Collection Development Committee
Meeting Summary
July 2, 2007

Budget Update (Tom & Rod)
As in previous CDC meetings, there was not much new information to provide as to the library’s potential budget situation. Rod did reiterate that the IT fee will have pre-existing allocations set forth for it. The library will have an allocation with some degree of flexibility, but precise figures are still to be determined. The library did not escape a campus tax of 1%; however, the library’s collections were exempt. Other areas on campus were given a tax of 1.5-2%. The library cannot use new money to pay off this 1% tax (approximately $202,000); it must come from the current budget.
Essentially, Rod was able to share with CDC 3 types of money the library will be getting:

- $ from the IT fee
- A separate allocation to spend as we see fit
- Minimum wage piece--$125,000 one time money

Defining Special Collections (Scott Schwartz & Bill Mahr)
Handout given in meeting
Scott Schwartz and Bill Mahr came to CDC to talk and raise awareness about concerns that have come to the forefront over where certain materials will reside—special collections or archives. Part of the reason for this confusion is that there are not set definitions of what specifically makes up ‘archives’, what does/ does not fit into this and what makes up ‘special collections.’ The questions they ultimately posed to CDC were, how do we best pool our resources tackle this issue? Is this a policy issue? And if so, what sort of policies do we need in place to rectify this situation?

What if…for FY08 (Tom & all)
Handout given in meeting
Tom compiled all the completed ballots onto one handout for the CDC to look at and discuss. Cuts will inevitably need to be made to the current collection items, which include: inflation (serials), devaluation, approval plan, er-14, gaming, and reserves and this item was brought up on the agenda again in order to see what directions CDC members were leaning towards.

Three possible avenues to proceed down continued to resurface and they were:

- Push back Reserves onto departmental libraries and units.
- Not fund er-14 at all, which raises the question, do we not pay these access fees
when we have already paid the subscription fees.
• Roll the er-14 fund in with the inflation serials money

Cost Control Programs for FY08

Approval Plan (Lynn Wiley & all)

The reality of the approval plan situation is that it is currently extremely overextended and it must be cut immediately. Lynn stated that from now on all items on the approval plan $150 or less will come in as a physical book. Any item priced over $150 will come as forms, whereas in the past only items $500 or more came in as forms.