Collection Development Committee
Meeting Summary
March 28, 2006


Welcome to SLC representative: The Committee welcomed Greg McIsaac, Senate Committee on the Library, as one of 2 SCL representatives to join us as we discuss budget issues for FY06 and 07.

FY06 and FY07 budget updates; Acquisitions update: The Committee agreed to handle the rescission money as laid out in Karen’s e-mail to faculty earlier in the month (i.e., send in suggestions to Karen for backfiles and content access by April 5.) We also agreed that we will pursue a conservative approach to end-of-the-year money, prepaying as much as possible to give us maximum flexibility in FY07. If we receive additional money from the campus, we will have the opportunity to continue to acquire items high on our desiderata list. If we do not receive additional funding, we will hope to have some money available for one-time distribution. Lynn, Karen and Rod reported on our weekly budget discussions that occur among Acquisitions, the Business Office and Collections at this time of year. We agreed that if there are late serial invoices that come in after we can pay them in FY06, we will pay from reserves in FY07, so that subject funds are not disadvantaged by the early close-out. Lynn reminded everyone of the early order and invoice dates, and reported that she is chasing invoices for big-ticket items. The serials price increase is available on G:/CollectionsInfo. Karen noted that if we do receive new money for collections in FY07, she has suggested that some money go into the Operations budget earmarked for Collections, to acquire cataloging and access records. She is able to acquire these now, but only through gift and endowment dollars, as state money in the Collections budget cannot be used for these kinds of items.

Budget reports: Tom Teper shared his draft reports on budgets that he has been working on at Karen’s request. The reports will give some general overview information quarterly to the CDC, to share with subject librarians and to help everyone get a good understanding of how our collections money is being spent throughout the fiscal year.

Scanning problems: Lura Joseph shared the results of her excellent and detailed research on scanning problems with Elsevier backfiles in the field of geology. She reported that she has sent some 30-35 periodical runs from Elsevier to Oak Street and is concerned about the impact of potential circulation of these items when users of the on-line backfiles cannot clearly see the scanned images in the backfiles. Quality becomes better after 1998. We also discussed potential digital rights management issues in Nature, where users are not able to grab a PDF graphic. We will research this issue to see what lies behind this problem.

Digital preservation management team: Tom Teper discussed the development of a digital management program at the Library, citing the training that Sarah Shreeves,
JoAnn Kazmarek, Tim Donahue and he had received at Cornell. As a result of the Cornell training, we now have a digital preservation management team assigned in the Library. This team has invited Anne Kenney to come this summer, and is beginning to put together the necessary foundation to begin to build a successful digital preservation program. Our success in obtaining grants in the coming years will very likely be built on have an auditable program.

**Preservation update:** Tom reported that the walls in the new conservation unit are going up and work should be substantially completed in June. This will trigger some reorganization of services and preservation space in the Main Library. The bindery company changes are progressing fairly well. Binding is gearing up for May and the incoming returns that come with the end of the semester.

**Next meeting:** April 25, 2:00-3:30 p.m.