

11/82/8
Engineering
ASQ Division Records
Food, Drug, and Cosmetics Division, 1956-

Box 1:

Conference Papers (not dated)
Logo Press (not dated)
Correspondence, 1956-61
Newsletters, 1960-1964
Correspondence of William Glomski, Editor of Food Quality Control, 1961-64, including
 Research Papers, 1961-62
 1962-63
 1963-64
Financial Statements and Report, 1963-64
Correspondence of N. Olsen, Editor of Food Quality Control, 1964, including financial
 statements, conference and research papers, and newsletters
Food Quality Control, 1964-1971, 1973 ; F.A.I.D. Notes, 1973
Correspondence of N. Olsen, Editor of Food Quality Control, 1965, including conference papers,
 newsletters, educational material and financial statements (two folders)
Unaudited financial statements, 1965
Correspondence of Treasurer, P. Lysne, 1965-67
Newsletters, 1965-68
Correspondence, N. Olson, Editor of Food Quality Control, 1966-67, including conference and
 research papers, newsletters and educational material
Financial Records and Financial Statement and Report, 1966-67
Correspondence of Richard Bartlett, Chairman of FAID Publications, 1967-68, including
 minutes from Annual Food and Allied Division
Correspondence of E. Thorp, Publications Chairman, 1968-69, including conference material,
 educational materials, articles, newsletters and financial statements
Directory, 1968-69; Conference Program, 1970
Management Manual, copy no. 18 issued to C.C. Beazley, Contents includes: Bylaws,
 Organization Date and Plans, Work Packages, Conference and Seminars,
 Communications and Awards
Management Manual, copy no. 26, issued to T.P. Sternberg, Contents includes: By-laws,
 Organization Date and Plans, Work Packages, Conferences and Seminars,
 communications and Awards
Correspondence of R. Bartlett, Chairman and T. Sternberg, Treasurer, 1969-70, including
 agenda, Annual Reports, Quarterly Reports, Committee Reports, educational
 opportunities and Bylaws
Management Manual, copy no. 10 issued to R. Ernst, 1969, Contents includes: By-laws,
 Organization Date and Plans, Work Packages, Conferences and Seminars,
 Communications and Awards
Newsletter, 1969-71
Photos and Negatives, 1969

Correspondence of Charles Brokaw, Chairman, 1970-71, including Meeting Minutes, conference material, and Committee Reports

Photos, ca. 1971

Correspondence of Floyd Smith, Chairman, 1971-72, including meeting minutes, conference material, Committee Reports, Conference Papers, Merger of DCSC and FAID

Annual Report, 1972-73

Correspondence of Beazley, Chairman, 1973-74, including minutes and meeting material

Correspondence of Board, 1973

Newsletter, 1973-77

Correspondence, Chairman, Including Manual for ASQC Division

Correspondence of Reece, Chairman and Runnells, Chairman, 1974-75, including minutes, conference material, Final Report, Goals and Objectives

Correspondence of Reece, Chairman and Runnells, Treasurer, 1975, including Minutes, Treasurers Report, and educational opportunities

Correspondence of Gearey, Chairman, 1975-76, including Minutes, Honors and Awards, Conference Materials

Correspondence of McClory, Chairman, 1976, including minutes, Conference Papers, conference materials, contacts list, Organization Manual and MCB Quality Newsletter.

Box 2:

Papers of Runnells, Chairman Elect 1976-77, Including Division Minutes, Correspondence on Meetings, Organization Information Including Correspondence, Speaking Lists and Financial Statements (2 folders)

Criteria for Evaluating Proposals for New Divisions, 1976

Correspondence of Runnells, Chairman, 1977-78, including Minutes, Conference Proceedings, Directory of Membership, Committee Reports, Agendas, Technical Notes

Outgoing, 1977

Outgoing, 1978

Received, 1977

Received, 1978

Regarding GTC, 1977-76

Regarding Long Range Planning, 1977-78

Regarding Meetings and Training, 1977-78

Regarding Publications, 1977-78

Regarding Publicity, 1977-78

With Treasurer, 1977-78

Management Report, 1977-78, Including Summary; Conferences and Education; Publications; Special Projects including Division History, Speakers List, membership Directory, Careers in Quality Sciences, Establishment of Scholarships

Division Minutes, 1977-78

Correspondence of Chairman LeMay, 1978-79, including conference materials and Financial Statements

Management Report, 1978-79

Summary; Conference and Education; Publications
 Division Management
 Special Projects
 Newsletters, 1978-81
 Correspondence of Swenson, Chairman, 1979-80, including history, Minutes, Financial Statements, Bylaws, Paper Titled "Quality Motivation and Awareness", Policies and Procedures, Directory of Membership
 Correspondence of Phillips, Chairman, 1980-81, including Minutes, course information and Distribution List
 Section History, 1980, including information on Saddoris Award and List of Charter Members
 Correspondence of Lieberman, Chairman, 1981-82, including conference material and Minutes
 Secretary's Records, 1981
 Correspondence of Cohen, Chairman, 1982-83, including Financial Statements and Reports
 Secretary's Records, 1982-83
 Correspondence of Galle, Treasurer, 1982-83
 General
 General, including Council Meetings
 Financial Transactions
 Regarding Conferences
 Budget and Budgeting
 Deposit Receipts; Renewals and New Members; Statement of Accounts
 Newsletters, 1982-86
 Correspondence of W.T. Hall, Chairman, 1983-84, including Meeting Minutes, Agendas, Conference Presentations and Handouts (3 folders)
 Correspondence of W. T. Hall, General Technical Council, 1983-84
 Regarding GTC, Including GTC Key Dates; Division Council; Organizational Manual; Statement of Income and Expenditures, 1983-84
 Correspondence of William Galle, Chairman and Robert C. Ernst, Chairman-elect, 1984-85, including conference announcements; Receipts and Disbursements; Balance Sheets; Management Report; Financial Statements; Conference Data Sheet; Minutes; Articles and Calendar (2 folders)

