Cataloging and Metadata

**Affinity Groups:** All groups with the possible exception of the Web group  
**Replaces:** Cataloging Work Group  
**Responsible Library Units:** Content Access Management

**Charge**

- The work group is responsible for sustainable policies, procedures, technical systems, and staffing to maintain the Library’s Online Public Access Catalog and similar systems and finding aids used to provide access to the Library’s physical and digital collections.
- The group ensures conformance to state, national, and international standards.
- This group also documents and promulgates cataloging, classification, authority control, and holdings policies and principles to all staff charged with maintaining Library records.

**Membership**  
Initially chaired by the head of Content Access Management (CAM). Initial rotation after two years. The chair of this work group may be reappointed beyond two years due to their position as the head of the Content Access Management unit. [11 members]

- Michael Norman, Head of Content Access Management (chair) [Also: Search, Discovery, and Delivery]
- MJ Han, Metadata Librarian (vice-chair) [Also: Digital Production]  
  Tim Cole, Mathematics and Digital Content Access Librarian
- Krista Gray, Archival Operations and Reference Specialist
- Bill Ingram, Manager of Scholarly Communications and Repository Services [Also: Repositories, Preservation, and Access]
- Jenny Marie Johnson, Head of Map Library
- Mary Laskowski, Head of Collection Management Services
- Chloe Ottenhoff, Principal Cataloger
- Nicole Ream-Sotomayor, Foreign Language Cataloging Specialist Leader
- Ayla Stein, Metadata Librarian [Also: Repositories, Preservation, and Access]
- Lynn Wiley, Head of Acquisitions [Also: Electronic Resources]

**Rules**

- This group, working with the Search, Discovery, and Delivery group, will be responsible for representing the Library and working with CARLI on the Voyager replacement.