

UNIVERSITY OF ILLINOIS ARCHIVES ANNUAL REPORT  
2002  
*(With a summary for 2000/01)*

**“Will the past be prologue? Observations for the coming fifth decade of the University Archives.”**

The technophile or futurist looking at the Archives' accomplishments in 2001 and 2002 might focus on several notable advances in the use of electronic information technology, such our Internet database to create international accessibility to 6,726 catalog entries and 18,319 pages of finding aids, the creation of Encoded Archival Description (EAD) finding aids for selected significant collections, and especially the digitization and posting of over 3,000 pages of text from the James B. Reston Papers. Cumulatively, these developments might be seen as demonstrating that traditional issues of place, space, and physical facilities are no longer serious barriers to use. Certainly there have been significant innovations through work of the Assistant Archivist and the Archivist for Student Life and Culture, often with the aid of the Library Systems Office. These achievements are part of the University Archives' tradition of creating broad user access to its research holdings—a tradition supported by the 1971-76 development of PARADIGM which provided the first comprehensive automated system for archival control in United States colleges and Universities. The past two years' developments, including our superseding of PARADIGM, will be followed by further uses of information technology to support user services and administrative control of archival holdings.

At the same time, a more sobering view comes from comparing current facilities planning documents with those that were being written at the same time as the Archives staff were coding Digitek sheets to create 80-column punch cards to run a Fortran program to create PARADIGM. Regrettably, the facilities planning documents show the continuity of the history of an unfulfilled need for a new building to provide basic care for historical records and manuscripts. Indeed, the need for an archives or special collections building, identified three decades ago as a key target for a coming capital campaign, remains as strong now as then, which was an era before the University Library had decided whether it would “computerize” its catalog. Now that the Library has implemented its fourth online public catalog, and now that the Archives has entered its fifth stage of automated access, the building needs for archives and special collections still remain an unmet need, especially since collection storage conditions have deteriorated rather than improved.

Still, our vision for the Archives in five to ten years is that we will continue to have innovative new programs and user services to support research and instruction, but that we will be operating in a well-designed modern facility. That facility will provide enough environmentally controlled, secure space to bring together presently disparately-stored holdings, and it will support public access while enabling collaboration and interdisciplinary work with other special collections, and campus faculty and students. We will marry the advantages of such a facility with our traditional strengths in user access while becoming better positioned to take responsibility for the electronic records. Rich new accessions of administrative records will be added as will be further collections of personal papers of prominent faculty and alumni. We realize, however, that whereas the program for access and user services are clearly within the reach of Archives' staff, we must depend on administrators and development staff if the balance of the vision is to be realized. However, if the pattern of the past is repeated, the best answer to where we will be in five years regrettably will be “still in the basement.”

## A. Staff.

The most important staffing development has been the decision by the President's Office to fund an additional full-time professional archival position. While we expect that the immediate impetus was the recognition of the overwhelming volume of conventional records, we have decided to focus the new position on the single greatest challenge for the Archives's future—the problem of electronic records. Accordingly, we conducted a national search for an Electronic Records Archivist, and are most pleased that Joanne Kaczmarek, who has experience with conventional records, digital libraries, and metadata, will launch the new program area in September 2002. Otherwise, the past few years have shown the benefits of stabilization of the key positions of Assistant Archivist (Christopher Prom), Student Life and Culture Archivist (Ellen Swain), and Technical Assistant (Robert Chapel). Regrettably, Phyllis Danner, Sousa Archivist, lost her battle with cancer, and we have lost her expertise and dedication to users and collections. Otherwise, there has been a general continuation of prior levels of graduate student and undergraduate students, listed below in Table 10:

## B. Space.

**TABLE 1: Facilities, Locations, and Holdings**

Location	Square feet	Capacity cu. ft.	Processed cu. ft.	Unprocessed cu. ft.	Total cu. ft.	Percent Occupied
Library						
Search Room	1,515	495	471.8	15.8	487.6	99%
19-21 & Basement Corridor	5257	5734	5528.7	724.3	6253	109%
Attic	132	132	104.3	0	104.3	79%
Bookstacks Basement	360	360	333.5	28	361.5	100%
Child Development	2048	4026	3606.49	65.1	3671.59	91%
Commerce West	850	1152	464.5	600*	1064.5	92%
Law 68 E	806	1004	733.5	24.4	757.9	75%
Research Center (HFL)						
Stacks	13277	11661	8581.7	1033.5	9615.2	82%
Office & Reference	2500	671	591.5		591.5	88%
Space Assigned to Others:						
Band Building	103	103	104.9	47.6	152.5	148%
Law Library	161	161	185.9	0	185.9	115%
<b>TOTALS:</b>	<b>27,009</b>	<b>25,499</b>	<b>20706.8</b>	<b>2538.7</b>	<b>23245.5</b>	<b>91%</b>

\*Estimates of business archives not included in Section II-A below.

The major facilities issue remains that to be vibrant and effective, the Archives must grow. Currently, total capacity appears to allow for growth, but the greater part of the Archives is in space without temperature and humidity control, and as all of the present holdings are moved to the Archives Research Center (Horticulture Field Laboratory) over the next five years, we will again have to tell offices, faculty, and outside donors that we cannot accept their records. Furthermore,

even if ARC/HFL could handle all holdings and provide expansion room, we would still be faced with having a substantial part of the collection remote from users, whether campus administrators, faculty, or students.

During 2001/02, we agreed to a request from the Associate University Librarian for Planning & Budgeting to allocate one our three main stack rooms at HFL for temporary use as a staging area for the Oak Street High Density Storage project for a fixed period not extending past December 2003. As part of this arrangement, records storage shelving for two stack rooms will be purchased and installed in 2002/03.

Facilities projects and issues at the Horticulture Field Laboratory/Archives Research Center include the installation of two new window air conditioning units; interim repair of the roofing on the west side of the building; and repair of the brick work on the south exterior wall. Although new in 1996, the central chiller which regulates the temperature in the stack rooms at ARC must be monitored and O&M alerted when the system fails. In addition, ARC suffered a number of leaks in rooms along the west side of the building. Although these problems have been alleviated by the roof repair, plaster damage continues unaddressed. Ground-water seepage and overflow when exterior drains become clogged remain periodic problems consuming staff time and threatening collections.

In 2000/01, remodeling was completed on a space, formerly comprising a small hallway storage area, in our Main Library location, to serve as a room for the James B. Reston papers. The room provides climate controlled space for the collection and users as well as the base for graduate assistants involved in the Reston imaging project.

**II. Holdings and Processing.**

**TABLE 2: Holdings by overall category**

On June 30, 2002 the University Archives contained:

<b>A. Type of Material</b>	<b><u>No. of Series</u></b>	<b><u>Cubic Feet</u></b>
Processed		
Office Records	1,551	11,142.1
Personal Papers	1,215	5,434.9
Publications	<u>2,467</u>	<u>1,611.4</u>
	5,233	18,188.4
Unprocessed		
(estimate for # of series)	<u>158</u>	<u>1,792.1</u>
University Archives Total	5,391	19,980.5
American Library Association Archives		
Processed		
Office Records	773	2,028.2
Personal Papers	148	265.8
Publications	<u>401</u>	<u>237.8</u>
	1,322	2,531.8
Unprocessed		
(estimate for # of series)	<u>50</u>	<u>146.5</u>
ALA Archives Total	1,372	2,678.3
Total	6,763	22,658.8

A. A detailed report on holdings by office of origin and record type can be found in Tables 11 and 12 attached.

The above numbers on holdings indicate that despite high processing productivity in the past year, the overall size of the backlog has grown. Even though that growth has only been about 30 cubic feet (1.5 percent), the volume of accessions over the past year has remained constant meaning that without a substantive addition in staff, the backlog will likely never be reduced, and in fact, is more likely to

grow. This development is the result of several factors including: greater ability to accept accessions now that storage space has eased; growing volume of recent records; and decreased organization of office records during their creation and active use. However, 2001/02 saw two promising developments in this area—the Chemistry Department and the Electrical Engineering Department both recognized the value of their records and the Archives' need for assistance and therefore provided us with funds for graduate student assistants to arrange and describe their office records. Given the diminished budget prospects for future years and the fact that not all departments have the resources of these two, we expect that we will still have to bear the burden of processing all university records and personal papers with little more than one quarter-time graduate assistant. Thus, we regret to note that processing backlogs will likely continue.

B. Significant Accessions are detailed in Tables 13 and 14 attached.

III. Program Activities.

A. Arrangement and Description.

Completed the processing of the following significant new accessions of administrative records: Miodrag Ristic Investigation File (research integrity), Housing Research Subject File, Student Alumni Assn. and Student Ambassadors File, Residence Life Subject Files, Men's Residence Hall Association File, Ma-Wan-Da Records, YMCA Scrapbooks, Photographs, Subject File, and Handbooks, and the Medicare 7 8 or 9 Records.

Sizeable additions were made to the following administrative records: Trustees Correspondence, Staff Appointments File, Vice President for Academic Affairs Subject File, College of Agriculture Subject Files, Ad Council Historical File, Press Clippings and Publicity File, and Videotapes, European Studies/European Union Center Subject File, Historic Building Documentation and Photographs, Sigma Alpha Iota Chapter Files and Publications (Music Honorary), and Alpha Tau Omega Architectural Drawings.

Completed the processing of important new personal papers collections including: James J. Stukel (Mechanical Engineering), William E. Thomas (Accountancy), John A. Easley (Secondary Education), Shao Lee Soo (Mechanical Engineering), Lachlan F. Blair (Urban and Regional Planning), William I. Goodman (Urban and Regional Planning), Albert Z. Guttenberg (Urban and Regional Planning), Alan G. Billings (Theatre), Edward H. Davidson (English), Adrian E. Scheidegger (Geology), Termira Pachmuss and Vladimir Zlobin Collection, (Slavic Languages and Literature), Hurst H. Shoemaker (Zoology), Constantin Fotitch (Russian and East European Studies) Walter H. Franke (Institute of Labor and Industrial Relations), Robert W. Kidder (Library), and alumni Frank Hall Armstrong, Harry Darby, Austin and Elaine Dyson, Herbert R. Hearsey, Hussey Family, John C. Houbolt, Frank Leggitt, Albert Spurlock, and Dianne Sautter Campbell.

Major additions were made to the following personal papers collections: James B. Sinclair Papers (Plant Pathology), Donald L. Kemmerer (Economics), Hans Brems Felix & Donatella Baroncini Adler (Physics), David C. Lazarus (Physics), Walter M. Keith (Landscape Architecture), Daniel Curley (English), David F. Linowes (Political Science), Edmund Mech (Social Work), Haynes W. Dugan (3rd Armored Division Association), Raymond Eliot Papers (Intercollegiate Athletics), and Martha Friedman (Library).

