Collection Development Committee
July 26th, 2011

I. Agenda (Tom Teper) 5 Minutes

II. Budget Update (Rod Allen) 15 Minutes

III. FY12 Budget (Tom Teper) 15 Minutes

IV. FY12 Acquisitions Calendar (Tom Teper) 15 Minutes

VI. CDC Membership for Upcoming Academic Year 5 Minutes
CDC Meeting, 7/26/2011

II. Rod reported that the University of Illinois received 1.15% less funding for FY12 than FY11. This is better than the expected 1.5% reduction. The library’s balanced budget was entered into the campus system on July 27th, and Paula Kaufman has scheduled an open budget meeting on August 5th to discuss the specific allocations in the budget. The campus is funding a 3% salary program, depending on the terms of the position in question, with a ½ % on faculty base. The program will be merit-based and will not take away funds from the library’s budget. The University will be applying a campus assessment fee of 1.55% of the budget, which will be paid from recurring money, as well as a 1% cash payment in September.

Becky asked if there would be a utility tax, and Rod indicated that this would not apply in FY12. Tina asked if there would be a salary pool for staff, and Rod responded that Paula would cover this in her August 5th meeting.

III. Tom Teper reported that the FY12 budget would include $750,000 in recurring funding for library materials—the same amount as FY11. Several funding areas to receive extra support include serials, ER 14, funds that lost money because of the elimination of Title 6, and several others. Lynn Wiley rolled over the amounts used in the FY11 budget for FY12 until the Collections budget was finalized for FY12. This means that serial cancellation is not a problem.

A one-time $750,000 allocation for targeted acquisitions was approved from the student fee to benefit the social sciences and humanities through an agreement with a vendor for good pricing and for the benefit of other institutions in Illinois. Tom hoped to grow the $750,000 allocation to continue to get better deals from vendors.

IV. The FY12 Acquisitions calendar will be similar to the FY11 calendar, with the addition of initial feedback by October on what ProQuest and other CDC fund-pool related resources the library should purchase. The goal is to pool all of the library’s purchases from one vendor into one order to simplify the purchase and licensing process, save money, and follow procurement guidelines. February 1st will be the second round of pooled orders for specific vendors and the last date by which orders will be accepted that are over $5,000 or that require a license. Mid to last April will be the last date for orders, and mid to late May will be the last day to submit invoices. Diane requested that a list of purchases that are in process be made available for big ticket items so that resources aren’t ordered in duplicate. Wendy indicated that she would try to provide this resource, although her time was very limited. Diane suggested a shareable spreadsheet on the G drive could be created with this information.

V. Tom alerted the CDC that Diane and Tina could rotate off the committee, as their terms were ending. Tina responded that she planned to continue until she could find a replacement. Harriet and Kathleen would continue to fill the two intern slots in FY12.

VI. Jenny asked about the upcoming switch from Wilson to EBSCO, specifically wanting details about the timeline and how the ORR would be updated to reflect the change. Wendy responded that she was unsure when the platform would switch and that the ORR only allowed one link per database, meaning
that she could not fix links in the ORR. Further, all staff members with knowledge about updating the ORR were no longer at the library. Wendy indicated that she would try to figure something out. Becky asked for clarification about the change to the A to Z list and when the changeover would occur. Wendy responded that new databases continued to be added to the ORR and that the A to Z SFX software was built for newspaper and periodicals, but not for all of the kinds of resources included in the ORR. She was in contact with Ex Libris to figure out how to make sure everything was being added. Currently, e-books were not being added to the ORR. Tom added that the ORR would be turned off in late fall and that all ORR links were being redirected to the A to Z list. Becky asked if the links included in LibGuides would automatically reflect the changes, and Wendy indicated that some [all?] of the links were being updated in batches.

Jenny asked if it would be possible to organize some sort of forum on the changes so that GAs and other staff could be trained on the changes. Sarah Shreeves agreed, adding that she had been fielding questions about the changes as well. Wendy indicated that a Q and A session might be a possibility. Kathleen Kern added that having a public statement to provide to patrons would be helpful in explaining the reasons for the changes. The current link on the ORR directed users to an email directed at library faculty and staff, and Kathleen felt that another statement should be created specifically for library users.