in public service provision and collection development;
- 1 staff or faculty involved in some aspect of technical service (cataloging, acquisitions, preservation, conservation);
- 1 staff or faculty involved in digital library or new technology development activity
- 1 staff or faculty from an administrative unit (e.g., Library Business Office, Human Resources, Facilities, Development and Public Affairs)

Ex Officio Members: Head, Library Systems; Head, Digital Services and Development; Coordinator for Library Systems, IDEALS Coordinator
Chair: AUL for Information Technology Planning and Policy

31 May 2006