Collection Development Committee  
Meeting Summary  
March 29, 2005


Welcome and introductions: The Committee welcomed Jordana Mendelson who attended as one of two Senate Committee on the Library representatives, assigned to provide feedback and guidance on collection budget allocation from the SCL.

Acquisitions year-end update: Lisa German noted that the last date for invoices is June 10. Blackwell has finished trouble-shooting its new system and book delivery is back to normal but orders placed in September and October of 2004 did not appear in the Blackwell system. Acquisitions is re-vending all of the unfilled orders from this time period now. Lisa is working with Jon Gorman on producing the serial price increase reports and will have them done as soon as possible.

er 14 task force report: Cindy Ingold, JoAnn Jacoby and Wendy Shelburne presented the draft report of the er14 Review Task Force. CDC discussed the collection policy statement for the er14 fund and made some suggestions to tighten up the definition of what constitutes a multi-disciplinary title. We also discussed the value of subdividing the fund into types of materials, such as A&I, full-text, full-text index, etc. We agreed that the review of this fund, after this initial review, should be done in a thorough manner once a year, again with a small number of faculty. The divisions handled suggestions for cancellations in different ways and Karen asked to meet with the Task Force to discuss how we could develop a spreadsheet of proposed cancellations that would clarify what titles were under consideration. This report will be forthcoming, and the CDC will continue discussion of this report and cancellation needs.

Reallocation: The divisions made the following general recommendations regarding the allocation of the $200,000 permanently in FY06:
Arts & Humanities: either give to er14 fund or divide as we did for FY05, by divisions
Social Sciences: consider giving some to er14, and divide among divisions
Area Studies: allocate out $100,000 using the matrix and narratives and divide the rest equally among all the divisions; the division noted that for some funds, the inflation figures are too difficult to obtain
Life Sciences & Physical Sciences and Engineering: these divisions met and discussed this together and agreed they would prefer to divide the money up among divisions as we did in FY05
Central Public Services: place a portion in er14 and the rest to divisions for inflation
Special Collections: not discussed

Discussion pointed to concerns that if we do not give some back to divisions or funds, there will be a double hit, in that funds will still have inflation to cope with that the $200,000 could not cover, and the temporary money would also be taken away. We discussed the problems in getting good inflation figures for some of our foreign language funds and how we might overcome that if we
divide money up by general inflation to the divisions, including seeking information from peer institutions on their inflation figures. Karen suggested that she and Esra develop three scenarios; 1) $50,000 to er14 and $150,000 to the divisions for inflation, 2) $100,000 to er14 and $100,000 to divisions for inflation, and 3) all of the $200,000 to divisions for inflation. These scenarios will be compiled and sent out when the serial price increase report is finished.

**Preservation update:** The bar coding for department library materials has commenced, and binding is now back apace with incoming materials.

Next meeting: April 26, 2:00-3:30