Collection Development Committee
Meeting Summary
February 27, 2006


Early Updates

*E-resources (Wendy)*

Wendy stated that the Springer e-only materials have not been invoiced yet. The CIC had an agreement w/ Springer e-only which expired in 2006. Two of the CIC schools have not, as yet, updated their titles and the agreement cannot be renewed until this is resolved.

She also noted that Elsevier is being paid line by line on a spreadsheet. For this year the direct invoice price increased from $336,000 to $1.1 million. Titles to flip went from $836,000 to $772,000—this is a savings of $63,000. It is important to note that this is a one time savings for those that chose to flip titles this year. Elsevier titles have a capped increase of 5.5% annually.

Feel free to contact Wendy for individual numbers.

Budget

*The Big Outlook – Next Steps with Campus (Rod)*

Karen Schmidt, Paula Kaufman, and Rod Allen will meet with the Provost and 2 of her staff, and 2 members of the Campus Oversight Committee next Tuesday.

The Library IT Fee will most likely not be on the March agenda due to the Governor’s speech. A special meeting will probably be held in April to discuss this matter.

Also, we are still waiting to see if the library will be exempt from the tax increase.

*The Library’s Preparations (Rod & Tom)*

Straight off of the top money must be allocated to the following:

- 1.25% Facilities
- 1.25% Unavoidables
- 0.5% of the budget for TOPS candidates

Preparing for FY08 (Tom)

*Timeline for Inflation Figures*

Tom met with Wendy, Lynn Wiley, and Katie Leitner to discuss inflation figures, which will be made available next week. The group wants to eliminate the really extreme outliers, so that they can pull together more appropriate averages.
Preparing the Budget

Katie Leitner has been working on the budget—based on last year’s expenditures—and since actual numbers are still unknown she is preparing to cover 50-70% of inflation at every 2.5% interval.

Calculating Devaluation of the Dollar

Currently, calculation of devaluation of the dollar and loss of buying power and other currencies is being looked into.

Updates on Other Collections Work (Tom)

New Program Impact Statements

Tom reiterated that there is not much time to include information for these. He asked CDC members to please urge people in departments to respond to them promptly (within 1 week) if they receive them.

Support for New Faculty

The Senate Committee for the Library and the University Librarian have sent a letter of proposal to the Provost requesting a pool of one-time money to be made available to new faculty. The new faculty members could use this money to purchase materials and/or equipment that would help them in their acclimation process to the University Library. The amount proposed for each new faculty member is approximately $1,000-$2,000 and money not spent will then be scraped together and put into a general fund.

Collection Scenarios

Tom has received 4 of the 6 collection scenarios.

Big Ticket Purchase Priorities

David Vess is currently working on putting all of them into the same format. The most feedback has come from subject-specific areas.

Collection Management Handbook

Tom and others are working on producing a Collection Management Handbook. The purpose of this is to give basic information for new individuals that join the library, so that they can gain a broad understanding of how collection management is done within our library. Currently, a table of contents is being pulled together for the handbook.

Documentation for Budget Preparation

Tom addressed the issue that in the past the library has relied on institutional memory rather and constituted very little documentation. He plans on creating more documentation in the hopes that this will ease and help answer many of our questions.
Collections Website

The Office of Collections is currently in the process of updating and creating their website. The updates will not appear until the entire site is done and made live.

Next Year’s Budget

What If...?

The question posed to CDC members to think and reflect upon was, what if collections receives a flat budget for next year ($12,462,000)? This is a difficult question, but since we are still in the dark as to what a possible budget will look like, it is imperative that CDC members begin to think about how we should act if this becomes a reality.

Comments generated during the CDC meeting included the fact that perhaps the process of making big across the board decisions is not the proper tactic. Some members mentioned that we cannot be great at everything and if our budget remains the same we may need to begin to pick and choose areas to focus upon, in alignment with campus priorities. The data in the Department of Management Information Campus Profile provides an easy way to track campus priorities, but this data has not been used for collection decisions since we stopped using the Matrix formula. Others suggested that the library mandate that whatever else is in print must be flipped.

Reports and Updates

Acquisitions (Lynn)

Lynn reminded the CDC about getting in their July renewals and she noted that the default is to ‘renew all.’

She also mentioned that the approval plan is not going to meet our allocation this year, thus if people are not going to select materials, the Acquisitions department will being returning materials.