I. Agenda (Tom Teper): 5 Minutes

II. Critical Dates 5 Minutes
A. Date of Last Order: May 8th
B. Date of Last Invoice: June 5th

III. Invoice Reminder 15 Minutes
A. Payment of late invoices
B. Holding invoices

IV. End of Year Suggestions 5 Minutes
A. Date for Last End of Year Subscriptions: May 1st

V. FY10 Budget Update 20 Minutes
A. Preparation for FY10 – Inflation/Devaluation Projections (First Pass)
   G:\Collections Info\FY10 BUDGET\Projected FY10 Budget 4-22-09 (incremental and without serial cancellations)
B. FY10 Budget Information

VI. Collections Policy Statement on Duplicate Subscriptions (Draft) 5 Minutes
A. Update – to AC with revisions from 3/31/09 meeting

VII. Collections Policy on Acquisition of Duplicate Monographs 15 Minutes
A. Attached to Email

VIII. Updates (Tom and Wendy): 15 Minutes
A. Acquisitions (Lynn) – Approval plan, closing the books in Acquisitions, staffing transitions, etc., etc., etc.
B. E-Resources (Wendy) – Invoices, invoices, invoices....
C. SWAT Team (Lynn)

IX. Other Questions, Concerns, Topics…. (All)

X. Parking Lot
A. Gifts – Processing, Etc...
B. End of Year Spending Priorities

XI. Future Meeting Topics
A. Google Collection Analysis – Uniqueness
B. Google Pulling – Return to Oak St. Criteria
C. Google Update
D. Collections Subcommittees
E. Floating Collections
F. Cooperative Collection Development
G. Cancelling Split Purchases
XII. Next Meeting: Tuesday, May 26th from 3:00 – 4:30