B. Publications.

With staff and space divided between two major locations, the backlog of unprocessed university publications continues to grow, although some progress was made by undergraduates who were able to take advantage of our online searchable database to locate "homes" into which some new publications belong. At the same time several campus units have abandoned print newsletters in favor of the Internet. The Archives has been active in asking such departments to accumulate record sets of their issuances, but the staffing needed for such proactive work is not available in a unit with resources based largely on operating premises of the early 1960s.

### C. Oral History and Audio-Visual Materials.

The Student Life and Culture Archivist interviewed 44 alumni who graduated from the University of Illinois in 1926-38. Supported by the Campus Research Board, the Library Research and Publication Committee, and the Stewart Howe endowment, the project focused on student experience concerning academic, social, financial, religious, and regulatory activities. The project received press from local, university, and archival mediums. Students, faculty, administrative offices, and the media both locally and abroad have utilized the oral history collection for historical research and publication.

The Archives also collaborated on an oral history project initiated by former University of Illinois student administrators Daniel Perrino and Hugh Satterlee to document student protests at the University during 1968-72 and focusing on the perspectives of student administrators, campus police, and facility managers. Interviews have been deposited in the Archives and monies were transferred from a defunct student organization to the Archives in order to hire a student to transcribe the interviews for Archives' researchers.

With funds from the Library's Challenge Grant pool, nitrate motion pictures of a 1924 football game, 1938 Electrical Engineering Show, and Illini Union construction were converted to safety stock and transferred to videotape.

### D. Finding Aids.

A total of 482 new pages of supplementary finding aids were created to promote access to records and papers. Presently, virtually all of the 16,009 pages of University Archives finding aids and 2,310 pages of ALA Archives finding aids are available via our Internet website, facilitating remote access and eliminating the need for off-site users to have to order and pay for photocopies of finding aids. At the same time, the largely Adobe Acrobat PDF-based system allows simple key word searching increasing access and decreasing the need for staff to spend time in preparing indices of larger finding aids. These finding aids, can be found through links at the end of the summary descriptive records of the 1763 University Archives' Record Series for which box and folder-title lists exist, these are the 33.8 percent of series of office records and personal papers with a volume of 1.0 cubic feet or larger. The Archives database can be found at: <http://web.library.uiuc.edu/ahx/uaccard/default.asp>

As funding has been available, for personal papers collections judged by Archives staff to have relatively high international or national significance, the archives also provides Encoded Archival Description (EAD) versions of finding aids. These are made available through the website as well as resources such as RLG's Archival Resources. At this time, 21 such EAD finding aids have been developed for University Archives and 30 for the ALA Archives. Links to EAD finding aids can be found at: <http://web.library.uiuc.edu/ahx/ead/default.asp>

### D. Automation.

As noted in previous annual reports, computerized tools have provided the archives with several tangible benefits, including easier communication with reference users, publication of our holdings on the Internet, and the generation of management statistics. Over the past two years, all descriptive information about the archives holdings has been placed online. Internet accessible databases for University Archives and ALA archives allow users to search summary holdings information by departmental units, subjects, or keywords, and to find full-text of supplementary finding aid where they exist. These resources are heavily used by staff and remote researchers. Table 9 records statistics on Internet usage.

In the reporting period, the final transition from the mainframe PARADIGM system, first instituted in 1971, was completed and now all data are managed via microcomputers through file-servers operated by the Library Systems Office. The move beyond PARADIGM has enabled us to gain greater ability to update information on holdings, eliminate reliance on batch-mode subject indices, and expand public access to information about holdings, at the same time as maintaining efficiencies designed into PARADIGM over three decades of operation. One side-effect of automating our descriptive practices has been the creation of unanticipated changes to work patterns for both staff and archival users. For example many researchers now arrive at the archives better prepared to conduct research;

in many cases they are able to identify specific boxes of material prior to arriving here, saving time for both the archivist and researchers. On the other hand, many researchers who are not able to visit the archives are now able to view descriptions of our holdings and make remote requests for service through the e-mail. As the section of this report on reference usage indicates, requests for information submitted via email constitute an higher percentage of reference requests, and this trend has been encouraged by the development of on-line descriptive tools. Those inquiries still require manual examination and copying of material, and with the increased number of inquiries but a static number of staff, we are not so able to support use as our electronic presence suggests at first glance. As a partial solution, the Archives now provides remote copying services on a cost recovery basis. In addition, the Archives gives researchers the option of hiring graduate assistants to conduct research on their behalf.

In addition to automating our summary holdings, the Archives has increased its use of national descriptive standards. For example, we have used the Encoded Archival Description standard for encoding selected finding aids. Although use of this standard means the information about our holdings can more easily be shared with other institutions and consortia, the decision to adopt EAD has not been without drawbacks. In particular, it requires additional staff time to prepare descriptive records and necessitates the maintenance of three versions of each finding aid. For these reasons, the Archives has not adopted EAD encoding for all finding aids at this time, although the possibility of such adoption is being considered. Similarly, we hope to explore the possibility of restructuring our database in such a way that it produces minimally-compliant MARC-AMC records. Such records might be shared with OCLC and RLIN to increase availability of our holdings on an international level.

#### IV. Program Areas.

##### A. Student Life and Culture Archives (SLCA).

The Student Life and Culture Archival Program (SLCA) operates under the direction of SLCA archivist Ellen Swain based on funds from the Stewart S. Howe Foundation. The SLCA is mandated to document student experience at the University of Illinois and on the national level. Activities center on enhancing the research potential of the Program through collection development, outreach, and preservation; providing description of and access to existing series; and serving the research needs of users on campus and abroad.

An important component of SLCA is the national archives of fraternity and sororities. The SLCA archivist continued to build relationships with staff from organizations whose archives we hold, and develop relationships with those groups whose archives we seek. The archivist met with staff of Phi Lambda Upsilon, Alpha Lambda Delta, and National Panhellenic Conference and acquired additions to their national archives (and others) held by SLCA. In a long-sought development, the North American Inter-fraternity Conference has agreed to deposit their records with SLCA. In addition, the archivist spoke with participants at the Inter-fraternity Institute in July 2002, to promote the SLCA collections.

**ATO Archives:** Due to increased use of the archives and a commitment to future projects, Alpha Tau Omega upgraded funding for their archival graduate assistantship from quarter to half-time. In fall 2001, consultant Marilyn Smith completed the ATO *Palm* indexing project. This heavily utilized resource already has provided invaluable access to the contents of ATO's journal. Graduate assistants have provided reference service to chapters celebrating anniversaries, administrative needs of the ATO headquarters, and members seeking information about their chapter. The History Channel utilized a number of ATO sources in summer 2002 for a project on fraternity life. Processing and photo preservation continue to be ongoing projects.

In summer/fall 2001, the archivist completed an oral history project with UI alumni who graduated from the University in the years, 1927-39. The project received press coverage from the *News Gazette*, *Inside Illinois*, *Friendscript*, and the Society of American Archivist's *RAO Newsletter*, and resulted in the acquisition of student diaries, scrapbooks, correspondence, photographs, and artifacts. In addition, the SLCA Archives was featured in two *Daily Illini* articles. Other activities concerning UI student records include the completion of four fraternity chapter histories as part of the SLCA and

Society for the Preservation of Greek Housing's fraternity chapter history project. Funded by SPGH, graduate research assistant completed seven 25-30 page histories. In addition, three alumni volunteers completed a newspaper clippings project; the Archives received funding to transcribe oral history interviews produced by Hugh Satterlee on student protest, 1968-72; and staff has undertaken a project to redesign the SLCA webpage. Importantly, the Freshman Rhetoric Department has utilized the SLCA collections for class instruction over the past two years. Last Spring, the SLCA archivist provided two presentations for informational meetings geared for rhetoric teaching assistants. She will do so again in spring 2003.

The SLCA archivist continues to be involved in campus and community outreach activities which include: providing exhibits at ARC, the Main Library, and the Illini Union; hosting student groups for tours of and presentations about SLCA; providing booth displays at Quad Day and the Illinois State Fair; presenting talks to the Champaign County Historical Society, the Champaign County Genealogical Society, the local University of Wisconsin Alumni group; and the local Sigma Alpha Iota alumni group; serving on the Chancellor's Committee in Support of Homecoming, and Boards of the Society for the Preservation of Greek Housing Board and the Library School Alumni Association. She continues to be a participant in the Alumni Association's Speaker's Bureau. In addition, she was inducted into the Illinois chapter of Alpha Lambda Delta in April 2002 and served as a judge for the Student Alumni Association's Senior 100 program in May 2002.

B. Sousa Archives for Band Research (SABRE).

The past two years have been a difficult time for the Sousa Archives for Band Research. A few months before receiving notice of the award of promotion and tenure, Phyllis Danner, the Sousa Archivist, was diagnosed with a brain tumor. Despite an admirable struggle, Ms. Danner succumbed in February 2002. For the period of October, 2001-September 2002, the Sousa Archives were directed on an acting basis by Barbara Cressman. Over the entire period, wrap-up work was completed on the NEH Preservation grant, including preservation copying of historic photographs and the drafting of a catalog of the Sousa performance collection, expected to be published posthumously on behalf of Ms. Danner. The expansion of the SABRE graduate assistant to half-time and the addition of undergraduate student hours is a promising development that should enable the program to continue once a new archivist is named, sometime during 2002/03. Meanwhile, the Sousa Archives still faces major challenges regarding space and an ambiguous mandate.

C. James B. Reston Papers.

Over the past two years, the Archives has benefited from funding that the College of Communications received from the New York Times Foundation, to provide greater accessibility to the papers of James Reston. As a result, four graduate students have undertaken work to provide better control over the collection and make several parts of it available through the University's website. A finding aid in Encoded Archival Description format, was prepared and is available at: <http://web.library.uiuc.edu/ahx/uaccard/UAControlCard.asp?RG=26&SG=20&RS=120> In addition, the graduate assistants scanned over 3,000 items which are now available on-line, including some of the most significant materials in the collection, such as the diary of Reston's 1943 Russia trip.

D. Agricultural Records.

The Archives added to its holdings of the Harold Armstrong Farm and Haas Family Farm of Woodford County, and George Masters Farm of Christian County. Major additions were received and processed for the National Association of Farm Broadcasters (NAFB) Archives.

