I. Welcome – Introductions and Questions about CDC (Tom Teper): 15 Minutes

II. FY09 Budget Recap (Tom Teper): 10 Minutes

III. FY10 Budget Allocation Update (Tom Teper): 15 Minutes
   A. Library Inflation Allocation
   B. Collections Enhancement Allocation (recurring)
   C. Collections Enhancement Allocation (one-time)

IV. FY10 CDC Agenda 30 Minutes
   A. Collection Development –
      a. High Impact Purchase Program
      b. Backfile Coverage Plan
      c. Development of Reference Collections
      d. eBook Acquisitions
      e. A&I Review
   B. Collection Management –
      a. Developing a Collection Management Plan for the Stacks
      b. Serials Deduplication Program
   C. Others?

V. Updates (Lynn and Wendy): 20 Minutes
   A. Acquisitions
   B. eResources

VI. Other Questions, Concerns, Topics…. 

VII. Next Meeting: Tuesday, September 29th from 3:00 – 4:30
CDC Minutes – August 25, 2009

Present:
- Alvan Bregman, Special Collections Division
- Jenny Emanuel, Intern
- Lura Joseph, Physical Sciences Division
- Jo Kibbee, Central Public Services
- Rudy Leon, Intern
- Ana Lucic, Office of Collections GA
- Lori Mestre, Head of Undergraduate Library
- Anne Robbins, Law Library
- Dian Schmidt, Life Sciences Division
- Wendy Shelburne, Electronic Resources Librarian
- Sarah Shreeves, IDEALS Coordinator
- Rebecca Smith, Social Sciences Division
- Marek Sroka, Area Studies Division
- Caroline Szylowicz, Arts & Humanities Division
- Tom Teper, AUL for Collections
- Cherie Weible, ILL/DD
- Lynn Wiley, Head of Acquisitions and Technical Services Division
- Marcus Keller, Senate Committee on the Library Representative

I. Introductions of the Committee

II. FY09 Budget Recap (Tom Teper)

Last invoices were on June 8

With remaining funds, we purchased large scale orders including journal collections, JSTOR, WoS backfiles, and OUP modules.

Ended the year with no remaining funds

III. FY10 CDC Agenda

We currently have no budget -- we rolled over funding levels from FY08 in Voyager, which are not accurate for this year

We know there will be a budget increase, but we do not know figures at this time; not anticipating a decrease

We were allocated funds for inflation, but don't have specific information about what will come for collections

Hopefully will have something more concrete in a week

We requested 3 collections through library/IT funds:
- Inflationary funding
• Recurring collection enhancement funds (500k)—but will not be allocated to subject funds this year because it is expected FY11 to be worse than FY10 so it may be allocated into FY11; may use some funds for a high impact purchase program
• One time collection enhancement money (350k) for digitization, processing, pending initiatives—this was cut out

Inflation is calculated based on a 5 year average--already calculated out, so funds should be allocated out fairly quickly (~ month)

**High impact purchase program:**

Of 500k, we'd have a large chunk to make a one time difference somewhere--we need to figure out what the process will be for selecting ideas—i.e. how to call for purchases and what will qualify as high impact purchases

Suggestions:

• Allowing someone to "test the waters" if they had a way to transition to using other funds
• Allow us to buy products, rather than rent
• How do we define "game changing" products?
• Using some to digitize items that won't be digitized by Google--but needs to be done and invoiced by end of FY
• Look at foreign blanket orders
• Transition cataloging--how we do it
• Visual resources
• Overdrive partnership for Sony reader
• User buy on demand programs

How do we solicit suggestions? How to we evaluate suggestions? We need a process and evaluation criteria

Define: what is game changing? Also, filling gaps, explore new tools

Ask: We want this and why it is high impact? If it has an ongoing cost, how will that be covered?

Some divisions are better than others about asking for large purchases, how will we get around this?

We need to define what "high impact" is and allow a lot of time asking by December

How will this purchase fundamentally change students/faculty/you library?

If a backfile is considered high impact, we should know how it will change unit and why it was not included in the backfile coverage program

We need criteria for what does and doesn't qualify and what that process should be -- send ideas to Tom in next several days, who will then summarize them and bring them back to group

What should the timeline be?
Ideas will be vetted through CDC and probably divisions as well

**Backfile Coverage Plan:**

Implies we have a plan, but we really don't—currently based on disciplines, funds, communication

How much backfile coverage do we need to provide and is it the same for all disciplines?

We need an idea of what the library needs to have before we can have plan for purchasing backfile content

Do we need to buy content again that we already have in another format?

Stats of usage of older formats should influence purchase

There is data that can show what back coverage is needed. Project for assessment coordinator?

Is ease of access that backfiles provide worth denial of deeper access to some disciplines?

Plan is something we will be discussing more this year

**Development of Reference Collection:**

Current and future changes in throughout the library system will impact reference collection development

E-Reference resources are also changing how we do reference collection development

In past, we have collected in a departmentalized way

But now, e-resources are not limited to one location and thus are divided up among many funds

Reference resources are also often ongoing purchases, not one time

Ebook acquisitions need to be looked at--we need to figure out what we can do

**A&I review:**

Abstracting & Indexing services

We won't be in place to do this until late fall, but we need to look at it

We have redundant coverage in areas--Scopus, Social Science citation index, etc.
Clear that we will have to contribute more for Carli resources (ie many EBSCO resources are paid entirely by them)--so we need to save money on redundant services and this is one of those areas

May add serials cancellation review to this--in case we get no inflationary funding in future

**Collection Management:**

**Developing a collection management plan for the stacks:**

We need one--currently it is an item by item situation

We need to figure out something that gives collection management staff in stacks operational decisions

Tom will float some ideas, hope something will come out of those ideas

How granular will these be? There are probably some broad categories, i.e. things old enough to be in RBML, serials that are available electronically, languages not taught on campus, items not relevant to a discipline

Will let staff in stacks management the collection based on pre-determined criteria

This will probably be a 5 year project

How will this affect Oak Street? We'll need to have a discussion about this

**Serials Deduplication program:**

We have a lot electronically that we have multiple copies in print---40k volumes, 6666 feet of material

Peer institutions have moved ahead on deduplication programs

Could share items with other institutions in state and we are now able to sell withdrawn materials due to a change in state law

We need to discuss this year

How do we decide which copy to keep? And maybe we should keep one print copy for building use only

**Other Issues:**

Cancelling split purchases? We could take this up this year