

General Policies Governing Materials under the Care of The Rare Book & Manuscript Library

Books belonging to any of the following categories are to be sent to The Rare Book & Manuscript Library:

1. Early imprints issued **prior** to the dates indicated below:

Europe: **1821**

Asia: **1821**

English language imprints from any location: **1821**

United States and Possessions: **1851 except**

Alaska 1901	Arizona 1891	Arkansas 1871	Boston 1821
California 1876	Chicago 1872	Colorado 1877	Florida 1861
Hawaii 1861	Idaho 1891	Iowa 1861	Kansas 1876
Minnesota 1866	Montana 1891	Nebraska 1876	Nevada 1891
New Mexico 1876	New York City 1821	North Dakota 1891	Oklahoma 1871
Oregon 1876	Philadelphia 1821	South Dakota 1891	Texas 1861
Utah 1891	Washington 1876	Wyoming 1891	

Confederate States imprints: **1860-1865**

Africa: **1851**

Australia: **1851**

Canada: **1851, except**

Alberta 1901	British Columbia 1901	Manitoba 1901	Saskatchewan 1901
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Latin America: **1851**

Note: In the case of periodical, newspaper and other serial sets started prior to and continued after the dates indicated above, only those “early imprint” volumes known to be rare are to be sent to The Rare Book & Manuscript Library.

2. Works of high market value (generally over \$1,000 per volume).
3. Works printed in editions of 100 copies or less.
4. Exceptionally finely produced books, including superfine facsimiles.
5. Examples of private press publications.
6. Ephemeral works of special importance (e.g., scarce pamphlets or broadsides).
7. Delicate works whose storage or use requires special care or mediation.
8. Works with important provenance or association (e.g., presentation copies signed by important authors).
9. Manuscripts, except those within the scope of the University Archives or the Illinois Historical Survey.
10. Books with movable parts, e.g., pop-up books.
11. Children’s books printed before 1920.
12. Material that may enhance one of the named special collections or collection areas of The Rare Book & Manuscript Library (e.g., Wells, Sandburg, Merwin, Mark Twain, Proust, Milton). For a selective list of named special collections see:
<http://www.library.uiuc.edu/rbx/manuscript.htm>.
13. The archival copy of all University theses.