L-CAP Agenda
Friday, May 27
9:00 - 10:00 am
Mortenson Center

1. Minutes taker - Sarah
2. Next steps after meeting with Dean (20 minutes)

Dean seems very supportive and appreciative of update.

a. Where would APs like to have more of a voice?
   i. Follow up with idea that every meeting should be a level playing field - everyone should be able to weigh in, vote, etc.
   ii. Start process about changing bylaws. Bylaw review is happening. Visiting non-tenure are considered specialized faculty and changes are being reviewed based on that. Meet with bylaws committee.
   iii. What encourages apathy? Not having a say in decision making process and no promotional path.
   iv. Action item: read bylaws and have suggestions to make.
   v. Budget is concerning for APs: last to know about decisions. Possible layoff and furloughs. Civil service have a union and are protected, and faculty also more protected.

b. Look at committees and identify committees where gaps where assignments could be better.
   i. Susan will take a look at assigned committees, such as task forces. What is the number we can volunteer for vs. how many there actually are. Look at permanent committees or temporary as well? Both.

c. Reevaluate meeting with L-CAP with new hires. Connect with Gregg Knott about including current APs with new hires for AP positions and discuss ways this could be accomplished
   i. Adding to interview process isn’t ideal - perhaps mentor instead? Or rules of thumb such as explicitly inviting APs to stakeholder meetings or lunches. Donna/Greg to talk about classification status during benefits meeting.
   ii. Action item: meet with Greg in July
   iii. Mentoring new APs could be something this committee could take on.

d. How can we make it easier for EC to assign committee members
   i. Assign an AP for AC. Susan will follow up with EC to see if this is possible.
   ii. Put in newsletter that APs can speak up and be proactive about being on search committees if they want.
   iii. Susan will reach out to library staff committee.

e. Use L-CAP to help identify members of committees

f. Find ways to mitigate over-using some AP staff and build up under-used AP staff
3. Prep for meeting with TF on June 13
   http://www.library.illinois.edu/committee/task_force_promotional_path_APs_library/Reports/TF-AP-Promotion_prelim_report_29_Apr_2016.pdf
   a. Susan will reach out to MJ
4. Go over EC minutes?
5. Representative for ClimateQUAL Implementation Group
   a. Will be meeting 2x/month for a year, have focus groups in July. Hope to complete work by next summer.
   b. Put out a call in the next newsletter? Ask Kirstin if she needs help coming up with names.
6. Replacement for Amy
   a. Last day end of July. Mara says we could run a special election or ask the person with the next highest number of votes to serve since it was so recent. Will ask the next highest person.
7. Susan will send out a note/add to newsletter about social activities. Will also set up meeting.
8. Sarah will post meeting minutes.
9. Newsletter: social activities, recap of meeting with Dean, APs wanting to be on search committees or regular committees, re-emphasize Kirstin's call for volunteers? Also send link to TF document.