Collection Development Committee  
February 24th, 2009

I. Agenda (Tom Teper): 5 Minutes

II. Withdrawal Policy 10 Minutes
   A. One suggested change is in attached copy. Additional changes?

III. Discussion: Collection Management Topic 15 Minutes
   A. Starting Point: One of the challenges we face is cost-effectively managing collections. The Library wrestles with managing the Stacks and defining what goes there versus Oak St. A huge weakness in the model is the early assumption that the Stacks serves as an interim step. Such a model is expensive as materials would be moved first to Stacks, then to Oak St. In this year’s letter from the Provost, the Library was given a new mandate that is likely to profoundly impact collection management.
   B. Question: Should we make a clean break, identify all journals in the Stacks that are available electronically for transfer to Oak St (with an opt out policy), further identify the Stacks as a location for humanities and social sciences material, and send the majority of materials from LSD/PSED libraries/classifications directly to Oak St?

III. Discussion: Building an Office of Collections 15 Minutes
   A. Starting Point: There have been attempts in the past to build more of an office, but the fact remains that collections-related work is heavily dependent upon graduate assistants and/or volunteering/dragooning colleagues (e.g., recent approval plan RFP). Other areas that are weak: policy, assessment, coordination and review of resources, etc….
   B. As the Library evolves in the next several years, how should we work to build an Office of Collections especially as we are trying to do this during a time when we will not likely see additional personnel hired within the Library?

IV. Collections Policy Statement on Duplicate Subscriptions (Draft) 15 Minutes
   A. Attached to Email

V. Under-spent Fund Review (Tom) 10 Minutes

VI. Updates (Lynn and Wendy): 20 Minutes
   A. Acquisitions (Lynn) – Approval plan, vending contains, and serials expends
   B. E-Resources (Wendy)

VII. Budget Update – Availability of Time and Information Permitting

VIII. Other Questions, Concerns, Topics…. (All)

IX. Parking Lot
A. Gifts – Processing, Etc…
B. End of Year Spending Priorities

X. Future Meeting Topics
A. Google Collection Analysis – Uniqueness
B. Google Pulling – Return to Oak St. Criteria
C. Google Update
D. Collections Subcommittees
E. Floating Collections
F. Cooperative Collection Development
G. Cancelling Split Purchases

XI. Next Meeting: Tuesday, March 31st from 2:00 – 3:30