E. Other Special Projects.

Internal funding competitions within the Library have enabled the initiation of a project for preservation copying/replacement of 1,290 nitrate negatives, conservation and restoration of 144 deteriorated diacetate negatives, and copying as well as videotape conversion of three nitrate motion pictures.

F. Organizational Archives.

Since the early 1970s, the Archives has developed a major strength in management of the archives of national, professional, educational, and service organizations. The more than 40 association archives provide source material for studies of higher education, librarianship, legal education, agriculture, advertising, and industrial management. Most of the larger of these association archives are supported by contractual funds from the organizations. As a reflection of our concern that even with contract funds, the administration of several association archives places heavy demands on staff, no new agreements were negotiated during the reporting period, and in fact, one collection that had been proposed for transfer was returned to the donor who had identified another repository with superior physical facilities. Considering that the other repository is at an institution that the University of Illinois would not regard as a peer, the experience only underscored how chronic neglect of facilities limits what we can accomplish.

**1. American Library Association Archives (ALA).** The American Library Association continued to receive significant accessions of material, and much emphasis was placed on processing, bibliographic control, and reference. The volume of processed records is 2,532 cubic feet; that of unprocessed records stands at 147 cubic feet. The archives supports instruction and scholarship in a variety of fields and contributes to the University's reputation as a center for the study of the history of librarianship.

The ALA graduate assistants received and processed over a dozen new record series, made both major and minor additions to existing series answered approximately 400 reference requests, added supplementary findings aids to the Archives website, and performed additional administrative duties. The Assistant University Archivist provided approximately 10% of his time supervising the ALA graduate assistants, answering reference requests, performing administrative duties, and revamping the ALA Archives website to provide better usability and accessibility.

Beginning with the 2000/01 academic year, ALA provided additional funding allowing the addition of a third quarter-time assistant. Although this funding has helped reduce processing backlogs and increase service times, it falls well short of that recently recommended by a ALA-appointed task force. Permanent funding for a half-time professional archivist would allow the Archives to better promote itself among ALA members, undertake collection development strategies, and assist ALA with records appraisal. We hope to work with ALA officials to secure funding for such a position in the near future.

**2. American Association of Law Libraries (AALL).** Graduate Assistants made additions to existing record series during the period, and processed new series, for a total of 21.4 cu. ft of additions. The archives contains 238 cubic feet of processed records in 196 record series.

The Assistants handled reference questions, most of which came from members. The Assistants prepared exhibits for the 2001 and 2002 AALL Annual Meetings in Minneapolis on "Law Library Automation" and in Orlando on "AALL Members Unified in Service." The University Archivist made a presentation to the Minneapolis meeting on the "Fundamentals of Archival Theory and Practice for Law Librarians." Staff transferred all AALL control cards to a format which allows both record series title and keyword searching over the Internet, as well as a direct linkage to PDF versions of finding aids.

**3. The Association of American Law Schools (AALS).** Section publications acquired through a University of Illinois Law Library weeding project provided a major addition to the AALS archives. Together with other accessions, the total volume of all 101 series rose to 188.4 cubic feet. A shelf inventory was completed and all discrepancies with the database were corrected. Reference use came from AALS headquarters, AALS members and constituent groups, and from the scholars conducting historical studies, and inquiries concerned desegregation of law schools, legal education theory, affirmative action, for books, articles, and litigation.

**4. American Society for Quality (ASQ) Archives'** holdings increased by over 15 cubic feet, and now encompass a total of 118.6 cubic feet in 80 series. Because of the success of recent years' solicitation efforts, staff conducted a major project to renumber all series in the ASQ Archives to accommodate the current and future growth of the collection. This project required the renumbering of all boxes, finding aids, and database records. At the same time, the records were physically shifted

within the ASQ Archives Office in order to accommodate its current and future growth.

Reference use of the ASQ Archives came from 58 members and non-members and related to: section constitution and bylaws, founding dates, deceased ASQ members, ASQ Board of Directors meetings, the quality consulting industry; and quality control during and after World War II.

**5. Advertising Council Archives.** Approximately 20 cubic feet of material were added to the Ad Council Archives, including subject files, speeches, press releases, press clippings and publicity, campaign bulletins, promotional mailings, and videotapes. The Archives now total 158 cubic feet in 40 record series. The assistants provided assistance on more than 47 reference requests, including 17 from Ad Council headquarters. Reference requests were related to several academic topics, including the Ad Council's role in promoting racial tolerance after WWII, promoting awareness of POW/MIA issues. In addition, the archives were heavily used by individuals from *Advertising Age* magazine for a retrospective article on the 60<sup>th</sup> Anniversary of Ad Council.

**6. Third Armored Division Association.** The Third Armored Division Association Archives benefitted from the capable services of John Franch, who completed all outstanding processing and provided reference assistance to users. Reference requests continue to become more frequent as veterans and family members research World War II. The Archives was also extensively used by researchers preparing a documentary on the Division for the History Channel. It receives on average 2-4 reference requests per week, a number no doubt affected by the increased visibility of its holdings on the website. Work on the collection is supported by an endowment from Andrew Barr along with generous support of Spearheaders including Haynes Dugan and others. Future areas for program development include increased digital access to key photographs and documents.

## V. Records Management.

The Archives' basic records management responsibilities are to evaluate university information systems to determine what shall be destroyed and what shall be transferred to the Archives, and to improve the quality of university records by advising offices concerning standards, procedures and techniques required for the efficient creation, use and destruction of records. The *Campus Administrative Manual* includes sections on records disposal procedures, and the Archives works with the Legal Counsel's Office and Business and Financial Affairs to develop appropriate recommendations for office records produced by campus colleges, departments, and units.

During the past two years, archivists completed work on 23 records disposal schedules covering 123 record series of material. Eighty-seven active series with an annual accumulation of 278.1 cubic feet and one inactive series with a volume of 5 cubic feet were approved for destruction. Twenty eight series with an annual accumulation of 54.6 cubic feet were scheduled for transfer to the Archives. Records schedules were completed for the President's Office; the Vice-Chancellor for Research; the Colleges of Law and Education; the Graduate College; the Departments of History, Geography, Mechanical Engineering, Theater, Leisure Studies, and Educational Organization; the Midwest Universities Consortium on International Activities; Office of International Programs; Illinois MBA Program; Bureau of Educational Research; Beckman Institute Business Office; Office of University Audits; and University Library. We worked with the Secretary of the Board of Trustees to redesign the our Records Diposal Authorization forms and process so they could be applied also at the Chicago and Springfield campuses, and we began holding periodic meetings with the archivists from the other two campuses to plan a joint strategy for electronic records, especially relating to the enterprise resource planning, UI Integrate software.

The 271 records disposal authorizations developed by the staff since 1970 cover the routine destruction of 1,102 active series accumulating at a rate of 3,669 cubic feet a year, and the archival transfer of 222 series with an estimated annual accumulation of 191 cubic feet. Based on office space costs estimated at \$13 per square foot annually, the Archives' records retention schedules save the university no less than \$47,697 each year in storage space. Nevertheless, as noted in prior reports, the campus would benefit from access to a records center for the short-term retention of noncurrent records and from the coordination of microfilm and document imaging services to rationalize and expedite applications of information processing technologies.

The Archives faces the continuing challenge of educating university staff in the preparation of records

disposal schedules. Normal turnover means that new personnel often are unaware of state laws and university policy governing the use and disposal of information, existing schedules, and the potential long-term value of records. In this reporting period, the website for records management functions was revised. Although this Internet-based tool has improved the distribution of basic records scheduling information, the Archives would still like to develop an online system to allow offices to create draft disposition requests and support the automated generation of records schedules. Effective implementation of such a system would require significant web design work. In addition, the Archives has begun to develop a records management seminar, which will provide basic records management and electronic records information to university administrators.

As noted in the 2000 annual report, the use of electronic information systems at all levels of the university has increased access to growing quantities of information in offices. At this time, the development of suitable guidelines based on a survey of electronic records systems is a first priority for the records management program. In the upcoming year, this need will be addressed by the Archivist for Electronic Records, who was appointed in September 2002 thanks to funding from the President's office.

VI. Use.

A. Overall Statistical Summary

**TABLE 3. Quarterly Use by User Category**

USERS	JULY-SEP.	OCT.-DEC.	JAN.-MAR.	APR.-JUNE	TOTAL
Public & Alumni	508	388	556	748	2200
Undergraduates	72	222	426	189	909
Graduate Students	352	58	256	103	769
Administration	217	158	209	162	746
Faculty/Research Assistant	195	154	188	169	706
Other University-Faculty	118	115	143	101	477
Other University-Student	173	81	117	71	442
<b>TOTAL</b>	<b>1635</b>	<b>1176</b>	<b>1895</b>	<b>1543</b>	<b>6249</b>

**TABLE 4. Quarterly Use by Purpose**

PURPOSE	JULY-SEP.	OCT.-DEC.	JAN.-MAR.	APR.-JUNE	TOTAL
Historical Research	566	408	594	609	2177
Personal	382	322	349	370	1423
Administrative	197	202	314	293	1006
Classroom	321	139	381	85	926
Seminar/Course Paper	60	67	192	97	416
Dissertation/Thesis	109	38	65	89	301
<b>TOTAL</b>	<b>1635</b>	<b>1176</b>	<b>1895</b>	<b>1543</b>	<b>6249</b>

**TABLE 5. Percentages and (Numbers) of Uses for the Past Five Years.**

USERS	1997-98	1998-99	1999-2000	2000-01	2001-02
Public & Alumni	30% (1533)	33% (1779)	37% (1886)	38% (2305)	35% (2200)
Undergraduates	16 (836)	12 (625)	9 (478)	11 (625)	15 (909)
Graduate Students	9 (465)	13 (679)	11 (542)	9 (568)	12 (769)
Administration	16 (791)	13 (684)	15 (736)	16 (959)	12 (746)
Faculty/Research Assistant	13 (637)	14 (755)	12 (574)	12 (708)	11 (706)
Other University-Faculty*	13 (788)	9 (513)	10 (529)	8 (508)	8 (477)
Other University-Students*		6 (304)	6 (320)	6 (383)	7 (442)
Total:	(5050)	(5339)	(5065)	(6056)	(6249)

\*Data before 1998-99 for Other University include both faculty and students.

