Collection Development Committee  
Meeting Summary  
May 24, 2005


FY05 Budget and Acquisitions Information & Update: Lisa reported that the last day for credit card purchases is May 30. The Business Office will do end-of-year close-out procedures around July 17. Lisa and Karen will be placing available year-end money towards prepaying the approval plans, which are under-funded. Lisa announced that there will be MS Access reports on new approval plan books, by fund, available starting in FY06. Lisa is working with Jon Gorman to figure out how to encumber serials for FY06.

er 14 review task force report: The cancellation list is complete and with CDC agreement, Karen will send it out to the Library faculty for notification. The final review of er14 funding shows about a $60,000 budget shortfall. Reference is picking up some costs of er14 titles and with the cancellations, the fund will be about $13,000 short. The er14 Review Group is refining the subject-specific titles list and will send it out for CDC review. Karen suggested calling together interested faculty to discuss how to manage a possible move from Current Contents. She also discussed the possibility of appointing a task force to identify core e-reference titles. The Committee concurred with this suggestion.

Budget Implementation Task Force: Two divisions provided written comments on the BITF sections focused on collections. Karen will combine these and send them out to the CDC to see if there is further division discussion. The Committee will then send our feedback to the Executive Committee.

CDC Discussion: Divisional representatives reported on discussions regarding any needed changes to the CDC. It was generally agreed that the Committee is fine as currently configured, although if there were a proposal to reduce the size of the Committee, a few of the divisions would be interested in discussing that. No specific proposal for change was forthcoming.

Preservation Update: Tom Teper provided the following updates in preservation and conservation:

Conservation Lab - Anticipated date of completion is January 2006
Renovation of Room 66 - This project has begun. Part of it involves installing a restroom that is handicapped accessible. This has resulted in a loss of about 200 square feet from the repair space for this project (the actually bathroom will be smaller). So, some projects might be delayed over the summer.

Binding Module Development - A small group consisting of Janice Pilch, Linda Luman, Maria Porta, Michael Norman, Barb Henigman, and Tom have been working on developing documentation to implement the Binding Module of Voyager as a means of replacing the yellow streamers for those units using Voyager's Serials Check-in Function. The documentation is done,
we are working out the permissions issues with Peggy Steele, and we will be testing with a couple libraries shortly. EDX has been using this through the initial development period, and Linda indicated that it has cut bindery prep time by about one-third to one-half.

Disaster Plan - This is done with the exception for a few items that we need from Facilities.

Disaster Training - The Preservation Committee has begun talking about training for individuals with a defined role in the disaster plan. We have a tentative outline and will be meeting with the Fire Services Institute on Thursday to discuss the possibility of developing a collaborative training module that would include a controlled burn and wet recovery exercise.

Grants, Projects, etc.

- Sandburg is moving along. Most of the audio-visual material is with the vendor. The DSD is working on scanning photographs before we send those to the vendor that will produce copy negatives. Repair of monographs has begun, and the manuscripts are being evaluated for treatment.

- CIC-8 (microfilming railroad serials) is moving along. The vendor has three shipment of materials and will begin filming in June.

- LSTA Statewide Assessment grant is in the information gathering phase. This involves surveying approximately 1,900 libraries, museums, record centers, archives, etc... in Illinois and developing recommendations about preservation needs statewide. Preliminary information should be coming in June.

- Preservation Technologies, the mass deacidification vendor, was on campus this week picking up materials.

- We are looking at two grant opportunities for the coming year - one consortial NEH R&D grant to complete a controlled burn in a simulated high-density storage facility and another with EDX working on Children's Literature.

Undergraduate Survey Responses – Tom encouraged Committee members to look at the responses to the undergraduate survey. 40% of respondents marked preservation as a high priority - not the highest response rate, but definitely up there and heartening. Perhaps we should look at these from a collections standpoint? We discussed how we can look at both the undergraduate and graduate surveys from a collections perspective, and what our users are telling us about priorities and needs. We agreed that this was important, and a few CDC members will work on developing a report with September as a target date.

Electronic Resources update: Wendy reported that she is working on end-of-year payments. She also noted that there is a new Electronic Forum board that will feature offers that we receive, and give people a chance to provide some feedback on trials and offers.

Next meeting and summer schedule: The next meeting is scheduled for June 28. Several people may still be at ALA conference, Karen will check to see who cannot attend and potentially set a different date. We agreed not to meet in August unless there is pressing business.