Box 3:

Food Quality Systems, Quality Systems Description, 1984
 McDermond Award Submission, 1984
 Pt. I, Five Speakers at AQC; Pt. 2 Division Newsletter
 Division Status Support; Attendance at Division Council; Goals and Objectives; Division Agendas.
 Point Distribution, Introduction
 Parts 1.1-1.8
 Parts 11.1-11.7
 Parts 111.1-111.8
 Parts 111.9-111.14

Division Organization Table; Budget Planning
Financial Management
Minutes of Division Meetings, Three sets of Minutes
Point Distribution Chart, Correspondence
Special Projects
Correspondence of Robert C. Ernst, Chairman, 1985-86, including Conference Presentation, Conference Speakers, Articles, newsletters, Guideline on General Principles of Process Validation (Draft), Division Council Members, Promotional Pamphlets, Articles, Calendar of Events, Industry Systems Guidelines, Survey Results, Treasurer's Report (3 folders)
Minutes, Division Council, 1985-86 Compendium of Speeches, 1986
Financial Information, 1986
Financial Reports, 1986
Correspondence, Jiwrajka, 1986-87, including minutes for meetings, newsletters, Conference announcements and materials, Division Membership Directories, Treasurer's Report, Operating Budget, Planning Questionnaire, Activity Report (2 folders)
Compendium of Speeches, 1986
Minutes, Division Council Meetings, Meeting Agendas, Discussion Materials from Meetings, 1986
Quality Congress, 40th Annual Meeting, Agendas and Reports, 1986
Regional Councilor Handbook, Recommended Guidelines, prepared by Mary Lou Zett, 1986
ASQ Conference, 1987, Including Registration; Brochure Mailing List; Distribution; Correspondence; Calendar of Events; Conference Brochures
Correspondence, Chairman R. Hammons, 1987-88, including newsletters, Minutes, Articles, Committee Reports, Meeting Agendas, Financial Statements, Articles
Correspondence Chairman R. Hammons, Chairman Elect Carafagno 1987-88, including conference material, Minutes, Financial Statements, Committee Reports, Meeting Agendas, Newsletters, meeting announcements, Articles
Correspondence, Chairman Carfagno, including Minutes, Newsletters, Lecture, Announcements, Agendas, 1988
1988-89
Directory of Division Membership 1988-89, 1988
Correspondence of Chairman Zett, 1989-90, including newsletters, meeting announcements, Meeting Agendas, Minutes, Conference Updates, Financial Statements, Regional Activities, ASQ Roster Conference Agendas, Articles, Research Proposals, Ballots, 1989-90 (2 folders)
Secretary's Notes, 1989, Including Minutes of July 19th and Oct. 26th Meetings
Correspondence, Chairman Keeper, 1990-91, including Minutes, conference material, newsletters, meeting agendas and announcements, Division Member Lists, Committee Reports, Financial Statements, Division Guidebook, Dramatic Play (2 folders)
Secretary's Notes, 1990
Meeting Minutes, 1991
Correspondence of C. Allen, Chairman, 1991-92, including newsletters, education and conference material, Minutes, Financial Statements, Photos (2 folders)

1991

1992

Correspondence, General 1991

Newsletters, 1991-95

Meeting Minutes, Division Meeting, Executive Board Meeting, Balance Sheet, 1992

Box 4:

Correspondence, Chairman Krentzefeldt, 1992

Correspondence 1992-1993, including Minutes, conference announcements, newsletters,
Regional Councilor Minutes, Division Model By-Laws

Directory, Division Membership, 1992-93

Correspondence 1993-94, including Minutes, newsletters, conference material, Meeting Notes;
Division and Technical Committees

Council Meeting

Aug. 3, 1994

Oct. 3, 1994

Nov. 14, 1994

Council Activities, 1994-95

Council Meeting, Dec. 11, 1994

Minutes and Agendas from Strategic Planning Meetings, 1994-97

Strategic Planning

Aug. 2-3, 1994

Dec. 12, 1994

National Conference, Dec. 11-14, 1994

Correspondence, R. Ernst, Historian, 1995-96, including newsletters, conference materials

Business Depository Resolutions, 1995

Division Council Meeting

Jan. 9, 1995

Feb. 6, 1995

March 9, 1995

April 3, 1995

May 21, 1995

Correspondence, General, 1995-96

Box 5:

Conference

Southeast, Feb 3, 1995

West Coast, March 10, 1995

Financial Reports and Council Meeting Treasurer's Reports, 1995-96

Operating Budget, 1995-96

Reserve Fund Investment Program, 1995-96

New Member Letters, 1995-; Newsletters, 1995; Directory Memo, 1997; Conference Flyers,

1996-; Member Survey, 1997-
Membership Renewals, Membership Directory, 1996-
Correspondence, General, 1997-98
McDermond Program Logbook, 1998-99
Membership Directory, 1999-2000
Newsletters, Conference Flyers, 2002-

Box 6:

Cassette Tapes of Hyatt Princeton, March 21, 1989, six tapes
Cassette Tapes: Installing and Tracking A Complaint, Program on a Personal Computer, Hyatt
Princeton, five tapes, No Date
Cassette Tapes: American Society for QA Control, Hyatt Princeton, five tapes, No Date.