**TABLE 6 Percentages and (Numbers) of Purposes of Use for the Past Five Years.**

PURPOSES	1997-98	1998-99	1999-2000	2000-01	2001-02
Historical Research	38% (1892)	39% (2079)	39% (1975)	42% (2555)	35% (2177)
Personal	21 (1130)	20 (1066)	20 (1033)	22 (1347)	23 (1423)
Administrative	19 (952)	18 (976)	20 (1019)	17 (1026)	16 (1006)
Classroom	6 (303)	9 (458)	9 (454)	7 (426)	15 (926)
Seminar/Course Paper	8 (417)	8 (453)	9 (454)	7 (385)	6 (416)
Dissertation/Thesis	8 (356)	6 (307)	7 (332)	5 (317)	5 (301)
Total:	(5050)	(5339)	(5065)	(6056)	(6249)

**TABLE 7. Records used during 2000/2001.**

RECORD GROUP	OFFICE RECORDS	PAPERS	PUBLICA-TIONS
0 - General	4	4	16
1 - Board of Trustees	17	4	127
2 - President's Office	230	12	56
3 - Council of Administration	5		
4 - Senate	14	4	2
6 - Business and Finance	6		4
7 - Graduate College	54	5	43
8 - Agriculture (ACES)	70	27	39
9 - Commerce & Business Administration	3	4	10
10 - Education	19	10	
11 - Engineering	37	44	13
12 - Fine & Applied Arts	37	138	11
13 - Communications	151	3	13
14 - Law	4		
15 - Liberal Arts & Sciences	21	244	38
16 - Applied Life Studies		10	1
18 - Library & Information Science	5	3	2
24 - Chancellor	8		5
25 - Admissions & Records	45	1	108
26 - Alumni Association	294	226	93
27 - Military Science	9	3	5
28 - Athletic Association	16	8	36
30 - Dad's & Mother's Associations	1		
31 - Continuing Educ. & Publ. Services		2	5
32 - Foundation	4		
35 - Library	31	40	11
37 - Physical Plant	38	1	32
38 - Press	2		121
39 - Public Affairs	398	1	5
40 - Retirement System	66	5	58
41 - Student Affairs	272	53	437

RECORD GROUP	OFFICE RECORDS	PAPERS	PUBLICATIONS
43 - Natural History Survey	2	4	
48 - Faculty Organizations	6		4
49 - Galesburg			1
52 - College of Medicine		1	
TOTAL	1858	861	1297

In addition to the above records, reference books were used 194 times, the University Archives Reference File was used 854 times and 863 general inquiries were made. There were 322 references regarding the American Library Association Archives.

**TABLE 8A. Medium of Reference Inquiry.**  
**Total Cards/Inquiries = 3,062**

	2001-2002	Percent
E-mail	792	26
Telephone	571	19
Letter/Fax	64	2
On-site	1635	53
Total:	3062	

**TABLE 8B. Time in Provision of Reference Service.**  
**Total Cards/Inquiries = 3,062**

	2001-2002	Percent
Less than 15 min.	1857	61
15-30 min.	620	20
30-60 min.	371	12
60+ min.	214	7
	3062	

**B. Reference and Research Use Summary**

The approximately 400 reference letters answered over the 2000/2002 period provide insight into the University Archives' role in supporting research by students and scholars on a global level. 319 researchers came from 43 states in the United States, with the strongest representation from Illinois (84), New York (29), Massachusetts (23), Wisconsin (19), California (21), and Pennsylvania (11). Of the Illinois researchers, the greater part (60) were outside of the Chicago and Urbana-Champaign areas. Our international contribution to scholarship is evident in the 42 researchers from outside the United States, representing 16 foreign countries on 5 continents and 16 foreign countries with the most heavily represented being Australia, Canada, Germany, and United Kingdom. Thirty-eight researchers were from unspecified "cyberspace."

In addition to more than 70 U.S. and 22 foreign universities, researchers represented professional and scientific societies, government agencies, museums, historical societies, cultural centers, research and special libraries, publishers, film, television and media production firms, architectural and

construction firms, law firms, and banks. They sought University Archives information to support 55 book, article, magazine, or newspaper projects; 30 photographic projects; 19 dissertations or theses; 15 course papers at other universities; 13 films, videos or television productions; 9 exhibits; as well as lawsuits, novels, and commemoration of deceased relatives who had suffered political oppression in other countries.

The subject focus of researcher projects reflects both the strength and global diversity of the University of Illinois Archives holdings. They included:

**Biographical research** on: Albert W. Aron, William Chandler Bagley, Eric Bina, Co Ching Chu, Robert Emerson, John R. Frey, Gothard Guenther, Arthur Hamilton, J. S. Kingsley, Philip Kolb, Harry Levy, F. Wheeler Loomis, Helen Ogden Lowrie, Salvatore Luria, David O. Matthews, Jack Peltason, Jack Peltason, Rayna Simons Raphaelson Prohme, Eugene Rabinowich, James B. Reston, Paul Rolland, Wilbur Schram, Eunice Skardo, Henri Stegemeier, and Albert Wattenberg.

As in most prior years, the **Olympics and amateur athletics** accounted for a significant portion of external research inquiries including: baseball in the 1936 Olympics, Avery Brundage and amateurism, and biographical information on Brundage's long-time aide Frederick Ruegsegger.

Research relating to University of Illinois **academic, student, and auxiliary programs** examined: admissions into Horticulture, Black student enrollment, CERL/PLATO, compulsory chapel, Computer Science masters, course descriptions (especially for persons seeking to re-enroll in college), first doctorate in Education, Home Economics, math curriculum, May Fêtes, Navy Pier, the Pierrots, requirements for residency and proficiency exams, second-language-acquisition, soybean research, UI basketball and football, and the Vietnam war era on campus.

**Professional association** archives inquiries concerned the Ad Council articles of incorporation, Ad Council and government public health campaigns, 1994 AALS meeting, and legal education in 19<sup>th</sup> century Illinois, and ASQ sections.

**General non-University of Illinois** topics included: Chicago Catholic Schools, Cybernetics, household ants, Illinois Crop-share cash farm lease, Julian Steward and the Great Basin and Owens Valley Indians, John Dewey, the Average White Band, a 1981 lawsuit from Eastern Shoshone & Northern Arapaho relating to oil drilling on the Wind River Reservation, John Heller's Linnaeus studies, King-Crane Commission and the condition of women in early 1920s Istanbul, and Lorado Taft.

**"Personal" projects** were the interest of 88 researchers who contacted the University Archives for assistance relating to: family history, great Illinois athletic moments, sports memorabilia, 3<sup>rd</sup> Armored Division action in World War II, campus fraternities, steamships, campus architecture, non-UI architectural restoration, college songs, Lorado Taft, Hugh Hefner and *Shaft*, copyright policy, and agricultural equipment.

### C. Internet Usage

By creating and maintaining several internet web pages, the University Archives' resources can be used by campus and off-campus clients without the in-person, telephone, mail, or e-mail contact as reflected in Tables 3-8 above. The following table shows the numbers of "hits" or "visitors" recorded for the several "pages" of information on collections and services.

**TABLE 9 Use of Archives Internet Web Pages, 2002**

Category of Web Page	Number of Hits*	Change from 2000
University Archives Control Card Database (May 2000 and later only)	192,122	178,070
Advertising Council Archives	4,360	(4,650)
Alpha Tau Omega National Fraternity	13,747	(397)
American Library Associations Control Card Database	99,198	(159,385)
American Society for Quality	4,242	(2,517)
EAD Finding Aids	58,159	57,507
James B. Reston Papers	29,861	29,861
Association of American Law Schools	2,146	(7,104)
3rd Armored Division Association Archives	4,379	(4,098)
Student Life and Culture Archives	17,882	12,660
Main Page, Administrative Information, and Other Subject Areas	104,985	(219,164)
<b>TOTAL WEB USAGE</b>	<b>531,735</b>	<b>152,621</b>

\* N.B. Because a breakdown in the statistics gathering function for the server holding Archives' web pages went undetected for several months, annual 2001/02 data are based on a projection of actual use for the period 4 December 2001 through 11 July 2002.

### C. Publicity and Outreach.

The archivist was a guest on WGN's *Extension 720* in April 2002. Beyond the extensive outreach efforts through our website, the Archives maintains an active exhibit program. Through exhibits in the Archives corridor, Library basement wall, Library main corridor, the Archives Research Center, and off-site locations, the Archives brings its historical riches to the public attention. Exhibits have concerned: Homecoming and alumni weekends, Celebrating Student Life and Culture at UI, 1867-2002, Sorority Life, Block I, Notable Alumni, "September 11," Charles Kendrick Babcock, Illinois Alumni in World War I, Commencement-Anniversary Classes, 1876, 1901, 1926, 1951, and 1976, Chicago Bears in Champaign, Olympic Track Athletes, Winter at Illinois, Spring Activities at the University of Illinois, and Memorial Stadium.

### VII. Archival Program.

#### A. Professional Activities.

University Archivist William Maher presented papers at meetings of: Midwest Archivist Conference (Fall 2000, Spring 2001, Fall 2001); International Council on Archives, Section on University Archives (Fall 2000 Cordoba, Spain); American Association of Law Libraries (2001) Society of American Archivists (2001), and he conducted six copyright workshops for the SAA in 2000-2002. He served on SAA committees on the Selection of Fellows and Continuing Education and Professional Development. He was chair of the 2002 Nominating Committee of the International Council on

Archives, Section on University Archives. An article was published in the *Archival Issues*. During January-August 2002, he was on sabbatical researching the 1783-90 history of U.S. copyright law. The Archivist served as a consultant on archival program initiation, redirection, and development for Rice University and Georgia State University.

Assistant University Archivist Christopher Prom has focused his professional and research activities on issues relating to archival description. He presented papers related to description issues at the Digital Libraries Federation Fall Forum (Nov 2000), Computers In Libraries conference (March 2001), Midwest Archives Conference (May 2001), Society of American Archivists conferences (September 2001 and August 2002) and the Archivists Workbench Organizational meeting (February 2002). Chris also led a workshop on implementation of the the EAD Cookbook at the May 2002 Midwest Archives Conference. He has published several articles and book reviews relating to description in journals and conference proceedings as well as other articles in the *Dictionary of American Library Biography* and *The Grolier Encyclopedia of the Victorian Era*. He is a member of SAA's Standards Committee and Technical Subcommittee on Descriptive Standards and was elected vice-chair/chair elect of the Description Section. He is also a member of the Archivist Workbench team and the MAC Spring 2003 Program Committee.

