Library Staff Support Committee (LSSC) / Library Committee of Academic Professionals (L-CAP)
Meeting Minutes—Thursday, July 14, 2016

In Attendance from LSSC:
Skye Arseneau (Administrative Services)
Jim Cotter (Special Collections)
Kyle McCafferty (Central Access Services)
Dani Postula (Central Access Services)
Laura Poulosky (Residence Hall Libraries)
Gennye Varvel (Social Sciences)
Shoshana Vegh-Gaynor (Arts & Humanities)

In Attendance from L-CAP:
Sarah Christensen
Cheri (Cher) Schneider
Richard Stokes (not technically on L-CAP, but serves as A.P. representative on Faculty Senate)
James Whitacre

Introduction: The purpose of this meeting was for members of LSSC and members of the recently-formed L-CAP to talk a little about what our committees do and what our goals are, as L-CAP establishes itself as an advocate for Library Academic Professionals. We went around the table to introduce ourselves and mentioned where we each work.

LSSC Overview: Dani gave a brief introduction to what LSSC does. She explained that LSSC facilitates communication between Library Civil Service employees and Library Administration, Faculty, and Academic Professionals. The 13 members of LSSC serve as liaisons between each of our Library Divisions, LSSC, and Library Civil Service staff as a whole. We each attend our Division’s monthly meetings, as well as monthly LSSC meetings, and report back information relevant to each group. Our meeting minutes can be found online here: http://www.library.illinois.edu/committee/staffcom/minutes/index.html

LSSC also sends a representative from our committee (Kyle McCafferty) to Administrative Council meetings and two liaisons to Library Faculty meetings (Becky Burner and Kyle McCafferty).

Any Library Civil Service employee is welcome to observe LSSC meetings and/or to propose agenda items, with prior notice to the committee.

LSSC has a physical suggestion/comment box posted outside of the Business & Human Resources Service Center, as well as a web form that staff members can use to share their suggestions or concerns with LSSC, either anonymously or with their contact information, as they prefer. Here’s the link to our online comment box: https://illinois.edu/fb/sec/120002
LSSC sends announcements to LIB-news and LIB-staff about opportunities for staff to receive scholarships from the University Library to attend Library conferences, including the annual American Library Association conference and the Reaching Forward South conference, and we facilitate selection of scholarship recipients by reading blind submissions of essays from applicants.

In recent years, LSSC was able to interview the final candidates for the University Librarian and Dean of User Services positions, in order to talk with the candidates about matters of particular concern to staff.

LSSC frequently has guest visitors who discuss with us current issues in the University Library, such as University Librarian John Wilkin, Dean of User Services JoAnn Jacoby, and head of the Business & Human Resources Service Center Greg Knott. We also sometimes take “field trips” to learn more about various Library locations, such as the Oak Street Facility, the Communications Library, and the Ikenberry Residence Hall Library.

**L-CAP Overview:** The Library Committee of Academic Professionals was formed in the spring semester of 2016 to serve as a voice for Academic Professionals at the U of I Library. They have been meeting as needed to address issues of particular concern to Library A.P.s. The specific catalyst for creating this committee at this time has been recent discussion of creating a “Specialized Faculty” track, which would give Academic Professionals promotional opportunities that they currently do not have. A.P.s would have the option of working toward certain milestones based on their knowledge, skills, and contributions, with about three or four steps on this promotional path. Participation would be voluntary, and incentives might include multi-year contracts, new titles, and/or increased pay.

The seven members of L-CAP were elected at-large to one- or two-year terms, in order to stagger elections, so that about half of the committee will turn over each year. L-CAP meetings are open to all Library A.P.s to observe. If you are an A.P. who would like to attend an L-CAP meeting, you can contact one of the committee members, who are listed on their website:
http://www.library.illinois.edu/committee/L-CAP/Charge.html

L-CAP has representatives to the Faculty Senate and the Council of Academic Professionals (CAP), which is a campus-wide organization of A.P.s.

L-CAP plans to start a mentoring program for Library A.P.s. Mentors would meet candidates who are interviewing for A.P. positions, advise new A.P.s, and assist A.P.s who are working toward milestones along the promotional path.

**Future Meetings between LSSC and L-CAP:** It was suggested that LSSC and L-CAP meet jointly about once a year in order to check in with each other and find out what each committee has been doing and discussing.