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Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)

Hello Colleagues,

Welcome to Weekly Update #4. You'll find some additional information below about fulfillment planning, along with instruction and study space.

Fulfillment Planning

The Library continues to move forward with an electronic-first strategy, meaning wherever an electronic version of a work is available (existing digital content, ebook purchase, or locally digitized) the Library is making the digital copy available and restricting access to the print. This is in response to COVID-19 and will cease no later than when the state of Illinois reaches [Phase 5](#). This strategy serves two major functions, to help ensure the safety of library employees and patrons, and to provide the broadest possible array of content to our many patrons who are not physically present on campus this summer and fall. The exact number is not yet known, but the expectation is that a significant portion of students will not be returning to campus this fall as they pursue progress towards their degree in the online environment.

A key component of the electronic-first strategy is our continued use of the HathiTrust Emergency Temporary Access Service. Without restricting access to print collections we would be unable to continue to offer this service, which benefits all users and particularly those off campus. As mentioned in previous messages, physical items in the collections that are available through Hathi have been added to a temporary location in Alma, which helps us block patron-initiated requests on those materials as well as requests coming in through I-Share. We are currently investigating ways to improve the display of those materials through Primo.

When an electronic version of a work is not available or able to be purchased or scanned, print materials are being delivered to patrons through the use of a locker system in the Marshall Gallery of the Main Library or through dockside pickup at the Grainger Engineering Library Information Center, depending on the patron's choice of pickup location when placing the request.

Mary Laskowski will be sending out more details about the local process for fulfilling requests and an accompanying flowchart in the next few days.

Instruction, Study Space, Etc.

- **Instruction:** Library instruction will primarily be delivered remotely, through a combination of synchronous sessions in classes and online tutorials and instructional materials. The Library is evaluating the suitability of building spaces for in-person instruction and looking into potential spaces to be used for Zoom teaching.
- **Study Space:** Looking at September 14 as a launch date for limited, individual access to study space in Grainger and the UGL. All study spaces must be booked in advance.

- **“General Assignment Classes”**: The only classroom space that was being considered was 66 Library, however, the campus is no longer considering it for this use.

Looking forward to “seeing” all of you at next week’s Hangout (11am on August 18). In the meantime, please let us know if you have any questions.

Best,
Heather

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