Archivist for Student Life and Culture Ellen Swain presented papers at the Midwest Archives Conference (Fall 2001) and the Oral History Association (Fall 2001) as well as a number of professional, community, and alumni group events. She serves on SAA's College and University Archives Section steering committee and co-chairs the Section's Reader Project Committee (2001-present). In addition, she was elected vice-chair/chair-elect of SAA's Reference, Access, and Outreach Section and continues to serve as the Section's newsletter reference column editor. She also was named co-chair/chair of SAA's Women's Collections Roundtable. She served on the SAA Program Committee 2002, and on the President's Appointment Committee 2001/02. She served on the Midwest Archives Conference Program Committee for Fall 2002. Her article published in the *Indiana Magazine of History* (September 2001) won the journal's Thornbrough Prize for best article of the year in November. She has articles forthcoming in *Archival Issues* and the *Dictionary of American Library Biography*.

#### B. Student Staff.

For all of its nearly 40 years, the University Archives has owed much of what it has accomplished to the fine efforts of many undergraduates and graduate students, especially those in Library and Information Science, History, and Journalism. For many students, the Archives is not just a paycheck, but training and acculturation for a professional career in archives or information services. Students who worked for the Archives are:

Table 10: Student Employees		Angel Nicolas	UA
Undergraduates	Project	Jennifer Owens	UA
Steve Appelle	SABRE	Anjali Patel	UA
Lisa Beifuss	UA	Laura Skolnik	SABRE
Caroline Blanchard	UA, SLCA	Jane Susman	UA
Amanda Brode	UA, SLCA	Ed Waldmire	SABRE
Ann Farrell	UA		
Kimberley Janas	UA		
Maureen Leake	UA		
Lisa Lehman	SABRE		
Lindsey MacAllister	UA		

<b>Table 10 (contd). Graduates Student Staff</b>	<b>Project</b>		
Malisa Anderson	ASQ	Kate Meehan	ALA, SLCA
Susanne Belovari	ALA	Robert McClain	AALS
Keith Bean	SABRE	Meg Miner	St. Louis Public Library Vertical File
John Coit	AALL, SLCA, SPGH	Angel Nicolas	Ad Council
Mary Kay Coker	ALA	Kevin Reiss	ASQ, NAFB
Bethany Cooper	Gaburo Papers	Robert Richards	UA
Sace Elder	ALA	Neal Robinson	AALS
Anna Ezergailis	AALL	Joseph Rosenthal	ASQ
John Franch	UA, 3 <sup>rd</sup> Armored, Electrical Engineering Dept.	Brian Rutzen	ATO, SLCA
Lelia Gibradze	Houbolt Papers	Jennifer Sackett	UA
Lisa Goodhue	ALA	Morag Stewart	Chemistry Department
Larry Israel	UA	Louise Svehla	ATO
Krystal Lewis	SLCA	Liauw Toong Tjiek	ALA
		Nanette Wargo	Electrical Engineering Dept.
		Jennifer Woodruff	Ad Council, ATO

### VIII. Goals and Plans for Coming Year

1. Administer long-range archival program goals and objectives in concert with the Illinois State Records Advisory Board's 2000 Strategic Plan.
2. Secure the documentary record of the University of Illinois now being created in electronic systems through research and development work of the Archivist for Electronic Records.
3. Continue to expand the functionality of our integrated database by incorporating subject descriptors in the ALA database and administrative histories in the University Archives database. Use online entry and editing ability of automated systems to edit and correct existing finding aids to records and collections.
4. Improve the infrastructure for collections management and user services at the Archives Research Center in the Horticulture Field Laboratory.
5. Collaborate with the Division of Intercollegiate Athletics to secure support for collection preservation and use of videos and other athletics historical records. Develop collaborative relations with other campus cultural repositories.
6. Develop a facilities and staffing plan to resolve long-standing administrative barriers to the development of the Sousa Archives for Band Research.
7. Improve the preservation and maintenance of processed collections while continuing to address the unprocessed backlog.

8. Improve the quality and quantity of collection storage and user service space for the University Archives. Work with Library administration and appropriate campus and university offices to ensure that the long-neglected plans for a Special Collections Building finally become a reality.
9. Expand external support for professional organization archives.

We welcome this opportunity to thank the Secretary of the Board of Trustees, President's Office, University Library, Graduate School of Library and Information Science, College of Communications, Chemistry Department, Electrical Engineering Department, Advertising Council, Alpha Tau Omega Fraternity, American Association of Law Libraries, American Library Association, American Society for Quality, Association of American Law Schools, National Association of Farm Broadcasters, National Association of State Universities and Land-Grant Colleges, Society for the Preservation of Greek Housing, Stewart Howe Foundation, Third Armored Division Association and its donors, and the Library Friends for their financial support of our work as well as individual and family donors including: Carlyle Anderson, Estate of Andrew Barr, Haynes Dugan, Lloyd Farrar, Roslyn Rensch, and the Reston Family.

William J. Maher  
University Archivist

**Table 11 University Archives Holdings By Record Group**

No.	Record Group	Office Records		Personal Papers		Publications		Total Processed	
		Number	Volume	Number	Volume	Number	Volume	Number	Volume
0	General	2	2.6	1	0.1	16	19.2	19	21.9
1	Trustees	27	255.1	16	28.9	7	27.4	50	311.4
2	President	112	1394.9	31	149.8	43	20.7	186	1565.4
3	Council	3	19	0	0	0	0	3	19
4	Senate	46	161.5	0	0	47	12.4	93	173.9
5	Academic Development	24	236.9	5	21.2	18	10.4	47	268.5
6	Business & Finance	38	402	3	3.1	26	20.5	67	425.6
7	Graduate College	40	313.3	8	11.9	59	70.3	107	395.5
8	Agricultural, Consumer & Environmental Sciences	123	961	117	305.4	367	231.3	607	1497.7
9	College of Commerce	13	38.9	52	329.5	98	43.6	163	412
10	Education	46	297.9	34	146.1	104	50	184	494
11	Engineering	115	375.5	95	453.1	207	170.9	417	999.5
12	Fine Arts	54	211.3	56	262	103	55.2	213	528.5
13	Communications	57	280	16	106.1	47	45.3	120	431.4
14	Law	38	211.6	22	57.3	80	49.6	140	318.5
15	Liberal Arts and Sciences	132	575.3	233	1606.5	249	100.5	614	2282.3
16	Applied Life Studies	12	24	13	30.9	44	9.2	69	64.1
17	Veterinary Medicine	3	22.2	2	25.9	25	5.1	30	53.2
18	Graduate School of Library and Information Science	42	291.2	14	56.2	41	15.8	97	363.2
19	School of Social Work	1	6.3	2	42.3	4	0.4	7	49
20	Institute of Aviation	3	10.2	2	1.7	15	2.6	20	14.5
21	Government & Public Affairs	3	21.6	1	41	15	3.7	19	66.3
22	Labor & Industrial Relations	5	32.8	9	30.6	19	10	33	73.4
23	Environmental Studies	1	7	0	0	12	5.4	13	12.4
24	Chancellor	48	513.1	1	1	46	17	95	531.1
25	Admissions & Records	31	787.7	1	2.3	48	27.8	80	817.8
26	Alumni Association	30	393.1	148	1112.1	28	12.3	206	1517.5
27	Armed Forces	10	4.9	2	1.1	12	1.7	24	7.7
28	Division of Intercollegiate Athletics	16	124.9	6	12.9	36	42.4	58	180.2
29	Civil Service	0	0	0	0	6	1.3	6	1.3
30	Dads & Mothers	5	14.2	0	0	8	3.2	13	17.4
31	Continuing Education & Public Service	5	3.3	5	9.9	70	19.4	80	32.6
32	Foundation	11	39.2	1	2.4	15	4.2	27	45.8
33	Health Service	3	2.4	1	0.4	9	2.8	13	5.6
34	Legal Counsel	3	91	0	0	0	0	3	91
35	Library	91	322.6	45	138.6	44	52.2	180	513.4
36	Personnel Services	1	8	0	0	19	3.3	20	11.3
37	Physical Plant	31	233.6	1	5	44	14.2	76	252.8

<b>No.</b>	<b>Record Group</b>	<b>Office Records</b>		<b>Personal Papers</b>		<b>Publications</b>		<b>Total Processed</b>	
		<i>Number</i>	<i>Volume</i>	<i>Number</i>	<i>Volume</i>	<i>Number</i>	<i>Volume</i>	<i>Number</i>	<i>Volume</i>
38	Press	2	1.3	2	12.9	13	106.2	17	120.4
39	Public Information	22	211.2	7	71.7	16	9.3	45	292.2
40	Retirement System	0	0	0	0	12	1.8	12	1.8
41	Student Affairs	255	2129.4	230	278.6	172	195.7	657	2603.7
41	Student Affairs	0	0	0	0	0	0	0	0
43	Natural History	16	54.6	9	31	18	7.1	43	92.7
44	Geological Survey	1	3.6	3	5.3	22	14.7	26	23.6
45	Water Survey	1	0.1	0	0	11	7	12	7.1
45	Water Survey	0	0	0	0	0	0	0	0
45	Water Survey	0	0	0	0	0	0	0	0
48	Faculty Organizations	15	33.6	16	26.9	6	56.2	37	116.7
49	Galesburg	2	7	0	0	12	1.5	14	8.5
50	Medical Center-Administration	5	0.9	0	0	40	6.2	45	7.1
51	Medical Center-Dentistry	0	0	0	0	7	1.4	7	1.4
52	Medical Center-Medicine	5	9.9	5	13.2	30	7.5	40	30.6
53	Medical Center-Nursing	0	0	0	0	4	0.4	4	0.4
54	Medical Center-Pharmacy	0	0	0	0	12	1.6	12	1.6
54	Medical Center-Pharmacy	0	0	0	0	0	0	0	0
56	Medical Center-Crippled Children	0	0	0	0	2	0.2	2	0.2
57	Medical Center-Research and Educational Hospitals	0	0	0	0	5	0.5	5	0.5
58	Medical Center-Institute for Tuberculosis Research	0	0	0	0	1	0.1	1	0.1
59	Medical Center-Graduate College	0	0	0	0	2	0.9	2	0.9
60	University of Illinois at Chicago	2	0.4	0	0	36	10.3	38	10.7
60	University of Illinois at Chicago	0	0	0	0	0	0	0	0
62	Chicago-Business Administration	0	0	0	0	1	0.1	1	0.1
63	Chicago-Education	0	0	0	0	1	0.1	1	0.1
64	Chicago-Engineering	0	0	0	0	1	0.1	1	0.1
65	Chicago-Liberal Arts and Sciences	0	0	0	0	4	0.4	4	0.4
66	Chicago-Health, Physical Education & Recreation	0	0	0	0	2	0.2	2	0.2
67	Chicago-Graduate College	0	0	0	0	6	0.6	6	0.6
<b>Totals</b>		<b>1551</b>	<b>11142.1</b>	<b>1215</b>	<b>5434.9</b>	<b>2467</b>	<b>1611.4</b>	<b>5233</b>	<b>18188.4</b>

