Collection Development Committee  
Meeting Summary  
April 27, 2004  

Present: Tim Cole, Cindy Ingold, Jane Block, Janice Pilch, JoAnn Jacoby, Tom Teper, Jane Williams, David Ward, Lisa German, Wendy Shelburne, Mary Mallory, Karen Schmidt  

1. FY05 budget discussion and review of 2% reallocation and scoring procedures: CDC discussed the proposal from the Social Sciences Division to put the 2% reallocation amount into funds that benefit everyone, including e-resources and approval plan. There would not be a need then to write a budget narrative and go through the scoring process. With no new money to distribute for FY05, this would alleviate a lot of work while helping funds that support a large portion of our collections. The e-mail discussion on this indicated that there was not a lot of support for this proposal. Concerns were registered that funds could not afford to give up 2% of their money with no hope of getting it back and that the proposal did not reflect the intention of the 2% reallocation to redistribute funds throughout the collection. The discussion at CDC re-affirmed that the majority of the Committee desired to reallocate the 2% according to our original discussions. We talked about divisional opportunities to send in a single proposal and then redistribute whatever money was gained back into their own funds. This an avenue that one or more of the divisions may consider.  

The Committee reviewed the practice scores and discussed in detail the case and educational policy scores tat have been given in the past and how these scores relate to the dollar amounts that are given. It was agreed that only one score, for the narrative, would be assigned. The educational policy score, intended to reflect each scorer’s understanding of the educational standing on campus of various programs, is inherent in the narrative. It was further agreed that scoring would be more closely tied to a dollar amount by making a score of “5” (from range of 0-10) be more or less equivalent to giving back the 2% to the fund. Karen and her graduate assistant, Esra Coskun, would interpret the scores into dollars and take the draft back to the CDC for further review and refinement.  

2. Office of Collections report: Karen distributed the first market report information that Esra had put together. The reports will be put on the G:/ drive and a link on the Office of Collections web site to all FY05 budget information will be created. The collection survey ended with about a 60% response rate. Karen will share the results with the CDC first before disseminating.  

3. Electronic resources report: Wendy gave an update on the work she, Cindy Ingold and JoAnn Jacoby are engaged in for review of the er14 fund. Esra is providing use statistics to help in this. We discussed how ORR, the new electronic registry, will aid in identifying duplication.  

4. Preservation report: Tom reported that he and Michael Norman are exploring the possibility of binding analytics upon receipt. The Friends Preservation competition is
on-going. The design for the conservation laboratory at the Oak Street facility has been completed. A Save America’s Treasures grant to work with the Sandburg collection is almost finished.

5. Acquisitions report: Lisa asked that everyone remind their divisions of the May 1 deadline for orders. The two new systems, Banner and Voyager, will be adding a new level of stress and complexity to closing out the fiscal year.

Next meeting: May 25.