Collection Development Committee
Meeting Summary
May 25, 2004

Present: Tim Cole, Cindy Ingold, Jane Block, Janice Pilch, Kerry Wu, Alvan Bregman, Tom Teper, Jane Williams, David Ward, Lisa German, Wendy Shelburne, Mary Mallory, Katie Newman, Esra Coskun, Karen Schmidt; Rolando Romero for Senate Committee on the Library

FY04 and FY05 Budgets: Karen reported that the FY04 rescission money will not need to be returned to the campus. Collections will retain $100,000 of the $300,000 rescission money, with that amount going towards FY05 approval plan expenditures. As of May 24, we have spent $10,650,000 and are on target with spending out the state funds. Inflation for FY04 averaged 9.5% overall, costing us $392,000 more to cover our serial costs. Budget narratives have been put on the G:/ drive, and scores are due to Karen and Esra by June 11.

Preservation Report: Tom Teper reported that tracking labels are now being used for every item coming to Conservation, enabling staff to find items quickly if needed. The Library is moving into a busy time for both Conservation and Preservation, with triage work on returned books and theses and dissertations coming into Binding. The Friends Preservation award competition is presently underway, with results announced soon after June 1.

E-resources Report: Wendy Shelburne gave an update on the review of Fund er14, noting that an overview report is available on G:/Collections Info/er14finalreport. Some IDAL databases (specifically Wilson databases) are under review for possible cancellation, as suggested by subject librarians and low use statistics. Karen and Lisa will also gather a list of the Wilson titles for which we have print subscriptions. Wendy also reported that the Elsevier addendum has been signed and that all Elsevier invoices, requests, and addenda are being sent to the Amsterdam office, slowing down our work. She also announced that all Oxford purchase orders have been verified with Ebsco, and that we will be turning on on-line access to the OUP journal list. The cost for electronic access is about $2,700. She will send out the OUP list to subject librarians.

Cancelling Print for Electronic: Karen reviewed the sparse responses from other large research libraries regarding guidelines for canceling print for electronic. The large majority of libraries either do not have any guidelines or are just beginning to grapple with this issue. Yale has a thorough list of guidelines to consider. After some discussion, the Committee agreed to send out the Yale guidelines and ask for feedback on issues that do not fit our situation, as well as items that should be on the list. Comment is expected back by July 10. Karen indicated that she may also raise this as a discussion item at the next faculty meeting.
**Summer Meeting Schedule:** Because of our several meetings to score FY05 budget narratives, and because the June meeting occurs during ALA, we agreed to forego the June CDC meeting, and will meet next in July.