**Table 12 ALA Archives Holdings By Record Group**

<b>No.</b>	<b>Record Group</b>	<b>Office Records</b>		<b>Personal Papers</b>		<b>Publications</b>		<b>Total Processed</b>	
		<i>Number</i>	<i>Volume</i>	<i>Number</i>	<i>Volume</i>	<i>Number</i>	<i>Volume</i>	<i>Number</i>	<i>Volume</i>
0	Information about, but not by, ALA	4		2	2.1	3	3	9	5.1
1	Council	5	30.7			1	0.1	6	30.8
2	Executive Board and Executive Director	46	176.6	23	51.8	6	2.7	75	231.1
3	Administrative and Fiscal Services	8	5			2	0.7	10	5.7
4	Chapter Relations Office	1	0.1			1	0.1	2	0.2
5	Conference Arrangements Office	21	24.1			7	21.7	28	45.8
6	Intellectual Freedom Office	4	1.2			3	0.9	7	2.1
7	International Relations Office (IRO)	18	93.9	2	0.4	4	0.6	24	94.9
8	Library Education, Office for	4	6.9	1	0.6			5	7.5
9	Library Personnel Resources Office	8	9.2			5	2.1	13	11.3
10	Office for Literacy and Outreach Services (OLOS)	6	18.4			5	1.6	11	20
11	Membership Promotion Office	3	1.3					3	1.3
12	Public Relations Office	11	30.4			8	14.6	19	45
13	Publishing Services	19	65.4	1	0.3	38	40.8	58	106.5
14	Office for Research	2	4.9			1	0.3	3	5.2
15	Library Technology Program Office	3	18.3			5	2.7	8	21
16	Public Programs Office	1	0.1					1	0.1
17	Washington Office	7	55.9			3	1.7	10	57.6
18	Headquarters Library	11	41.3			2	0.4	13	41.7
20	American Association of School Librarians (AASL)	23	106.9	3	2.9	13	6.1	39	115.9
21	American Library Trustees Association (ALTA)	6	15.1	2	2.2	2	0.6	10	17.9
22	Association of College and Research Libraries (ACRL)	60	200.8	3	1	48	23.6	111	225.4
23	Association of Specialized and Cooperative Library Agencies (ASCLA)	8	35.4	4	2.5			12	37.9

**Table 12 ALA Archives Holdings By Record Group**

No.	Record Group	Office Records		Personal Papers		Publications		Total Processed	
		Number	Volume	Number	Volume	Number	Volume	Number	Volume
24	Association for Library Service to Children (ALSC)	19	52.5	2	2.6	9	5	30	60.1
25	Association of Specialized and Coop Library Agencies	5	14.8	1	1	5	1.2	11	17
26	Library and Information Technology Association (LITA)	9	12.1	2	2.6	3	1.7	14	16.4
27	Library Administration and Management Association (LAMA)	40	109.4			15	4.9	55	114.3
28	Library Education Division (LED)	20	45.5	1	0.1	7	23.5	28	69.1
29	Public Library Association (PLA)	34	35.9			27	7	61	42.9
30	Reference and User Services Association (RUSA)	42	67.7	3	2.4	17	6.3	62	76.4
31	Association for Library Collections and Technical Services (ALCTS)	33	110.9	5	4.2	22	7.2	60	122.3
32	Young Adult Library Services Association (YALSA)	3	23.8	1	3.3	5	1.7	9	28.8
40	Library History Round Table (LHRT)	2	1.7			4	0.9	6	2.6
43	Government Documents Round Table (GODORT)	5	15.3			1	0.6	6	15.9
44	Intellectual Freedom Round Table (IFRT)			1	3.3	2	0.2	3	3.5
45	International Relations Round Table (IRRT)	2	2.7			1	0.1	3	2.8
46	New Members Round Table (NMRT)	11	51			4	2.6	15	53.6
47	Library Research Round Table	2	1.2					2	1.2
48	Library Service to the Blind, Round Table	1	2			2	0.2	3	2.2
49	Social Responsibilities Round Table (SRRT)	7	13.1	2	1.6	7	1.7	16	16.4
50	Staff Organizations Round Table (SORT)	1	1			1	0.1	2	1.1
52	Library Periodicals Round Table	1	0.1			1	0.1	2	0.2
53	Map and Geography Round Table (MAGERT)	4	8.2			5	1.1	9	9.3

**Table 12 ALA Archives Holdings By Record Group**

<b>No.</b>	<b>Record Group</b>	<b>Office Records</b>		<b>Personal Papers</b>		<b>Publications</b>		<b>Total Processed</b>	
		<i>Number</i>	<i>Volume</i>	<i>Number</i>	<i>Volume</i>	<i>Number</i>	<i>Volume</i>	<i>Number</i>	<i>Volume</i>
54	Continuing Library Education Network and Exchange Round Table (CLENE)	1	9.3			1	0.1	2	9.4
55	Library Instruction Round Table (LIRT)	2	2			1	0.3	3	2.3
56	Ethnic Materials Information Exchange Round Table (EMIERT)	1	0.3			3	0.7	4	1
59	Standing Committee on Library Education (SCOLE)	5	3.6			1	0.1	6	3.7
60	Accreditation Committee	5	96.5			2	0.2	7	96.7
61	Audiovisual Committee	3	4.2			1	0.1	4	4.3
62	Awards Committee	2	2.2					2	2.2
64	Conference Program Committee	1	1.3					1	1.3
65	Constitution and Bylaws Committee	2	2.3					2	2.3
66	Ethics, Committee on Professional	1	0.1					1	0.1
67	Publishing Committee	3	0.5			2	0.7	5	1.2
68	Instruction in the Use of Libraries Committee	1	0.3					1	0.3
69	Intellectual Freedom Committee	5	4.1			3	0.5	8	4.6
70	International Relations Committee	9	7.4	3	1.8	2	1.1	14	10.3
71	Legislation Committee	2	0.5			4	0.4	6	0.9
72	Mediation, Arbitration and Inquiry Staff, Committee on	1	0.6					1	0.6
73	Membership Committee	1	0.1			3	0.3	4	0.4
74	National Library Week Committee	3	3					3	3
74	National Library Week Committee					2	1.3	2	1.3
75	Committee on Organization	1	3					1	3
77	Program Evaluation and Support Committee	3	2.3					3	2.3

**Table 12 ALA Archives Holdings By Record Group**

<b>No.</b>	<b>Record Group</b>	<b>Office Records</b>		<b>Personal Papers</b>		<b>Publications</b>		<b>Total Processed</b>	
		<i>Number</i>	<i>Volume</i>	<i>Number</i>	<i>Volume</i>	<i>Number</i>	<i>Volume</i>	<i>Number</i>	<i>Volume</i>
78	Reference and Subscription Books Review Committee	3	3.9			1	0.4	4	4.3
79	Research Committee	1	0.6					1	0.6
80	Standards Committee	1	1.3					1	1.3
81	Status of Women in Librarianship, Committee on the	4	5.1	3	5.6	1	0.1	8	10.8
85	Affiliated and Associated Organizations	103	294.8	49	85.64	67	35.8	219	416.24
88	American Library Institute	2	1.4					2	1.4
89	War Services Committee	33	29.7	7	1.8	6	4.3	46	35.8
90	Joint Committees	9	6.5					9	6.5
91	Advisory Committees	2	1.3					2	1.3
92	Special Committees	20	5.1			4	0.6	24	5.7
93	Ad Hoc Committees	10	9			1	0.1	11	9.1
97	Personal Members	3	5.4	27	86	1	0.3	31	91.7
99	Photographic, Audio-Visual, and Graphic Materials	9	6.2					9	6.2
99	Photographic, Audio-Visual, and Graphic Materials	1	3.5					1	3.5
	<b>Totals</b>	<b>773</b>	<b>2028.2</b>	<b>148</b>	<b>265.74</b>	<b>401</b>	<b>237.8</b>	<b>1322</b>	<b>2531.74</b>

TABLE 13: Existing Record Series with Significant Additions between 7/1/00 and 6/30/02

Series	Title	Add	Series	Title	Add
0/1/21	Publications Based on University Archives Research	1.0	9/1/821	Center for International Business Education & Research Working Papers	0.3
0/1/811	Videotapes	2.0	9/2/20	Hiram T. Scovill Papers	0.3
0/1/815	Illinois Commissions and Boards of Higher Education Publications	0.7	9/5/32	Donald L. Kemmerer Papers	5.7
1/1/1	Correspondence	59.0	9/5/36	Hans Brems Papers	2.3
1/1/801	Agenda Items	1.0	9/11/804	Quarterly Review of Economics and Business	0.3
2/5/15	Staff Appointments File	22.4	9/11/810	Illinois Statistical Abstract	0.7
2/12/5	Subject File	1.0	10/1/16	Office of International Programs in Education File	0.1
2/12/05	Subject File	1.9	10/1/21	Thomas E. Benner Papers	0.3
4/6/813	Faculty Advisory Committee Publications	0.1	10/6/810	Educational Theory	0.4
4/6/827	George A. Miller Lecture Announcements	0.3	10/9/50	Mississippi Valley Industrial Teacher Education Conference Papers	4.0
5/1/3	Vice President for Academic Affairs Subject File	25.3	10/12/810	U and I	0.4
6/1/805	Budget Requests, Internal Budgets & Summaries	1.0	11/1/18	Placement Office Files	0.7
6/2/807	Accounting Issuances	0.2	11/6/01	Electrical Engineering Subject File	73.6
6/4/11	Non-Academic Payroll	2.0	11/6/07	Personnel File	9.4
6/5/804	Programs and Announcements	0.2	11/6/810	Departmental Research Repts.	4.3
7/1/05	History of Graduate College	0.1	11/6/817	Communication, Control & Computing Conference Proceedings	0.4
7/1/13	<i>Journal of English and Germanic Philology</i> Editor's File	1.7	11/7/20	Harvey H. Jordan Papers	0.2
7/20/805	Housing Research Publications	0.7	11/10/25	Albert Wattenberg Papers	1.3
7/22/810	Technical Reports	1.0	11/10/37	Felix & Donatella Baroncini Adler Papers	1.0
8/1/2	Subject Files	66.0	11/10/38	David C. Lazarus Papers	1.0
8/1/18	Faculty Portraits	0.4	11/11/803	Memorial Publications	0.1
8/1/61	National Association Colleges and Teachers of Agriculture Publications	0.3	11/11/810	Research Reports	0.7
8/2/04	Research Project File	6.0	11/13/810	Technical Reports	5.3
8/3/13	Farm Bureau Separation File	0.3	11/81/5	Quality Progress	0.3
8/3/90	NAFB Subject File	0.7	11/85/26	ASQ Southern Connecticut Section Records	0.3
8/3/92	NAFB Audio and Video Recordings	1.0	12/4/01	Departmental Subject File	3.3
8/3/895	Testimonials, Memorials and Proclamations	0.3	12/4/25	Walter M. Keith Papers	1.0
8/4/862	Outlook Update Publications	0.4	12/4/827	Course Materials	5.2
8/5/806	Farm Structures, Machinery & Water Resources File	0.1	12/8/27	Albert Z. Guttenberg Papers	1.4
8/8/827	Course Materials	0.4	12/9/17	Band Motion Pictures	1.0
8/10/815	Illini Foresters and Xi Sigma Pi Material	0.2	12/11/10	Faculty and Staff File	0.3
8/13/5	Subject File	2.7	12/12/804	Announcements and Programs	1.0
8/13/21	James B. Sinclair Papers	9.0	12/12/806	Administrative Publications	0.3
8/13/807	Pest Survey Management & Crop Development Bulletin	0.3	13/2/201	Advertising Council Minutes	0.4
8/13/815	Spray Operators' School and Pesticide Dealers' Clinic Publications	0.3	13/2/205	Administrative Subject File	1.0
8/14/801	Vocational Agriculture Service Special Publications	0.7	13/2/207	Historical File	2.3
8/14/804	Teaching Material Units & Instruction Materials	0.7	13/2/210	Ad Council Campaign Bulletins.	0.4
			13/2/212	Newspaper Cooperation Plan/INAME Issuances	0.3
			13/2/213	Radio Public Service Announcements	0.4
			13/2/217	Transit & Bus Shelter Ad Bulletins & Transit Ads	1.0
			13/2/218	Campaign Posters	1.0
			13/2/221	President's Speeches	0.4
			13/2/222	Ad Council Speeches	0.5

