Collection Development Committee
June 28th, 2011

I. Agenda (Tom Teper) 5 Minutes

II. Budget Update (Rod Allen) 15 Minutes

III. FY11 End of Year Close (Tom Teper) 15 Minutes
   A. Plans for spending out any balance
   B. Q&A

IV. FY12 Budget (Tom Teper) 20 Minutes
   A. Thoughts for FY12 Allocation
      a. Priorities for New Money
      b. Other Needs
   B. Use of Pooled Funds (High Impact, Backfile Pool, etc…)  
      a. Allocation Amounts
      b. Process
   C. Library/IT Fee Targeted Acquisitions Program
      a. Process

V. Strategic Planning Forum – 2nd Call for Input to CDC (Tom) 20 Minutes
   A. “Print and Digital Collections Management” – items to be addressed include
      acquisitions, duplication, access, storage, collaborative programs….

VI. CDC Membership 5 Minutes
   A. Please have new reps for the July meeting.
CDC Meeting

June 28, 2011

I. Rod Allen provided an update on the FY12 budget situation. He indicated:
   a. The increase in the student library fee was approved.
   b. $250,000 for minimum wages will be made recurring, which will free up that amount in the FY12 budget.
   c. Half of last year’s budget reduction ($681,000) will be absorbed into the University.
   d. The library’s OCLC-related expenses will be $102,000 less per year in FY12 and FY13, and since the five-year cost will be paid over these two years, no OCLC expense will be accrued in FY14 or FY15. The savings may be used for CIC fees.
   e. The amount of the salary program remains unclear, but this should be finalized within the next week or so.
   f. The FY12 budget reduction amount will be finalized very soon. The University expected to face a 1.5% reduction from the State of Illinois, but the reduction only came to 1.15%, so the situation for FY12 is slightly better than anticipated.
   g. Information about the budget figures will be forthcoming once the budget and executive committees meet.
   h. The large balance of the academic pool could be a source to fund reductions, but doing so will limit the library’s ability to hire new faculty and staff. Additionally, the staff and reclassification pool is facing a slight deficit, which will need to be covered.

II. Tom Teper provided an overview of potential ways to spend end-of-the-year money, although the total amount was still unclear. The funds could be used to pre-pay CIC for FY12, which would then free up $200,000 for some other expense in FY12. Also, $150,000 may be used to pay for the Elsevier backfile that the library currently does not own. Payment for the backfile at the very end of FY12 would be acceptable if the billing goes through the CIC. Another option would be to prepay a vendor such as YBP for FY12.

In FY12, several funds will receive allocation priorities:
   a. Er14, which supports access fees for electronic resources owned by the University, will be allocated $40,000 more to cover price increases.
   b. Serial price increases were expected to come to $500,000.
   c. Several resources will cost significantly more in FY12, and these will be covered with $15,900, including Sage Reference, Visual Resources Fund, Royal Society of Chemistry Gold Package Upgrade, and the O.E.D.
   d. Library area studies programs affected by reductions in federal Title 6 funding will receive additional support including $6,500 for Slavic materials, $14,140 for Latin American materials, $13,000 for East Asian materials, $10,000 for global studies materials, and $10,000 for EU materials. If funding permits, Africana will also receive $17,000 with an additional $10,000 for Middle Eastern materials.
e. The library hopes to receive a $60,000 increase for reserves, eventually at 2% of the budget, to be spent to cover inadvertent deficits or unexpected expenses related to library materials during the year. With an additional $30,000 in FY13, the goal of a 2% reserve would be realized.

f. If funding permits, a recurring, targeted acquisitions program could be established to purchase resources unique in North American libraries. These could range from limited-run monographs from foreign countries to rare books, but preferably purchases would reflect UIUC priorities in academic areas of specialization.

g. One-time funds of $50,000 will go to a backfile pool to cover purchases in the physical sciences.

h. A high-impact pool of $500,000 will support collections expenses related to the New Service Model ($200,000), digital reference resources ($150,000), and one-time purchases in the physical sciences ($150,000).

i. Ongoing negotiations regarding a one-time purchase of e-resources in humanities and social sciences could possibly lead to opportunities for other libraries to benefit by piggybacking on to a three year purchasing agreement. More details would be announced soon.

III. Tom Teper asked for feedback to include in his presentation for the strategic planning forum. It was suggested that comments regarding tech services, book storage, and storage space could be couched in terms of the feasibility study. Along the same lines, plans for a shared CIC print repository could help the library achieve its goals for collection storage. Tom also suggested several points for the strategic planning forum related to opportunities in mass digitization, changes in the procurement code, and de-duplication.

IV. The July meeting would be the first meeting at which new CDC members would be present, and Tom requested that division representatives contact the new committee members to remind them of the meeting.