

Collection Development Committee
Meeting summary
January 25, 2005

Present: C. Ingold, S. Noguchi, T. Cole, J. Block, D. Ward, J. Williams, R. Allen, J. Jacoby, A. Bregman, W. Shelburne, T. Teper, K. Clark, M. Norman, E. Coskun, K. Schmidt

er14 review: Wendy Shelburne, Cindy Ingold, and JoAnn Jacoby reviewed work to date on the review of the er14 fund. Packets of titles, along with cost per use information, have been sent out to divisions for input about retaining or canceling titles. The review team expects to have a report to the CDC at the March 2005 meeting. In addition to feedback about titles on the fund, the group is also formulating management recommendations.

FY06 collections budget calendar: Karen opened the discussion by reminding the Committee that there is \$200,000 to distribute for FY06, money that had been allocated as temporary dollars to the divisions in FY05. We have no information about any other possible source of additional money for the collections for FY06, as it is early in the state budget cycle. It is possible that the \$200,000 could comprise our 2% allocation, as it is close to the 2% amount of our total budget. Karen will check with Paula about that. Whether or not we ask subject librarians to submit requests for funding, we need to set a calendar soon, to give librarians enough time to work with teaching faculty on any proposed cancellation lists. We discussed alternatives to a subject line 2% reallocation. Ideas included putting all of the \$200,000 in the electronic resources budget line, with some refining of what that fund supports; dividing it up to divisions (not to subjects) according to the current percentages that divisions have of the collection budget; and leaving the money that was the temporary distribution as permanent dollars. Karen and Esra will develop some data to help us understand the potential impact of these decisions, and will get that out to the CDC before the February meeting, to help in members' discussions in their divisions. Rod also reminded us that we need to be prepared for additional money should it come to us.

Budget and Acquisitions Update: While there is no news on the FY06 budget, the Library has finished its Annual Report for the Provost, and will be meeting with the CBOC in February. Acquisitions has finished with Ebsco and is working on creating e-only invoices for the Wiley and Kluwer titles that were canceled in print.

Preservation update:

Bindery Preparations

Binding actually continues growing. ARL reporting indicates an 11% growth between the 2003-03 and 2003-04 reporting years in the number of volumes bound. The number of enclosures procured increased by 1,400 within that same period.

The unit has also begun discussions with the Serials Check-in Implementation Team about implementing the Bindery Preparations Module in Voyager. Two test libraries have been identified to assist us in testing the module and developing documentation. We hope to implement the software in July 2005. This would automate the completion of binding documentation at unit libraries.

Starting in March 2005, the unit is planning to start barcoding all bound serials in Voyager. It might slow things up for a day or two at first, but it should assist unit libraries in the long-run in terms of the amount of work completed on site.

Brittle Books

The brittle books unit continues growing. From reformatting nine items in 2002-03, the unit ramped up to complete 191 items in 2003-04 and completed 139 items in the first six months of 2004-05.

Additionally, this unit is managing replacement page reformatting. This includes brittle maps and pages, missing and mutilated pages, endsheets that need to be replaced when items are repaired or bound, etc. A total of 491 pages have been replaced through this unit in the last six months.

We have worked with IRRC and Acquisitions to develop a procedure for using the Brittle Books reformatting capabilities to actually procure out-of-print titles for collections managers. I will send Karen that document so that it can be sent out with the minutes.

Conservation and Pamphlet Binding

The Library's collections conservation activities continue unabated. Recent work on grant activities and training new student workers, volunteers and practicum students has diverted some technical and professional work from repair, but we are starting to get back into the swing of things.

Oak St. Stabilization Teams

Doubled workforce (again) to support transfer of materials from Stacks and departmental libraries.

Projects

The Sandburg Grant has started. GA's are evaluating materials for treatment, we have met and talked with all vendors, and the Digital Production Services Unit has begun imaging of Sandburg's photographic collections.

The CIC-8 microfilming grant is moving along. The first shipment of materials is almost ready for transfer to the vendor.

The Disaster Plan is nearing completion. The Preservation Committee has begun to plan for training opportunities for the summer.

Preservation and Conservation bookmarks will be sent to units with circulation desks in the near future. Rain bags are available to any units that need them.

Facilities

66 Renovation Project

As part of the 66 Main Library Renovation slated for this summer, we are going to lose a corner of the 44 Main Library (book repair) to create a unisex bathroom. So, there may be some projects or services that may need to take a back-seat to our space issues. However, there is hope (see below).

Conservation Lab

The Development Office has identified a donor for the construction of the conservation lab at Oak St. We have already begun meetings with F&S and an architect to start moving this along.

Present plans include moving Conservation out to that facility. We are working on plans for how to consolidate and rethink the management of those operations that will remain in this building.

Reporting – ARL Statistics

The Library completed its ARL reporting on time this year with nearly full participation in reporting for preservation statistics. I believe that the numbers that we reported for 2003-04 are the most accurate we have submitted thus far.

	Median Cents/Volume	Vol. Held	\$ Spent	\$ Needed to Reach Median
UIUC	\$0.11	10,015,321	\$1,101,685.31	\$600,919.26
CIC	\$0.17	5,937,727	\$1,009,413.59	
Top 20	\$0.17	7,048,744	\$1,198,286.48	

	Total Vol.	Pres FTE	Volumes	Personnel to Reach Median/Volume Held
UIUC	10,015,321	8.14	1,230,383	16
CIC (medians)	5,937,727	10	593,773	9
Top 20 US Univ. (medians)	7,048,744	10.47	673,232	11
Ave Medians for CIC/Top20	6,493,236		633,503	

E-resources update:

ALA information: We discussed the news regarding Google scanning at University of Michigan, Stanford and other libraries. Karen reviewed the reports on “Emeraldgate” and the duplicate article publishing that Phil Davis at Cornell has been investigating. Karen and Esra will be checking into how many Emerald subscriptions are affected here.

Next meeting: February 22, 2005.