TABLE 13: Existing Record Series with Significant Additions between 7/1/00 and 6/30/02

Series	Title	Add	Series	Title	Add
13/2/227	Advertising Council Press Releases	0.8	24/2/45	European Studies/European Union Center Subject File	2.4
13/2/228	Clippings & Publicity File	4.5	24/3/805	Research Reports	0.2
13/2/280	Advertising Council Campaign Videotapes	3.8	24/5/11	Project Manager's Documentation File	0.1
13/2/281	Literature about Ad Council	0.1	24/5/17	Historic Building Documentation and Photographs	1.2
13/2/284	Ad Council Photos	1.0	24/9/803	Issuances	0.2
13/2/300	War Advertising Council File	1.0	24/12/811	Office Supply Store Catalog	0.4
13/3/805	Class Materials	0.1	25/1/2	Subject File	9.0
13/6/1	WILL Subject File	1.0	25/1/815	Research Memoranda	2.0
14/1/811	Illinois Law Review	0.4	25/2/801	Admissions Publications	0.3
14/80/12	AALS Official Guide to U.S. Law Schools	0.4	25/3/5	Admissions Jackets	6.0
14/80/21	Faculty Appointments Register	1.0	25/3/816	Probation and Drop Statistics	0.9
14/80/400	AALS Litigation Files	0.1	26/1/12	Student Alumni Association and Student Ambassadors File	1.5
14/80/640	Annual Meetings, Conferences, and Workshops - Audiotapes	6.4	26/1/809	Anniversary Illios	0.4
14/80/642	Annual Meetings, Conferences, and Workshops-Videotapes	0.3	26/1/814	Stadium Drive Publications	0.3
14/80/643	AALS Conference and Workshop Publications	0.6	26/2/801	Alumni News (Quarterly and Fortnightly Review)	0.6
14/81/20	AALS Executive Committee Memoranda	2.0	26/2/803	Quality in Higher Education Reports	0.1
15/1/7	Minutes of Faculty Meetings	2.7	26/20/37	Avery Brundage Collection	2.2
15/4/28	Robert Emerson Papers	0.3	26/20/48	Forrest I. Peters Papers	0.1
15/5/41	Timothy A. Nieman Papers	2.0	26/20/103	Herbert R. Harsey Papers	0.9
15/6/20	William A. Oldfather Papers	1.0	26/20/120	James B. Reston Papers	0.3
15/7/37	Daniel Curley Papers	9.0	26/20/136	Frederick J. Ruegsegger Papers	0.1
15/7/831	Little America	0.2	26/20/176	Haynes W. Dugan Papers	4.6
15/11/809	Newsletters	0.3	26/40/110	Class of 1928 Records	0.1
15/13/35	Norman A. Graebner Papers	0.3	28/3/18	Basketball Highlights, Recruiting Films & Videotapes	0.6
15/13/36	Louise B. Dunbar Papers	1.0	28/3/23	Raymond Eliot Papers	2.8
15/13/37	Robert W. Johannsen Papers	0.2	28/3/50	Women's Basketball Games	0.2
15/13/44	Ralph T. Fisher Papers	20.9	28/3/52	Films and Videotapes	0.2
15/13/45	Winton U. Solberg Papers	0.7	28/5/816	Volleyball Games Videotapes	0.2
15/18/33	David F. Linowes Papers	13.0		Promotional, News, and Events	0.4
15/18/812	Policy Studies Review	0.4	30/1/1	Films and Videotapes	0.3
15/19/22	Jerry Hirsch Papers	0.3	31/14/806	Subject File	0.3
15/19/840	American Journal of Psychology	0.3	35/1/17	Subject Catalogs	0.4
15/35/59	Watson F. Lewis Papers	0.2	35/1/43	Research and Publication Committee Files	6.0
16/2/817	Motorcycle Rider Safety Training Program Publications	1.7	35/1/51	Development and Public Affairs Subject File	2.0
18/1/26	Rolland E. Stevens Papers	0.3	35/1/60	Universal Serials and Book Exchange Archives	0.1
18/1/819	Annual Reports	0.3	35/1/801	Appointment, Promotion and Tenure Committee Records	12.3
19/1/21	Edmund Mech Papers (Foster Youth Project Files)	5.3	35/1/805	Annual Reports	0.1
22/1/806	Research Studies and Publications	2.0	35/1/812	General Issuances	0.1
23/6/805	Research Reports	3.3	35/1/819	Library Office Notes,	0.4
24/1/11	Ombudsman's Subject File	0.4		Library Faculty Executive Committee Meeting Minutes	0.1
24/2/13	Jordan Agricultural Information Project File	9.0	35/2/3	Conferences, Minutes and Proposals	0.2
24/2/37	MUCIA Minutes, Agendas and Project Reports	6.0	35/2/40	Acquisitions Department Correspondence	0.3

TABLE 13: Existing Record Series with Significant Additions between 7/1/00 and 6/30/02

Series	Title	Add	Series	Title	Add
35/2/815	Periodicals Lists	0.4	41/71/822	Zeta Delta Herald	0.1
35/3/13	Mathematics Library Subject File	1.0	41/71/827	The Illini Delta	0.1
35/3/26	Martha Friedman Papers	18.2	41/71/832	The Carillon	0.1
35/3/51	University Archives Subject File	3.0	41/71/837	FarmHouse Fraternity Pubs	0.2
35/3/53	University Posters	1.0	41/71/852	The Illinois Fiji	0.1
35/3/60	Geoscience Information Society Archives	3.3	41/71/855	The Rho Extra	0.1
37/1/810	Campus Master Plan Reports	0.1	41/71/860	Watch Word	0.1
37/2/810	Building Plans and Specifications	0.4	41/71/864	The Upsilon Ups	0.1
37/6/814	Small Spaces	0.4	41/71/868	The Omicron Arrow	0.1
37/7/811	Illinibooks	0.7	41/71/870	The Rhomer	0.1
39/1/10	Press Releases	1.0	41/71/871	The Illinois Sig	0.1
39/1/15	University Videotapes	0.7	41/71/897	The Javelin	0.1
39/1/830	Illini Week	0.4	41/71/900	The Chi Zetagram	0.1
39/2/26	Faculty, Staff and Student Portraits	7.3	41/72/8	Alpha Kappa Alpha Records	0.2
41/1/21	Stanley A. Levy Papers	12.0	41/72/10	Alpha Phi Records	1.5
41/1/801	Circulars and Announcements	0.2	41/72/11	Alpha Xi Delta Records	1.3
41/2/40	Registered Organizations Director's File	7.3	41/72/15	Chi Omega Records	0.2
41/2/48	Greek Affairs, Subject File	20.0	41/72/803	The Iota Lyre	0.1
41/6/805	Dance Programs	0.4	41/72/804	The Sigma Star	0.1
41/8/11	Daily Illini Photographs - Prints	2.7	41/72/809	The Iota Echo	0.1
41/20/21	Allen Family Papers	2.3	41/72/811	The Kappa Quill	0.1
41/20/40	Grace Kenyon Yunker Papers	0.1	41/72/812	The Beta Ray	0.1
41/20/44	Helmuth J. Kircher Scrapbook	0.1	41/72/815	Omicron Owl	0.1
41/20/58	Nathan F. Fuller Papers	0.1	41/72/825	Omicron News	0.1
41/20/60	Benjamin Nelson Scrapbook	0.2	41/72/828	Sigma Omicron News	0.1
41/20/86	Louise J. Pellens Scrapbook	0.9	41/73/3	Alpha Phi Omega Records	1.3
41/20/109	Max A. Berns Papers	0.1	41/73/35	Volunteer Illini Project Records	0.6
41/62/82	Panhellenic Files	0.4	41/75/9	Illinois Drama Fed. Records	0.1
41/63/503	Alpha Lambda Delta Archives	0.3	41/82/7	Fraternity Organizations	0.3
41/63/548	Order of the Coif - Administrative Files	0.4	41/82/10	National Panhellenic Conference Proceedings	0.3
41/63/549	Order of the Coif Archives - Applicant and Membership File	0.3	41/82/40	College Panhellenic Committee File	0.3
41/63/557	Phi Eta Sigma Archives	0.1	41/82/90	Slide Shows, Photographs & Videos	0.3
41/67/545	Sigma Alpha Iota National Correspondence & Subject File	0.9	41/92/24	ATO Architectural Drawings	7.2
41/67/546	Sigma Alpha Iota Chapter Files	2.0	41/92/801	ATO Palm (loose issues)	2.1
41/67/829	AGRINEER and ASAE Branch Publications	0.4	41/93/4	Worthy Grand Chaplain's Correspondence	1.0
41/67/845	Sigma Alpha Iota Publications	1.5	41/93/11	ATO Historian Correspondence	0.7
41/68/151	Block I Records	2.3	41/94/1	ATO Congress Proceedings	1.0
41/69/321	Governing Board Minutes	4.4	41/94/2	ATO Congress Subject File	0.1
41/69/322	Subject File	21.7	41/96/1	ATO Alumni Associations Correspondence	0.3
41/69/331	YWCA Subject File	3.8	41/97/1	Nathan Ford Giffin Personal Papers	1.0
41/69/332	YWCA Photographs	0.4	48/5/3	Committee on Allerton Park Records	0.3
41/71/27	Delta Chi Records	1.5	51/1/805	Catalogs and Announcements	0.3
41/71/808	The Klaxon	0.1		<b>Total:</b>	<b>596.1</b>
41/71/818	Sigma Rho Bulletin	0.1			
41/71/821	The Sigmagram	0.1			

TABLE 14: New Record Series Processed between 7/1/00 and 6/30/02

Series	Title	Vol.	Series	Title	Vol.
0/20/14	Gustavus A. Schmidt Album	0.1	11/6/120	American Society for Cybernetics (ASC), William Ross Ashby Papers, 1945-81	1.0
1/1/16	Classified Records Management File	0.2			
2/7/12	Administrative Action (O.S. Hitchner Controversy) File	0.3	11/6/199	Non-ASC Cybernetics Publications	0.1
2/12/804	Installation Publications	0.1	11/8/26	Shao Lee Soo Papers	12.0
2/13/05	Subject File, 1955-1979	1.0	11/10/41	Donald M. Ginsberg Papers	2.6
2/14/1	General Correspondence	35.0	11/14/809	Materials Science and Engineering Newsletters	0.1
2/14/02	News Releases, Statements, and Speeches	1.0	11/16/801	Departmental Publications	0.1
2/14/05	Subject File	7.0	11/85/50	ASQ Northeastern Illinois Section Records	2.0
2/14/12	Illinois Issues Files	1.0	11/85/51	ASQ Buffalo Section Records	0.3
2/14/13	Gifts and Grants Reports	1.3	12/4/05	Personnel Files	1.3
2/14/14	Honorary Degrees File	1.2	12/5/31	William Brooks Papers	1.4
2/15/10	Administrative and Personnel Actions File	2.6	12/8/25	Lachlan F. Blair Papers	14.0
2/15/20	James J. Stukel Papers	16.3	12/8/26	William I. Goodman Papers	8.1
5/3/84	Research reports	0.1	12/8/27	Albert Z. Guttenberg Papers	1.6
6/3/11	Athletic Association Audit and Financial Correspondence File	5.0	12/11/22	Alan G. Billings Papers	0.2
7/1/32	Program for the Study of Cultural Values and Ethics Subject File	4.0	12/12/10	Krannert Center for the Performing Arts Facilities Schedules	0.3
7/12/11	Miodrag Ristic Investigation File	3.6	13/2/230	Ad Council Industry Advisory Correspondence	1.2
7/20/1	Housing Research Sub. File	6.3	13/2/290	Ad Council Artifacts	0.4
8/1/813	College of Agriculture Accounting Procedures Manual	0.1	13/6/22	Frank E. Schooley -Victor L. Krannert Correspondence	0.1
8/2/19	Associate Director's Office Grant and Project File	6.0	14/83/1	AALS Sections Publications	4.4
8/4/84	Ray and Richard Pierson Farm Records, 1923-77	1.8	15/1/24	Kendric Charles Babcock Papers	0.8
8/12/51	Floriculture Scrapbook	0.4	15/5/1	Chemistry Subject File	45.0
9/2/24	William E. Thomas Papers	0.2	15/5/6	Industrial Gifts and Grants File	5.5
9/15/804	Handbook for Graduate Students	0.1	15/5/7	Service Facility File	1.75
10/1/12	Student Alumni Group for Education Records	0.1	15/5/17	Lab Notebooks	1.25
10/7/24	John A. Easley Papers	11.0	15/5/42	James C. Martin Papers	0.3
10/12/10	University High School History	0.1	15/5/43	Gilbert Haight Papers	0.3
11/1/12	Engineering Photographs and Negatives	1.6	15/5/45	Alexander Scheeline Papers	0.6
11/5/852	Civil and Environmental Engineering Newsletters	0.1	15/5/46	Gregorio Weber Papers	0.1
11/6/05	Budget Material, 1918-1975	2.0	15/6/25	Mark Naoumides Papers	17.1
11/6/06	Electrical Engineering Statistics	1.6	15/6/26	Revalo P. Oliver Papers	0.2
11/6/08	Lecture Notes from the Graduate Summer School	0.3	15/7/48	Edward H. Davidson Papers	0.1
11/6/09	Research, Program, and Facility Proposals	1.3	15/10/10	Senior Honors Theses	0.3
11/6/10	Book Lists and Course Descriptions	0.3	15/11/30	Adrian Scheidegger Papers	0.3
11/6/30	Nelson Wax Papers	8.3	15/14/840	Bulletin of Symbolic Logic	0.1
11/6/31	W.L. Everitt Personal Papers, 1945-1947	1.0	15/15/802	Publications of the Staff	2.0
			15/19/29	Jozef B. Cohen Papers	3.0
			15/20/21	Termira Pachmuss and Vladimir Zlobin Collection	7.4
			15/22/805	Spanish Applied Linguistics	0.3
			15/24/30	Hurst H. Shoemaker Papers	0.6
			15/24/31	Arthur W. Ghent Papers	19.5
			15/35/60	Constantin Fotitch Papers	0.2
			16/2/30	United Motorcyclists of Illinois Archives	6.3
			17/2/20	William Buck Papers	25.6
			22/2/27	Walter H. Franke Papers	3.0
			22/13/6	Subject File	0.6
			<b>Series</b>	<b>Title</b>	<b>Vol.</b>

TABLE 14: New Record Series Processed between 7/1/00 and 6/30/02

			Series	Title	Vol.
23/1/1	Office of Solid Waste Research Papers	7.0		Societies Reports & Pubs.	
			41/63/501	Association of College Honor Societies Minutes	0.6
24/1/808	Studies and Reports	0.1			
24/5/11	Project Manager's Documentation File	1.0	41/63/502	Association of College Honor Societies Subject File	7.0
25/3/42	Committee on the Admission of Student Athletes Admin. File	1.0	41/63/559	Phi Lambda Upsilon Records	9.6
			41/63/859	Phi Lambda Upsilon Publications, The Register	1.0
26/1/3	Class Reunion Records	1.7	41/64/18	Indian Student Association Records	0.1
26/2/860	UIC Alumni Magazine	0.3			
26/20/71	Harry Darby Papers	0.3	41/64/44	French Student Assoc. Records	0.4
26/20/117	Herbert R. Hearsey Papers	0.3	41/64/45	Asian Pacific American New Student Orientation Records	0.1
26/20/118	Frank Hall Armstrong Memoir	0.3			
26/20/119	Roger Ebert Papers	22.0	41/64/49	Chinese Heritage Association	0.3
35/3/36	Madhavarao Balachandran Papers	0.6	41/64/50	Romanian Student Club	0.1
			41/64/51	Mexican Student Association Records	0.3
35/3/37	Eleanor Blum Papers	0.3			
35/3/46	Robert W. Kidder Papers	0.3	41/65/22	The Rip Chords	0.2
35/3/47	Jean Geil Papers	0.3	41/66/102	Pandora's Rag Records	0.3
35/3/55	University Archives Slide Show	0.3	41/67/44	Beta Phi Mu Chap Books	0.3
			41/67/184	Engineering Open House	3
35/3/63	St. Louis Public Library Vertical File on Librarianship	4.5	41/67/185	Sigma Alpha Iota Records	0.3
			41/67/430	Beta Phi Mu National Publications	0.6
35/3/150	Maynard Brichford Papers	9.0			
35/3/820	Social Science Council/Division Issuances	0.1	41/67/431	Beta Phi Mu National Records	6.3
			41/68/23	Ballroom Dance Club Records	0.3
37/6/7	Residence Life Subject Files	6.5	41/68/155	Women's Underwater Hockey Club Records	0.2
37/6/6	Associate Director for Conference Services Subject File	1.3			
			41/69/323	YMCA Scrapbooks	6.2
			41/69/324	YMCA Photograph Subject File	5.6
39/3/10	Science Coalition Files	0.6			
41/2/25	David Eisenman Papers	0.6	41/69/325	YMCA - YWCA Student Handbooks	0.6
41/15/69	Men's Residence Hall Association File	0.6			
			41/69/326	Y's Indian Publications	0.7
41/20/126	Frank Leggitt Papers	0.6	41/69/327	Beta Sigma Psi Records	1.7
41/20/129	Audley E. Patton Records	0.3	41/71/17	Delta Chi Records	4.3
41/20/130	Allan Hicks Papers	0.3	41/71/27	Sigma Nu Records	2.5
41/20/131	William T. Burill Papers	0.5	41/71/75	The Hello	0.2
41/20/132	Dianne Sautter Campbell Papers	0.1	41/71/801	The Illini Noise	0.2
			41/71/892	Habitat for Humanity	0.3
41/20/133	Robert Carr Records	0.3	41/73/44	Sigma Xi Nominations File	4.6
41/20/134	Florence Hood Miner Papers	0.1	41/80/80	Alumni Publications	1.0
41/20/135	Perry H. Mykins Papers	0.1	41/96/8	Richard R. Graber Papers	20.8
41/20/137	Albert C. Spurlock Papers	0.1	43/7/21	Medicare Records	2.4
41/20/138	George Dement '27 Papers	0.5	48/3/4	Paula Treichler Papers	8.3
41/20/139	Erwin E. Ziemann Papers	0.3	52/5/21	Chicago Circle Material	0.1
41/20/140	Austin and Elaine Dyson Papers	0.2	60/0/1	<b>Total</b>	<b>479.5</b>
41/20/141	Hussey Family Papers	6.5			
41/20/142	Stanley Ray Dallas Papers	0.1			
41/20/143	Sheldon B. Rubin Papers	0.2			
41/20/144	Benjamin R. Purvin Papers	0.2			
41/20/145	Juanita Gammon Papers	0.2			
41/20/146	Ted A. Balderson Scrapbook	0.5			
41/20/147	Robert H. Whipple Papers	0.2			
41/30/26	Kenneth A. Hinton Papers	0.6			
41/63/39	Ma-Wan-Da Records	0.1			
41/63/500	Assoc of College Honor	2.0			